



City of
Peterborough

To: Members of the Waste Management Steering Committee

From: J. Istchenko, Manager of Environmental Services

Meeting Date: February 11, 2019

**Subject: Report WMC19-004
Award of the Landfill Engineering and Reporting Services**

Purpose

A report to recommend the award of the Landfill Engineering and Reporting Services for the Peterborough County/City Waste Management Facility (PCCWMF).

Recommendation

That the Waste Management Committee endorse the recommendation as outlined in Report WMC19-004 dated February 11, 2019, of the Manager of Environmental Services as follows:

That Request for Proposals (RFP) P-30-18 for Landfill Engineering and Reporting Services be awarded to WSP Canada Inc., Suite 300, 4 Hughton St S., Hamilton, On L8N 3Z1, for the period of February 14, 2019 to November 30, 2023 at a cost of \$900,736.00 plus \$117,095.68 HST for an estimated total of \$1,017,831.68. The proposal also includes an option to extend for up to three additional years.

Budget and Financial Implications

The cost for the first year of the contract is \$172,398.00 plus \$22,412.74 HST for an estimated total of \$194,809.74, therefore the total after applicable HST rebates of \$175,432.20 can be accommodated within the approved uncommitted balance of the Operating Budget.

Sufficient funds to accommodate the costs of future year services will be included in both the City and County annual operating budgets.

Background

Brief Description of the Work

An experienced consulting team is required to support the Engineering and Reporting requirements of the PCCWMF. The proposed firm must have extensive knowledge and experience developing and operating a landfill site with leachate control mechanisms and landfill gas flares in place. The Consultant shall provide general landfill engineering services, regulatory operational review and annual reporting.

The selected proponent, WSP have provided exceptional services to the PCCWMF in the past, and have extensive industry experience and expertise. .

Procurement Process

County and City staff prepared and issued Proposal P-30-18 on November 29, 2018, with a closing date of January 10, 2019. The City Procurement processes were followed for the RFP process.

The proposal submissions were reviewed and evaluated by Peterborough County's Manager of Waste Management, the City of Peterborough's Manager of Environmental Services, the Coordinator of Waste Operations and Financial Analyst.

Summary

RFP P-30-18 to provide Landfill Engineering and Reporting was issued in accordance with the City's Purchasing By-law, and should be awarded to WSP. The award should be accommodated in the approved budgets as recommended in this report.

Submitted by,

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