

Accessibility Advisory Committee Minutes

March 6, 2019

Present Thomas Street
 Ben McColl
 Don Parnell
 Amanda Motyer, Chair
 Lynda Staples
 Councillor Clarke
 Sioux Lily

Regrets Andrea Walsh
 Erica Richmond

Staff Present Kendra Sedgwick, Committee Coordinator
 Mark Buffone, Accessibility Compliance Coordinator
 Sadie Norrad, Accessibility and Communication Specialist

Call to Order

The meeting was called to order by Kendra Sedgwick, Committee Coordinator, at 4:03 p.m. in the Doris Room, City Hall.

Sadie welcomed new member Sioux Lily to the Committee and congratulated Amanda Motyer on her re-appointment to the Committee.

Election of Officer

The Committee Coordinator called for nominations for the Chair position.

Chair

Moved by Don Parnell

That Amanda Motyer be appointed Chair of the AAC for 2019.

Carried

Amanda Motyer assumed the Chair and called for nominations for the Vice Chair position.

Vice Chair

Moved by Don Parnell

That Lynda Staples be appointed Vice Chair for the AAC for 2019.

Carried

Confirmation of Minutes

Moved by Don Parnell

That the minutes of Accessibility Advisory Committee held on January 9, 2019 be approved.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda - 6.f, 6.g

Moved by Lynda Staples

That items 6.f and 6.g be approved as part of the Consent Agenda.

Carried

Reports and Communications

Access Fund Summary
Report AAC19-009

Moved by Lynda Staples

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-009 dated March 6, 2019, of the Accessibility and Communication Specialist as follows:

That report AAC19-009 with respect to the current balance of the Access Fund be received for information.

Carried

Accessibility Office Report
Report AAC19-008

Moved by Lynda Staples

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-008 dated March 6, 2019, of the Accessibility Compliance Coordinator as follows:

That Report AAC19-008 with respect to the current work of the Accessibility Office be received for information.

Carried

Access Fund Request
Report AAC19-013

Moved by Councillor Clarke

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-013 dated March 6, 2019, of the Accessibility and Communication Specialist as follows:

- a) **That a presentation by the Property Maintenance Coordinator on the proposed design and cost estimate of an accessible ramp at Community Services be received for information; and**
- b) **That the AAC approve Access Fund Request 009-17 for up to \$50,000.00 for an accessible ramp at Community Services.**

Carried

Assistive Listening Device Kits
Report AAC19-011

Moved by Ben McColl

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC19-011 dated March 6, 2019, of the Accessibility and Communication Specialist as follows:

That a presentation from the Accessibility and Compliance Coordinator on the assistive listening device kits be received for information.

Carried

National Accessibility Week
Report AAC19-012

Moved by Lynda Staples

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-012 dated March 6, 2019, of the Accessibility and Communication Specialist as follows:

- a) That the presentation by the Accessibility and Communication Specialist on the May 2019 National Accessibility Week celebration be received for information; and**
- b) That the Committee provide recommendations for the May 2019 National Accessibility Week celebrations.**

Carried

Built Environment Sub-Committee Report
Report AAC19-007

Moved by Thomas Street

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-007 dated March 6, 2019 of the Accessibility and Communication Specialist as follows:

- a) That the verbal update by the Chair of the Built Environment Sub-Committee be received for information;**
- b) That the AAC appoint a Sioux Liliy as the Chair of the Built Environment Sub-Committee;**
- c) That the AAC appoint Jeffrey Chalmers to a two-year term as a member of the Built Environment Sub-Committee.**

Carried

Councillor Clarke left the meeting at 4:53 p.m.

Transportation Sub-Committee Report
Report AAC19-014

Moved by Lynda Staples

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC19-014 dated March 6, 2019 of the Accessibility and Communication Specialist as follows:

- a) That the AAC appoint a Sioux Lily as a member of the Transportation Sub-Committee; and**

- b) That the AAC appoint Devin Wilkins and Andrea Dodsworth to the Transportation Sub-Committee for two year terms.**

Carried

Other Business

There were no items of Other Business.

Adjournment

Moved by Ben McColl

That this meeting of the Accessibility Advisory Committee adjourn at 5:04 p.m.

Carried

Kendra Sedgwick, Committee Coordinator

Amanda Motyer, Chair