

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
POA Office					
Expenditures					
Provincial Offences Act Office	1,282,539	1,269,117	1,364,564	6.4%	82,025
	1,282,539	1,269,117	1,364,564	6.4%	82,025
Revenues					
Provincial Offences Act Office	1,768,234	1,663,876	1,809,981	2.4%	41,747
	1,768,234	1,663,876	1,809,981	2.4%	41,747
Net Requirements					
Provincial Offences Act Office	-485,695	-394,759	-445,417	8.3%	40,278
	-485,695	-394,759	-445,417	-8.3%	40,278

2019 - Note: The \$1,809,981 Budgeted Revenues for POA is comprised of Gross Budgeted POA Revenues (\$2,350,000) less the County's share of POA Net Revenues (540,019)

2019 Operating Budget

Form 1

Department: Corporate and Legislative Services

Activity Name: Provincial Offences Office

Division: Provincial Offences Office

Budget Account #: 101-183

Statement of Purpose:

The Provincial Offences Act (POA) Office is responsible for administration, courtroom support and municipal prosecution of the Provincial Offences Act (the Act) offences as well as municipal bylaws within the City and County of Peterborough. The POA office ensures compliance with the Act, the Memorandum of Understanding with the Ministry of the Attorney General and the Inter-municipal Service Agreement.

Highlights:

Provincially, a decrease in overall number of charges being filed is an issue but it is not specific to Peterborough. The number of charges issued is the primary driver of the POA Court system, however, the Court has no influence on the number of charges filed by enforcement agencies. The charges laid are based on the type of offences that occur and the enforcement resources available to address those offences. The number of charges fluctuate and the composition of the dollar value of the charges impacts the revenue generated. POA revenues are only realized by the payment of fines. For example, Part 3 are higher value fines. If fewer Part 3 charges are laid by enforcement, fewer convictions will result and, therefore, lower fine revenue from Part 3's can be anticipated. MTO/Service Ontario is now collecting defaulted fines that have suspended a driver's license as well as plate denials for defaulted parking tickets. This change has not resulted in a decrease of POA income but has resulted in a proportional decrease in daily payments coming directly to POA offices. The income shows up in the budget as revenue sent to us monthly by the Province. Staff will continue to pursue collection initiatives with the goal of increasing fine revenue.

Net revenues are divided between the City and County of Peterborough based on the prior year's relative weighted assessment. The County's share for 2019 is 54.8%; the City's share is 45.2%.

Performance Data:

Defaulted Fines - Definition: Any fine where the defendant has failed to pay the amount imposed upon conviction by the due date. A fine is considered defaulted when it remains unpaid 15 days past the due date.

Once in default, the City will start collection activity that may include Final Notices, orders to suspend driver's licenses and plate denials, addition of defaulted fines to tax rolls and legal proceedings.

Defaulted Fines	2016	2017	2018 Forecast
Collected	\$1,158,058	\$1,217,286	\$1,150,000

Charges Filed	2016	2017	2018 (Forecast)
Federal Part 1 & Part 3	239	147	150
Part 1 Tickets	18,360	16,653	16,700
Parking	6,662	6,071	6,200
Part 3 Informations	1,522	1,429	1,250
Totals	26,673	24,300	24,300

CITY OF PETERBOROUGH

2019 Operating Budget

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				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
POA Office					
Expenditures					
Personnel	762,419	762,418	834,790	9.5%	72,371
Contractual	315,076	301,254	321,638	2.1%	6,563
Materials, Supplies	25,440	24,640	24,140	-5.1%	-1,300
Repairs, Maintenance	500	500	500	0.0%	0
Fees	79,919	80,919	83,171	4.1%	3,252
Inter-departmental Charges	44,008	44,008	44,647	1.5%	639
New Equipment	2,000	2,000	1,000	-50.0%	-1,000
Rentals	34,260	34,260	35,075	2.4%	815
Travelling, Training	18,918	19,118	19,603	3.6%	685
	1,282,539	1,269,117	1,364,564	6.4%	82,025
Revenues					
Fine Revenue	2,350,000	2,136,716	2,350,000	0.0%	0
Net Municipal Share	-1,067,461	-867,599	-985,436	-7.7%	82,025
County Allocation	581,766	472,840	540,019	-7.2%	-41,747
NET REQUIREMENT	-485,695	-394,759	-445,417	-8.3%	40,278

