



**Accessibility Advisory Committee (AAC)**

**Built Environment Sub-Committee**

**October 25, 2018**

**Draft Minutes not Approved**

A meeting of the AAC Built Environment Sub-Committee was called to order at 3:33 p.m. by Sioux Lily in the City Board Room, City Hall.

**Present:**

Sioux Lily (Vice Chair)

Neil Campbell

Andrea Dodsworth

Jeff Chalmers

Alison Seiderer

**Regrets:**

Leanne Carpenter

Janet Dawson

Amanda Motyer (Chair)

Lynda Staples

**Staff:**

Sadie Norrad, Accessibility and Communication Specialist

Mark Buffone, Accessibility and Compliance Coordinator

Keith Payne, Urban Design Technologist

**Disclosure of Pecuniary Interest**

No disclosure of pecuniary interest

**Approval of Agenda**

Moved by Andrea Dodsworth

That the agenda for the AAC Built Environment Sub-Committee meeting dated October 25, 2018 be approved.

**“Carried”**

## **Approval of Previous Minutes**

Moved by Jeff Chalmers

That the minutes of the AAC Built Environment Sub-Committee meeting held on October 2, 2018 be approved.

**“Carried”**

## **Accessibility Reviews**

- a) **Application for Site Plan Approval, SPC-956, 1850 Technology Drive, McIntosh Perry Consulting Engineers Ltd. Proposed construction of a one storey, 2014 sq.m. gross floor area facility for the sales and servicing of heavy equipment.**

### **Summary of recommendations from the Built Environment Sub-Committee:**

1. Ensure the accessible parking spots include a 1.5m access aisle with a curb cut where the aisle meets the walkway
2. Include a walkway to the street that could connect to a future sidewalk
3. Relocate the door operator that allows for adequate space
4. Include an accessible picnic table
5. Ensure adequate lighting for parking, walkway and signage areas
6. Include column style push buttons

- b) **Notice of Application for SPC-958, 1460 Lansdowne Street West, Kevin M. Duguay. Proposed removals, renovations and additions to existing buildings.**

### **Summary of recommendations from the Built Environment Sub-Committee:**

1. Ensure adequate lighting for parking, signage areas and walkways (especially covered walkway)
2. Include a walkway to the current sidewalk
3. Upgrade stairs to meet current Ontario Building Code
4. Include Type A parking spots

## **Next Meeting**

The next meeting will be on Tuesday, November 20, 2018 from 3:30 p.m. to 5:00 p.m. in the **Doris Room**.

## **Adjournment**

Moved by Andrea Dodsworth

That the meeting of the AAC Built Environment Sub-Committee adjourn at 4:25 p.m.

**“Carried”**