



**Accessibility Advisory Committee (AAC)  
Built Environment Sub-Committee  
February 19, 2019**

**Draft Minutes not Approved**

A meeting of the AAC Built Environment Sub-Committee was called to order at 3:35 p.m. by Amanda Motyer in the Doris Room, City Hall.

**Present:**

Amanda Motyer (Chair)  
Sioux Lily (Vice Chair)  
Andrea Dodsworth  
Janet Dawson  
Leanne Carpenter

**Regrets:**

Neil Campbell  
Jeff Chalmers  
Lynda Staples  
Alison Seiderer

**Staff:**

Sadie Norrad, Accessibility and Communication Specialist  
Mark Buffone, Accessibility and Compliance Coordinator  
Gillian Barnes, Project Manager, Facilities and Planning Initiatives  
Keith Payne, Urban Design Technologist

**Disclosure of Pecuniary Interest**

Amanda Motyer disclosed a pecuniary interest for the Brock Mission accessibility review and did not provide any comments on the project.

**Approval of Agenda**

Moved by Janet Dawson

That the agenda for the AAC Built Environment Sub-Committee meeting dated February 19, 2019 be approved.

**“Carried”**

## **Approval of Previous Minutes**

Moved by Sioux Lily

That the minutes of the AAC Built Environment Sub-Committee meeting held on January 15, 2019 be approved.

**“Carried”**

## **Accessibility Reviews**

### **a) Application for Site Plan Approval – Brock Mission, Peterborough**

#### **Summary of recommendations from the Built Environment Sub-Committee:**

1. Ensure washrooms have proper colour contrast from the walls (toilets, urinals and stalls)
2. Ensure there is a distinguished clear path of travel through the vestibule to the front reception desk
3. Bed Bug room – are wheelchairs being checked for bed bugs?
4. Tactile attention indicators included throughout the exterior of the site as per Building Code requirements

### **b) Application for Site Plan Approval – 365 Armour Road, Peterborough**

1. There should be 4 accessible units based on the 15% requirement stated in the Building Code
2. Add 3 accessible parking spaces to accommodate the 4 accessible units and visitors
3. Include Type A accessible parking spaces, currently only Type B
4. Second door of vestibule needs a door operator
5. Ensure corridors on first floor meet minimum 1100mm width
6. Ensure there is a distinguished exterior path of travel from the back of the building to the front, perhaps a landscaped path

### **c) Application for Site Plan Approval – East City School, Peterborough (floor plans)**

1. Create an accessible area at the top of the gathering stairs
2. Pay special attention to the acoustics of the library, gym, gathering stairs and learning studios (rooms 206, 207, 306 and 307)
3. Include a contrasting strip at the edge of the stage
4. Ensure fountains have good contrast from the walls, are cane detectable and have additional space between the two fountains for mobility purposes
5. Kindergarten fountain area should include 2 low fountains
6. Ensure display cases extend to the floor
7. Include brail and raised signage
8. Ensure loose furniture is organized in a way that does not obstruct the clear path of travel, entrances or door leavers
9. Ensure adequate contrast in the bathrooms and all doors throughout the school

Moved by Sioux Lily,

That the recommendations from the Built Environment Sub-Committee be approved.

**“Carried”**

## **Next Meeting**

The next meeting will be on Tuesday, March 19, 2019 from 3:30 p.m. to 5:00 p.m. in the **Doris Room**.

## **Adjournment**

Moved by Andrea Dodsworth

That the meeting of the AAC Built Environment Sub-Committee adjourn at 4:55 p.m.

**“Carried”**