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Social Assistance					
Expenditures					
Ontario Works Administration and Employment Services	12,011,051	12,011,051	12,056,185	0.4%	45,134
Ontario Works Mandatory Benefits	32,736,608	32,736,608	32,476,640	-0.8%	-259,968
Discretionary Benefits	1,929,755	1,929,755	1,953,438	1.2%	23,683
Addiction Services	547,856	547,856	546,233	-0.3%	-1,623
	47,225,270	47,225,270	47,032,496	-0.4%	-192,773
Revenues - County Contribution					
Ontario Works Administration and Employment Services	758,798	758,798	769,164	1.4%	10,366
Discretionary Benefits	49,666	49,666	49,666	0.0%	0
Addiction Services	1,417	1,417	1,417	0.0%	0
	809,881	809,881	820,247	1.3%	10,366
Revenues - Provincial & Other					
Ontario Works Administration and Employment Services	7,486,816	7,486,816	7,531,692	0.6%	44,876
Ontario Works Mandatory Benefits	32,736,608	32,736,608	32,476,640	-0.8%	-259,968
Discretionary Benefits	1,134,185	1,134,185	1,154,509	1.8%	20,324
Addiction Services	539,523	539,523	537,900	-0.3%	-1,623
	41,897,132	41,897,132	41,700,741	-0.5%	-196,391
Net Requirements					
Ontario Works Administration and Employment Services	3,765,437	3,765,437	3,755,329	-0.3%	-10,108
Discretionary Benefits	745,904	745,904	749,263	0.5%	3,359
Addiction Services	6,916	6,916	6,916	0.0%	0
	4,518,257	4,518,257	4,511,508	-0.1%	-6,748

2019 Operating Budget

Form 1

Department: Community Services

Activity Name: Social Assistance

Division: Social Service

Budget Account #: 521, 525, 532, 546, 555, 563, 564, 577

Statement of Purpose:

To provide for personnel and other client program costs to deliver Financial Assistance and Employment Services. Eligible residents receive help with costs of food, shelter, clothing and health related items, as well as job search and skills training.

Highlights:

The provincial upload of social assistance benefit costs was completed in 2018 and benefits are now covered 100% by the Province. Caseloads are slowly decreasing and the 2019 budget estimate for mandatory benefits is a 0.8% decline from the 2018 budget. The gross cost per case for 2019 is \$726.66 (\$704.33 in 2018). This results from the provincial government's announced 1.5% increase in Ontario Works benefits beginning late 2018.

At the time of writing, the provincial government has undertaken an accelerated 100 day process to develop and announce a new Social Assistance program. The potential impact of this change is unknown.

The overall budget change from 2018 to 2019 for City net requirements in these program areas is a 0.1% decrease. This has mainly resulted from the layoff of 3.0 FTEs (Family Support Workers). These positions supported work that was previously mandated by the Province but is no longer required.

There are currently three staffing requests as Below the Line requests. The two new positions and one expanded position requests are:

-Program Integrity Officer to deal with new and existing pressures within the housing and homelessness system at no cost to the

Municipality (covered by 100% provincial funds).

-The Quality Assurance Specialist position that was piloted and evaluated in 2018. The focus of the role is to audit files and programs, ensuring quality service delivery and continuous improvement to meet program goals, at a cost of \$34,756 to the municipalities.

-An expansion of the Graphics and Media Clerk from part time to full time in order to meet the increasing demand for communications, reporting to stakeholders and completing Division Strategic Plans. The additional 0.32 FTE would be covered by 100% provincial funds.

Performance Data:

* This chart includes City and County figures.

