



City of  
**Peterborough**

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**To:** Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

**From:** Erik Hanson, Heritage Resources Coordinator

**Meeting Date:** January 17, 2019

**Subject:** Report PACAC19-003  
2019 Action Plan

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## **Purpose**

A report to recommend that the PACAC develop its annual Action Plan for 2019.

## **Recommendation**

That the Peterborough Architectural Conservation Advisory Committee approves the recommendation outlined in Report PACAC19-003, dated January 17, 2019 of the Heritage Resources Coordinator, as follows:

That based on the objectives of its Strategic Plan, the PACAC identify and approve a list of action items for completion in 2019.

## **Budget and Financial Implications**

There are no budgetary or financial implications associated with the recommendation.

## Background

At its meeting of May 1, 2014, the PACAC undertook a facilitated workshop in support of the first phase of the Committee's Strategic Plan review process. Staff reviewed and summarized this material and prepared updated strategic directions for consideration by the committee at its meeting of June 4, 2015. At that meeting, the committee passed a motion that a sub-committee be struck to prioritize the Strategic Plan initiatives and report back to Committee in September, 2015.

The sub-committee's initial report suggested several points for further discussion that focussed on clarifying the purpose, objectives and direction of the strategic plan. The committee reviewed the revised plan at the November 5, 2015 meeting and following further discussion approved a strategic plan on December 3, 2015. At that meeting, the committee also began an annual process of identifying and approving a list of action items to be completed during the following year. These items were reviewed and updated in both 2017 and 2018 to continue to guide the committee's focus and initiatives.

Based on the objectives of the Strategic Plan (Appendix A), staff will facilitate a planning exercise to provide the PACAC with an opportunity to review its Action Plan (Appendix B) and resulting initiatives from 2018 (Appendix C), and to develop a corresponding Action Plan for 2019.

Submitted by,

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Attachments:  
Appendix A: PACAC Strategic Plan  
Appendix B: PACAC 2018 Action Plan  
Appendix C: PACAC 2018 Year in Review