

**Accessibility Advisory Committee
City of Peterborough
January 3, 2018**



**Minutes of a Meeting of the Accessibility Advisory Committee held on
January 3, 2018 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Kendra Sedgwick, Committee Coordinator in the Doris Room, City Hall.

Present:

Amanda Motyer
Andrea Walsh
Ben McColl
Councillor Riel, Chair
Don Parnell
Erica Richmond
Lynda Staples
Warren Northcott

Regrets:

Thomas Street

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Sadie Norrad, Accessibility and Communication Specialist
Kendra Sedgwick, Committee Coordinator

Sadie Norrad introduced and welcomed Lynda Staples to the Committee.

Election of Officers for 2018

Chair

Moved by Ben McColl

That Councillor Riel be appointed as Chair of the Accessibility Advisory Committee for 2018.

"CARRIED"

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Councillor Riel assumed the Chair.

Vice Chair

Moved by Ben McColl

That Warren Northcott be appointed as Vice Chair of the Accessibility Advisory Committee for 2018.

“CARRIED”

Minutes – November 1, 2017

Moved by Warren Northcott

That the minutes of the Accessibility Advisory Committee held on November 1, 2017 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

No items were passed on Consent.

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**Accessibility and Communication Specialist
Report AAC18-002
Christian Horizons Presentation**

Paul Gillam and Jennifer Crilly-Glover, Christian Horizons, made a presentation.

Moved by Erica Richmond

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC18-002 dated January 3, 2018, of the Accessibility and Communication Specialist as follows:

That the presentation from Paul Gillam with Christian Horizons be received for information.

“CARRIED”

**Accessibility and Communication Specialist
Report AAC18-001
Access Fund Summary**

Moved by Warren Northcott

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC18-001 dated January 3, 2018, of the Accessibility and Communication Specialist as follows:

That the staff update with respect to the current balance of the Access Fund be received for discussion.

“CARRIED”

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**Accessibility and Communication Specialist
Report AAC17-057B
Access Fund Request 009-17**

Moved by Warren Northcott

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-057B dated January 3, 2018, of the Accessibility and Communication Specialist as follows:

- a) That a presentation by the Property Maintenance Coordinator on a proposed accessible ramp at Community Services be received for information; and
- b) That the AAC Access Fund Request 009-17 submitted by the Property Maintenance Coordinator for an accessible ramp at Community Services be approved with conditions.

“LOST”

Moved by Lynda Staples

That the AAC approve an expenditure of up to \$7500 to cover the design fee for the accessible ramp construction project at 210 Wolfe Street (AccessFund request #009-17);

That the Built Environment Sub-Committee review and comment on the conceptual designs; and

That the AAC review the cost estimates prepared by the consultant for the conceptual design.

“CARRIED”

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**Accessibility and Communication Specialist
Report AAC18-003
Built Environment Sub-Committee Report**

Moved by Andrea Walsh

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC18-003 dated January 3, 2018 of the Accessibility and Communication Specialist as follows:

- a) That the verbal update by the Accessibility and Communication Specialist be received for information;**
- b) That the AAC appoint Andrea Dodsworth to a two year term with the Built Environment Sub-Committee.**
- c) That Amanda Motyer be appointed Chair of the Built Environment Sub-Committee; term to coincide with AAC term; and**
- d) That Lynda Staples be appointed to the Built Environment Sub-Committee.**

“CARRIED”

**Accessibility and Communication Specialist
Report AAC18-004
Transportation Sub-Committee Report**

Moved by Don Parnell

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC18-004, dated January 3, 2018 of the Accessibility and Communication Specialist as follows:

- a) That the verbal update by the Chair of the Transportation Sub-Committee be received for information;**
- b) That the AAC appoint a current AAC member as a member of the Transportation Sub-Committee;**

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- c) That the AAC approve the request to have Andrea Dodsworth Transportation Sub-Committee serve for an additional term of one year, as an ex officio member.

"CARRIED"

**Accessibility Compliance Coordinator
Report AAC18-005
Accessibility Office Report**

Moved by Erica Richmond

That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC18-005 dated January 3, 2018, of the Accessibility Compliance Coordinator as follows:

That Report AAC18-005 with respect to the current work of the Accessibility Office be received for information.

"CARRIED"

Other Business

The Accessibility Directorate of Ontario will be reviewing all Accessibility Advisory Committees. Staff will keep the Committee updated regarding the upcoming consultation.

Next Meeting

The Chair indicated that the next Committee meeting will be held on February 7, 2018.

Adjournment

Moved by Don Parnell

That this meeting of the Accessibility Advisory Committee adjourn at 5:29 p.m.

"CARRIED"

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Kendra Sedgwick
Committee Coordinator

Councillor Riel
Chair