

## **Peterborough Architectural Conservation Advisory Committee Minutes**

January 17, 2019

Present	Stewart Hamilton, Chair Kaes Vanderkooy Martin Parker Ivan Bateman Paul Lumsden James Bradburn Jacqueline Irwin
Regrets	Steve Guerin Councillor Clarke
Staff	Kendra Sedgwick, Committee Coordinator Erik Hanson, Heritage Resources Coordinator Emily Turner, Heritage Researcher Victoria Hamilton, Heritage Intern

### **Call to Order**

The meeting was called to order at 5:00 p.m. by Stewart Hamilton, Chair, in the Auditorium, Community Services Office.

### **Confirmation of Minutes**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee minutes of November 1, 2018 be approved.**

Carried

### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest

### **Consent Agenda - 5.g. and 5.h.**

Moved by Martin Parker

**That items 5.g. and 5.h. be passed as part of the Consent Agenda.**

Carried

**Reports and Communications**

PACAC 2019 Budget

Report PACAC19-002

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-002, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC approve the budget allocations, as outlined in Appendix A of Report PACAC19-002.**

Carried

January Heritage Preservation Office Report

Report PACAC19-001

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-001, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for November and December 2018 be received for information.**

Carried

January Planning Circulations

Report PACAC19-005

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC19-005, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

- a) **That a verbal update on planning circulations received in November and December 2018 be received, and**
- b) **That the Chair provides comment to the Planning Department on any circulations of interest of the Committee.**

Carried

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Addition of Properties to the Heritage Register

Report PACAC19-008

Moved by James Bradburn

**That the PACAC approves the recommendations outlined in Report PACAC19-008, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

- a) That the proposed list of properties outside of the downtown core, attached as Appendix A, to be added to the Heritage Register be endorsed by the PACAC; and,**
- b) That the proposed list of properties inside the downtown core, attached as Appendix B, to be added to the Heritage Register be endorsed by the PACAC; and,**
- c) That staff be requested to forward this endorsement to Council for its consideration.**

Carried

Review of Banner Design

Report PACAC19-006

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-006, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC receive and provide comment on potential designs for a new PACAC banner.**

At the meeting of January 17, 2018, the Committee added:

**That updated designs be brought back to the March Committee meeting for final approval.**

Carried

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2019 Action Plan

Report PACAC19-003

Moved by Jacqueline Irwin

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-003, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That based on the objectives of its Strategic Plan, the PACAC identify and approve a list of action items for completion in 2019.**

Carried

Young Canada Works Presentation

Report PACAC19-007

Moved by James Bradburn

**That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-007, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That the PACAC receives for information, a presentation from the Heritage Preservation Office's Young Canada Works Intern.**

Carried

Review of Heritage Conservation District Grant Applications

Report PACAC19-004

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC19-004, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:**

**That the HCD Preservation Incentive Grant application for 594 Charlotte Street for a Porch Restoration, with an upset limit of \$5,000.00 or 50% of the project cost, be approved.**

Carried

### **Other Business**

Emily Turner informed the Committee that the date for the Trade Show is Saturday, April 6, 2019. If any PACAC members wish to volunteer to help with this event, they are to let her know.

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**Next Meeting**

The Chair indicated that a special PACAC meeting may be required in February to deal with review of plans for the Brock Mission redevelopment.

**Adjournment**

Moved by Paul Lumsden

**That Committee adjourn at 6:48 p.m.**

Carried

Kendra Sedgwick, Committee Coordinator

Stewart Hamilton, Chair