

## **Peterborough Public Library Board Minutes**

### **City of Peterborough**

**January 8, 2019**

Present	Leslie Woolcott Paul Stern, Chair Barb Connor Mauro DiCarlo Jayne White Councillor Akapo Councillor Clarke
Regrets	Garth Wedlock Dan Moloney
Staff	Natalie Garnett, Deputy Clerk Jennifer Jones, Library CEO

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#### **Call to Order**

The meeting was called to order by the Chair at 6:01 p.m.

#### **Confirmation of Minutes**

Moved by Mauro DiCarlo

**That the minutes of the Library Board Meeting of Trustees on December 11, 2018 be approved.**

Carried

#### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

#### **Consent Agenda**

No Items were considered as part of the Consent Agenda.

## **Reports and Communications**

Report PPL19-002

Updates from the Foundation and Friends of the Library

Barb Connor reported that the dates for the upcoming book sales are March 1 (noon-7:00 p.m.), March 2 (10:00 a.m. - 3:00 p.m.).

Moved by Councillor Akapo

**That the Library Board approve the recommendations outlined in Report PPL19-002, dated January 8, 2019, of the Library CEO, as follows:**

- a) **That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information; and**
- b) **That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information.**

Carried

Report PPL19-003

New Library Board Orientation - Proposed Outline

Moved by Councillor Clarke

**That the Library Board approve the recommendations outlined in Report PPL19-003 January 8, 2019 of the Library CEO, as follows:**

- a) **That the report be received for information; and**
- b) **That the current Board provide feedback on the orientation elements proposed.**

Carried

Report PPL19-001

Library CEO Report January 2019

Moved by Leslie Woolcott

**That the Library Board approves the recommendation as outlined in Report PPL19-001 dated January 8, 2019, of the Library CEO as follows:**

**That the report be received for information.**

Carried

Report PPL19-004

Strategic Plan - Action Items Check-in

Moved by Barb Connor

**That the Library Board approves the recommendation in Report PPL19-004 dated January 8, 2019, of the Library CEO as follows:**

**That the report be received for information.**

Carried

Report PPL19-005

Library CEO Annual Evaluation Process Completed

Moved by Jayne White

**That the Library Board approve the recommendations outlined in Report PPL19-005, dated January 8, 2019, of the Library Board Chair, as follows:**

- a) That the report be received for information,**
- b) That the final process outlined be approved and adopted by the Board.**

Carried

### **Other Business**

Mauro DiCarlo distributed a draft Board Procedure By-law and members were asked to review the document.

Moved by Councillor Clarke

**That the Draft Procedure By-law for the Peterborough Public Library Board of Trustees be received for information; and**

**That the Draft By-law be referred to the incoming Board.**

Carried

**Next Meeting - February 12, 2019**

### **Adjournment**

Moved by Mauro DiCarlo

**That the meeting adjourn at 7:28 p.m.**

Carried

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Natalie Garnett

Deputy Clerk

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Paul Stern, Chair