



City of  
**Peterborough**

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**To:** **Members of the General Committee**

**From:** **Cynthia Fletcher**  
**Commissioner of Infrastructure and Planning Services**

**Date:** **January 21, 2019**

**Subject:** **Report IPSPW19-003**  
**Contract Extension for Supply and Delivery of Waterborne**  
**Traffic Marking Paint**

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## **Purpose**

A report to recommend a one-year contract extension to the contract to Supply and Deliver Waterborne Traffic Marking Paint for 2019.

## **Recommendation**

That City Council through its delegated authority, as set out in Chart 3 of Appendix A of the City's Purchasing By-law 18-084, approve the recommendation outlined in Report IPSPW19-003, dated January 9, 2019 of the Commissioner of Infrastructure and Planning Services as follows:

That a one-year contract extension for RFT T-13-17 for Supply and Delivery of Waterborne Traffic Marking Paint, be awarded to Ennis Paint Canada, 115 Todd Court, Thomasville, North Carolina, 27360 USA on a per litre basis in accordance with the unit price costing in Chart 1 of this report for an estimated cost of \$79,429.00, plus HST of \$10,325.77, for an estimated total cost of \$89,754.77.

## Budget and Financial Implications

Based on estimated annual amounts of paint, the net \$80,826.95 requirement, after applicable rebates has been included in the 2019 draft operating budget of Public Works. Costs may vary depending on the actual quantity of paint needed.

## Background

### Brief Description of the Work

Public Works utilizes both white and yellow waterborne traffic paint to delineate, direct and inform motorists of road and lane configurations. This provides pedestrians and cyclists with safe road crossings, along with proper bicycle lanes.

Administrative Staff Committee at its meeting of March 1, 2017 in considering Report USPW17-008 approved the award of RFT T-13-17 for the Supply and Delivery of Waterborne Traffic Marking Paint, for a term of two-years at a total estimated cost of \$138,640 plus HST. Only one bid was received. This bid was from Ennis Paint Canada ULC and, in fact, Ennis has been the City's paint supplier for at least the last four years. During that time, Ennis has provided a good product with on-time delivery.

Within the Tender, it was stated that the City has the option to extend for two additional one-year periods subject to budget availability, acceptable level of service and approval. The request in this report would be for the first optional year extension. The breakdown unit costs for 2019 is provided in Chart 1.

**Chart 1 Unit Cost Recommendation from Successful Bidder**

Paint Description	Estimated Quantity	Cost per litre 2019 (\$)
Non-coning waterborne white traffic paint in drums	7,800 litres	3.47
Non-coning waterborne white traffic paint in pails	3,300 litres	3.92
Non-coning waterborne yellow traffic paint in drums	10,000 litres	3.58
Non-coning waterborne yellow traffic paint in pails	900 litres	4.03

### Delegated Authority to Approve

The Purchasing By-law 18-084 requires Council approval in cases where the Total Cumulative Increase is both more than \$100,000 and more than Council 10% of the original Contract Value. Given the previous extensions granted Council approval is required. The purchase order will not be issued until the 2019 budget is approved with sufficient funds to cover the amount in the purchase order.

## Summary

The recommendation for a one year extension of RFT T-13-17 for the Supply and Delivery of Waterborne Traffic Marking Paint meets all the criteria that allow it to be awarded as set out in the Purchasing By-law 18-084 and as described in this report.

Submitted by,

Cynthia Fletcher  
Commissioner of Infrastructure and Planning Services

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