Peterborough Public Library

To: **Library Board of Trustees**

From: **Jennifer Jones, Library CEO**

Meeting Date: **March 12, 2019**

Subject: **Report PPL19-012**
Library CEO Report March 2019

Purpose

A report to inform the Library Board of Trustees on general matters concerning Library operations and services.

Recommendation

That the Library Board approves the recommendation as outlined in Report PPL19-012 dated March 12, 2019, of the Library CEO as follows:

That the report be received for information.

Budget and Financial Implications

There are no budget or financial implications resulting from the approval of the recommendation of this report.

Background

The Library CEO provides a monthly report at the Library Board meetings. These reports provide an overview of the previous month's activities, events, and programs in the library -- a "What's Happening" summary.

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Programming

The City has published their FUN Guide - a one-stop shop to find programs and activities in the City.

There were some challenges for the Library - timelines and our internal planning process in particular - that made our inclusion in the FUN Guide minimal this time around. We are looking at changing this in the future as we work on improving our internal processes.

As a complimentary solution, staff have created the spring *What's Happening Guide* This guide combines adult and children's programming into one place.

Type of Program	Program Name	# of Programs	Participants
Co-Sponsored / Partnerships	DIG it! Drop In Genealogy (with KBOGS)	4	3
Technology	Tech Q&A	2	15
	Tech Topics (eBooks with Apps)	1	3
Tours	St Peter's SS	1	9
Book Club	'Tween the pages	1	16
Adult Programs	Adult Book Club - Afternoon	1	19
	Adult Book Club - Evening	1	9
	Kniterary Club	1	5
	PPL Does Pinterest (Book Page Flowers)	1	7
Children's Programs	Drop in Story Time	4	125
	Baby & Me	4	83
	Toddler Time	4	73
	Kids learn to knit	4	57
	French Story Time (first one)	1	33
	PA Day film	1	53
Board Games & Maker boxes	In-house usage		19

Relatively high attendance at our Tech Q&A sessions by low digital-literacy participants has led staff to revise the program to provide more individual attention. The new program will be offered by the Adult programming staff in the spring/summer once logistics have been arranged.

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Check out the [Events Calendar](#) on the Library website for up to date information about library programs and events.

Food for Fines

The Library will be running a "Food for Fines" event for the month of March. For every non-expired, non-perishable food item donated by a patron, $2 in overdue fines will be waived from their library account up to a total of $50.00. The campaign will run from Friday, March 1st until Sunday March 31st, with donations going to Kawartha Food Share.

We want everyone in our community to have access to our collection, resources and services. For many of our members, library fines can act as a barrier to returning to the Library. We can help remove that barrier, as well as help out a local community resource by partnering with Kawartha Food Share.

Individuals can bring in-date non-perishable food items to either the Checkout desk at the Main Library on Aylmer St. or visit the DelaFosse Branch located at 729 Park Street South, from Friday, March 1st until Sunday March 31st.

In 2018, over $1,800 worth of fines were collected in food and donated to the Kawartha Food Share.

Security Services and Incidents

The library is continuing to experience challenges and increased incidents during the day. As additional security services were approved in the 2019 budget, staff are moving ahead with expanding our existing security services.

A representative from the Peterborough Police Department will be attending the April Board meeting to discuss our concerns and hopefully provide suggestions and solutions to help improve safety and security at the library.

Cafe update

The Library is continuing to work with the Peterborough Sport & Wellness Centre to find a solution to providing cafe services at our locations. We are exploring a local option and are working on the details of an arrangement that would function in both locations.

Public Computing

The library continues to experience challenges with our public computing network. The wifi issues appear to have been resolved, however the physical computers are slow to connect to the internet/load pages and there have been challenges with the hardware. Staff are working with Peterborough Technology Services (PTS) to find both immediate and long-term solutions to these issues.

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Public computer use in February = 4341 sessions* at Main
                                  81 sessions* at DelaFosse

                                  * Please note: a session may be up to 90 minutes

Submitted by,

Jennifer Jones
Library CEO

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