



City of
Peterborough

To: **Members of the Finance Committee**

From: **Patricia Lester**
Commissioner of Corporate and Legislative Services

Meeting Date: **January 14, 2019**

Subject: **Report CLSFS19-004**
2019 Budget for the Peterborough Humane Society

Purpose

A report to inform Council that the 2019 Budget submission of the Peterborough Humane Society (PHS) will be reviewed on Tuesday, January 15, 2019.

Recommendation

That Council approve the recommendation outlined in Report CLSFS19-004, dated January 14, 2019, of the Commissioner of Corporate and Legislative Services as follows:

That the budget details, presented to the January 15, 2019 Finance Committee by the Peterborough Humane Society for the 2019 Budget, be received.

Budget and Financial Implications

There are no additional budget and financial implications of the recommendation.

Background

The Finance Committee is scheduled to review the 2019 Draft Budget during the week of January 14, 2019. Tuesday, January 15, 2019 has been set aside to review budget requests from outside Boards and Agencies. If requested, representatives from the PHS are prepared to attend to make a short presentation and answer questions about the 2019 amounts that are included in the Draft 2019 Budget. The Finance Committee will resume its review of City departments either later that evening, or on Wednesday, January 16, 2019.

Included on pages 204-205 of the 2019 Draft Budget Highlights Book is a high-level summary of information presented by the PHS.

As shown on the following chart, included in the budget request above the base levy of \$355,194, is an additional amount for Property Taxes in the amount of \$10,000.

Service	2019 Draft Budget	2019 Presentation Request	% Difference	\$ Difference
Peterborough Humane Society - Operating	355,194	355,194	0.0%	0
- Property Taxes	10,000	10,000	0.0%	0
	<u>365,194</u>	<u>365,194</u>	0.0%	0

Through Reports OCS14-006 dated July 28, 2014 and OCS16-002, dated May 30, 2016, the City and PHS entered into an agreement for the provision of services to December 2021 at the same annual cost. The City pays an all inclusive price for the services and the property taxes at the PHS's facility and PHS retains Pound fees; destruction and disposal fees; dog and cat license fees and 50% of fine revenue collected.

Based on Report OCS16-002, the City has committed a total of \$1.5 million towards the construction of a new Animal Care Centre on Technology Drive. The funding is to be paid over the five year period 2017 to 2021. Although the 2017 Capital Budget presented the \$1.5 million to be paid in equal installments of \$0.3 million annually, the 2018 Budget, to accommodate available funding, included a provision of only \$0.2 million, deferring \$0.1 million to 2019 for a total of \$0.4 million.

Additional budget details are appended to this report and if requested, further information will be provided by the PHS representatives on January 15, 2019.

Submitted by,

Patricia Lester
Commissioner of Corporate and Legislative Services

Contact Person:

Richard Freymond
Chief Financial Officer
Phone: 705-742-7777 Ext 1862
Toll Free: 1-855-738-3755
Fax: 705-876-4607
E-mail: rfreymond@peterborough.ca

Attachment:

Appendix A: Draft 2019 Budget for Peterborough Humane Society

**Peterborough Humane Society
Animal Control/Pound Draft Budget 2019**

Revenue

City of Peterborough Contract	\$	365,194.00	*(tax credit of \$10K included in this figure)
Dog and Cat Licensing Revenue	\$	145,000.00	dog and cat licensing
50% of fines Issued	\$	3,000.00	fines associated with animal bylaws

Animal Care Revenue

Impound	\$	15,000.00	Animals picked up by ACOs
Adoption	\$	70,000.00	Animals that are not reclaimed by owner

Total Revenue **\$ 598,194.00**

Expenses

Staffing

Administration Staff	\$	90,000.00	Dispatch - Reception - Licensing
Animal Care Staff	\$	144,000.00	Animal Care Staff

Animal Care Expenses

Feed/Housing/Care	\$	77,000.00	Food, Board, Care
Vet Emergency & General Care	\$	40,000.00	Emergency Care and Services (not including spay/neuter)
Disposal	\$	13,000.00	Gateway and Waste

Animal Control

Animal Control Officers	\$	156,000.00	animal control officer salary
24 hour call line	\$	4,000.00	24/365 emergency call line
Uniforms/Equipment/Misc.	\$	3,500.00	uniforms
Cell Phones	\$	4,000.00	cell phones
Vehicle Repair & Maintenance	\$	6,000.00	for 2 vehicles
Gasoline	\$	15,000.00	gas

Office and Admin/Other

Maintenance/Repair & Housing Costs	\$	14,000.00	building and grounds maintenance
Insurance	\$	12,600.00	commercial and vehicle
Licensing Supplies/Education and Outreach/ Compliance Programming	\$	7,000.00	tags, forms, mail, postage
Office Supplies	\$	12,000.00	print, paper, copier cost

Total Expenses **\$ 598,100.00**

Revenue vs. Expenses **\$ 94.00**