



City of
Peterborough

To: **Members of the Joint Services Steering Committee**

From: **Sandra Clancy**
Chief Administrative Officer, City of Peterborough

Troy Speck
Chief Administrative Officer, County of Peterborough

Meeting Date: **February 14, 2019**

Subject: **Report CAOJSSC19-001**
Principles for Agreement Between City and County of
Peterborough for Consolidated Municipal Services and Joint
Services Steering Committee

Purpose

A report to assist the Joint Services Steering Committee in providing direction to staff who will draft a new agreement in 2019 between the City and County of Peterborough for consolidated municipal services.

Recommendation

That Joint Services Steering Committee approve the recommendation outlined in Report CAOJSSC19-001, dated February 14, 2019, of the Chief Administrative Officers from the City and County of Peterborough, as follows:

That Joint Services Steering Committee direct staff to consider the points included on page 3 of Report CAOJSSC19-001 when drafting an agreement between the City and County of Peterborough for consolidated municipal services that will begin January 1, 2020, which will come back to a future Joint Services Steering Committee meeting prior to being submitted to City and County Councils.

Budget and Financial Implications

There are no budget and financial implications to receiving the recommendation in this report.

The recommendations from the Joint Services Steering Committee do involve significant financial recommendations to each Council. As an example, of the 2019 operating budget, the services that fall within the scope of the Consolidated Municipal Services Management Agreement (CMSM), are \$108.0 million gross and \$27.9 million net sharable expenditures with the City's share being \$16.9 million and the County's share being \$11.0 million.

Background

In 1998, City and County Councils approved a CMSM agreement between the parties respecting the provincial delegation that the City would be the Service Delivery Manager of Provincial Offences, Ontario Works, Child Care and Social Housing and the County would be the Service Delivery Manager for Land Ambulance, now termed Paramedic Services. The CMSM agreement set out how the various services would be cost shared and established a Joint Services Steering Committee. The term of the original agreement was for the five-year period 1999-2003. The agreement has been extended for further four year terms since the initial agreement with the formulas for cost sharing remaining the same throughout. The 2014 – 2018 Consolidated Municipal Services Management Agreement is attached as Appendix A.

In 2018, both Councils approved an amending agreement, which is attached as Appendix B, to extend the 2014-2018 agreement to December 31, 2019. This was approved by the Joint Services Steering Committee (JSSC) on June 14, 2018, City Council through Report CAO18-005, dated August 20, 2018 and by County Council on September 19, 2018. The amendment changed some housekeeping matters but was suggested due to the municipal election in the fall of 2018 and to give staff time to review the agreement and present it to the new councils.

At the January 8, 2019 meeting, the JSSC asked staff to bring a report to the February meeting regarding the JSSC agreement, scope of services dealt with by the Committee and the additional services that could be potentially added to the agreement in the future. This report is responding to that request.

It is recommended that staff present a new agreement to their Councils in 2019 that would incorporate the following principles, interests and objectives. The new agreement would be presented to JSSC first for their endorsement prior to being presented to each council.

Principles, Interests and Objectives to be included:

1. Statement outlining the desire of both municipalities to always maintain or improve good relations;
2. Ensure language common to both councils is explained and used in reports and budgeting;
3. Ensure any language regarding dispute resolution or disagreements is clear;
4. Review current cost sharing formulas and determine if any changes should be considered

Areas to be investigated and potentially changed:

5. More communication regarding what services are being provided and levels of services, costs and how each of the services are performing;
6. More feedback sought from JSSC regarding service needs, priorities and pressures before annual draft budgets are prepared;
7. Whether JSSC could be a Standing Committee of both councils with reports going directly to Council not further staff reports through another Standing committee (either Finance Committee or General Committee at the City);
8. Whether other joint services beyond the traditional Social Services, Housing, Provincial Offences, Peterborough City County Paramedics (PCCP) and Peterborough Kawartha Economic Development (PKED) could also be dealt with by JSSC to streamline reporting mechanisms. This could include Fairhaven, Family Health Team, Peterborough Public Health, Waste Management (Landfill site).
9. Whether other issues of mutual interest, such as a County or City capital project that affects the other municipality, could be discussed;
10. Explore the opportunity for the organization who is Chair to provide administrative support and host meetings for that year.

Submitted by,

Sandra Clancy
Chief Administrative Officer
City of Peterborough

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Attachments:

Appendix A – 2014 – 2018 Consolidated Municipal Services Management Agreement
Appendix B – 2019 Amending Agreement