

## **Peterborough Architectural Conservation Advisory Committee Minutes**

March 7, 2019

Present                    Stewart Hamilton, Chair  
                                 Martin Parker  
                                 Ivan Bateman  
                                 Jayne Spearin  
                                 Paul Lumsden  
                                 Councillor Clarke

Regrets                    James Bradburn  
                                 Jacqueline Irwin  
                                 Dennis Carter-Edwards

Staff                        Kendra Sedgwick, Committee Coordinator  
                                 Erik Hanson, Heritage Resources Coordinator  
                                 Emily Turner, Heritage Researcher  
                                 Victoria Hamilton, Heritage Intern

### **Call to Order**

The meeting was called to order at 5:00 p.m. by Kendra Sedgwick, Committee Coordinator, in the Auditorium, Community Services Office.

Jayne Spearin was welcomed and introduced to the Committee.

### **Election of Officers**

The Committee Coordinator called for nominations for the Chair position.

Moved by Ivan Bateman

**That Stewart Hamilton be appointed as Chair of the Committee for 2019.**

Carried

**Peterborough Architectural Conservation Advisory Committee meeting  
minutes of March 7, 2019**

Stewart Hamilton assumed the Chair.

Vice Chair

Moved by Councillor Clarke

**That the appointment of the Vice Chair be deferred to the April Committee meeting.**

Carried

**Confirmation of Minutes**

Moved by Martin Parker

**That the minutes of the meeting of January 17, 2019 be approved.**

Carried

**Disclosure of Pecuniary Interest**

Stewart Hamilton declared an interest with item 6.d (Report PACAC19-014 - March Planning Circulations), specifically with Files A08/19, A09/19, A10/19, A11/19A12/19, B03/19, as he is a member of the Committee of Adjustment.

**Consent Agenda**

No items were passed as part of the Consent Agenda.

**Reports and Communications**

Brock Mission Design Presentation  
Report PACAC19-011

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC19-011, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

- a) That the presentation by Lett Architects regarding the design of the Brock Mission be received for information, and;**
- b) That the PACAC provide comment on the proposed design.**

Carried

**Peterborough Architectural Conservation Advisory Committee meeting  
minutes of March 7, 2019**

Young Canada Works Presentation  
Report PACAC19-012

Moved by Councillor Clarke

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-012, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC receives for information, a presentation from the Heritage Preservation Office's Young Canada Works Intern.**

Carried

Heritage Preservation Office Presentation  
Report PACAC19-018

Moved by Ivan Bateman

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-018, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the presentation from the Heritage Preservation Office staff be received for information.**

Carried

March Planning Circulations  
Report PACAC19-014

Due to his previously declared interest, Stewart Hamilton left the room.

Paul Lumsden assumed the Chair.

Moved by Councillor Clarke

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-010, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for January and February 2019 be received for information.**

Carried

**Peterborough Architectural Conservation Advisory Committee meeting  
minutes of March 7, 2019**

Stewart Hamilton returned and assumed the Chair.

Designation and Permitting Sub-Committee  
Report PACAC19-015

Moved by Councillor Clarke

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-015, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC appoint Martin Parker and Jayne Spearin to the Designation and Permitting Sub-committee.**

Carried

Doors Open 2020  
Report PACAC19-016

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendations outlined in Report PACAC19-016, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

- a) **That the PACAC support an expanded Doors Open event for 2020; and**
- b) **That staff be requested to seek an increase in the Doors Open budget to support the event in the 2020 budget process.**

Carried

Review of Banner Design  
Report PACAC19-017

Moved by Ivan Bateman

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-017, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC receive and provide comment on the revised designs for a new PACAC banner.**

Carried

**Peterborough Architectural Conservation Advisory Committee meeting  
minutes of March 7, 2019**

2019 Action Plan  
Report PACAC19-013

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-013, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC adopt the 2019 Action Plan to guide the implementation of committee initiatives.**

Carried

March Heritage Preservation Office Report  
Report PACAC19-010

Moved by Councillor Clarke

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-010, dated March 7, 2019 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for January and February 2019 be received for information.**

Carried

**Other Business**

Moved by Paul Lumsden

**That PACAC nominate an individual for a Civic Award.**

Carried

**Confirmation of Minutes**

Moved by Paul Lumsden

**That the meeting adjourn at 7:15 p.m.**

Carried

Kendra Sedgwick, Committee Coordinator

Stewart Hamilton, Chair