



**Accessibility Advisory Committee (AAC)**

**Built Environment Sub-Committee**

**November 20, 2018**

**Draft Minutes not Approved**

A meeting of the AAC Built Environment Sub-Committee was called to order at 3:34 p.m. by Sioux Lily in the City Board Room, City Hall.

**Present:**

Sioux Lily (Vice Chair)  
Andrea Dodsworth  
Jeff Chalmers  
Janet Dawson  
Leanne Carpenter  
Alison Seiderer

**Regrets:**

Amanda Motyer (Chair)  
Neil Campbell  
Lynda Staples

**Staff:**

Sadie Norrad, Accessibility and Communication Specialist  
Mark Buffone, Accessibility and Compliance Coordinator  
Susan Morrison, Permit Technician  
Keith Payne, Urban Design Technologist

**Disclosure of Pecuniary Interest**

No disclosure of pecuniary interest

**Approval of Agenda**

Moved by Jeff Chalmers

That the agenda for the AAC Built Environment Sub-Committee meeting dated November 20, 2018 be approved.

**“Carried”**

## Approval of Previous Minutes

Moved by Leanne Carpenter

That the minutes of the AAC Built Environment Sub-Committee meeting held on October 25, 2018 be approved.

**“Carried”**

## Accessibility Reviews

- a) Application for Site Plan Approval, SPC-960, 220/250 Hunter Street East. Moffet & Duncan Architects Inc. Proposed construction of a new Elementary School for Kawartha Pine Ridge District School Board.**

### **Summary of recommendations from the Built Environment Sub-Committee:**

1. Include an accessible playground
2. Ensure all playgrounds have engineered wood fibre, not wood chips
3. Existing playgrounds modified to meet current accessibility standards
4. Outdoor classroom areas include accessible seating
5. Seat boulders incorporate accessible seating
6. Tactile attention indicators at all curb cuts, stairs and ramps
7. Identify a clear path of travel through the “kiss and ride” area
8. Create a clear path of travel through the parking lot
9. Create a clear path of travel to all school amenities
10. Convert the stairs in the kindergarten play area to a fully accessible ramp
11. Curbed bench adjacent to the south side entrance include accessible seating
12. Concrete sidewalk should extend past Museum Drive
13. Plan for bike racks and waste receptacles so they do not obstruct clear path of travel
14. Ensure sidewalk leading to the museum is 1.8 m wide with a small grass boulevard
15. Future addition would remove 2 of the accessible parking spaces. Re-locate accessible parking spaces to an area that would accommodate an addition
16. Add three additional accessible parking spaces
17. Accessible parking space on south-east side of the parking lot needs to be relocated so it is adjacent to the walkway
18. Reconfigure “kiss and ride” further south to allow for more space and the possibility of an accessible drop off zone
19. Ensure visual and textural cues along all paths of travel that will funnel students to the entrance. Make sure all entrances have good contrast with their surroundings. Visual cues could include planters; textural cues could include concrete with specific designs.

Items to take into consideration

1. Children with both permanent and temporary disabilities will be attending this school. It is important that all children are able to travel throughout the school. All

paths of travel throughout the school must be fully accessible, children should be able to move around the school as a group.

2. Will there be external users?
3. Is this a potential evacuation centre?
4. Committee would like to review floor plans as per section 41(4.1)2 of the Planning Act.

## **Other Business**

### **a) 2019 Meeting Schedule**

3:30 p.m. to 5:00 p.m. in the City Hall Doris Room

Tuesday, January 15, 2019

Tuesday, February 19, 2019

Tuesday, March 19, 2019

Tuesday, April 16, 2019

Tuesday, May 21, 2019

Tuesday, June 18, 2019

Tuesday, September 17, 2019

Tuesday, October 15, 2019

Tuesday November 19, 2019

### **b) 2018 Accessibility Audits**

Sadie Norrad, Accessibility and Communication Specialist presented a summary of the 2018 Accessibility Audits.

### **c) 2019 AAC Built Environment Sub-Committee Member Terms**

Amanda Motyer and Jeff Chalmer's terms end in February 2019. Jeff Chalmer has agreed to a 2 year term with the AAC Built Environment Committee.

Moved by Janet Dawson.

That the items under Other Business be approved

**"Carried"**

## **Next Meeting**

The next meeting will be on Tuesday, January 15, 2018 from 3:30 p.m. to 5:00 p.m. in the **Doris Room**.

## **Adjournment**

Moved by Andrea Dodsworth

That the meeting of the AAC Built Environment Sub-Committee adjourn at 4:55 p.m.

**“Carried”**