Social Assistance Statistics	2017 (Actual)	2018 (Projected)	2019 (Forecast)
OW Caseload	3,783	3,695	3,675
Gross OW Monthly Cost per Case	\$717.57	\$709.62	\$726.66

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Social Assistance					
Expenditures					
Personnel	8,319,780	8,307,231	8,232,269	-1.1%	-87,512
Contractual	37,282,732	37,254,012	37,131,723	-0.4%	-151,009
Materials, Supplies	125,540	126,851	127,030	1.2%	1,490
Repairs, Maintenance	20,000	20,000	20,000	0.0%	0
Fees	9,911	9,911	10,049	1.4%	138
Inter-departmental Charges	364,875	364,875	360,145	-1.3%	-4,730
New Equipment	35,000	35,000	35,400	1.1%	400
Rentals	866,462	866,462	826,977	-4.6%	-39,485
Travelling, Training	177,670	217,629	224,530	26.4%	46,860
Transfer to Capital Fund	64,374	64,374	64,374	0.0%	0
Recoveries	-41,075	-41,075	0	-100.0%	41,075
	47,225,270	47,225,270	47,032,496	-0.4%	-192,773
Revenues					
Ontario grants	41,660,417	41,660,417	41,263,241	-1.0%	-397,176
County and Other Municipal grants & fees	809,881	809,881	820,247	1.3%	10,366
Fees, Service Charges, Donations	210,000	210,000	437,500	108.3%	227,500
Contribution from Reserve	26,715	26,715	0	-100.0%	-26,715
	42,707,013	42,707,013	42,520,988	-0.4%	-186,025
NET REQUIREMENT	4,518,257	4,518,257	4,511,508	-0.1%	-6,748

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Children's Services					
Expenditures					
Children's Services Administration	694,955	705,563	719,779	3.6%	24,824
Directly Operated Child Care	2,071,535	2,061,589	2,151,253	3.8%	79,717
Expansion Funding	1,586,376	1,586,376	2,048,083	29.1%	461,707
CS - Core Funding	11,153,513	11,942,732	11,908,025	6.8%	754,512
EarlyON Child and Family Centres	1,236,657	1,236,657	1,236,657	0.0%	1
Early Learning Child Care	792,960	792,960	792,960	0.0%	0
	17,535,996	18,325,877	18,856,757	7.5%	1,320,761
Revenues - County Contribution					
Children's Services Administration	63,544	64,533	58,230	-8.4%	-5,314
Directly Operated Child Care	159,316	157,610	153,495	-3.7%	-5,821
CS - Core Funding	345,807	327,170	327,170	-5.4%	-18,637
	568,667	549,313	538,895	-5.2%	-29,772
Revenues - Provincial & Other					
Children's Services Administration	489,973	489,973	525,680	7.3%	35,707
Directly Operated Child Care	1,553,167	1,553,167	1,639,600	5.6%	86,433
Expansion Funding	1,586,376	1,586,376	2,048,083	29.1%	461,707
CS - Core Funding	10,038,006	10,852,166	10,817,459	7.8%	779,453
EarlyON Child and Family Centres	1,236,657	1,236,657	1,236,657	0.0%	0
Early Learning Child Care	792,960	792,960	792,960	0.0%	0
	15,697,139	16,511,299	17,060,439	8.7%	1,363,300
Net Requirements					
Children's Services Administration	141,438	151,057	135,869	-3.9%	-5,569
Directly Operated Child Care	359,052	350,812	358,158	-0.2%	-895
CS - Core Funding	769,700	763,396	763,396	-0.8%	-6,304
	1,270,190	1,265,265	1,257,423	-1.0%	-12,767

2019 Operating Budget

Form 1

Department: Community Services**Activity Name:** Children's Services**Division:** Social Services**Budget Account #:** 101-501, 503, 505, 507, 508, 509, 510, 511

Statement of Purpose:

To provide for personnel and other support costs to deliver Children's Services for the early years and child care programs. Fee subsidy to eligible families, operating grants to licensed child care providers, Special Needs resources and parenting programs result in quality care for children and allows families to attend to their employment, training and parenting needs.

Highlights:

In 2019, there will be an increase in licensed child care spaces in the City and the County, primarily due to expansion of spaces in two licensed child care programs for children 0-4 years. This growth will shift the cost share to 70% City, 30% County in 2019 from 69% City, 31% County in 2018.

In 2018, the Ministry of Education announced three new funding allocations for child care in Core Funding. The first was Fee Stabilization funding to help increase wages and stabilize child care fees. For 2018, the municipality received \$403,089 in stabilization funding. The second funding allocation is Base Funding for licensed home child care providers to reduce parent fees and increase wages for providers. For 2018, the municipality received \$305,325 in Base Funding. The third funding allocation is for Community-Based Capital funding to support increased access. In 2018, the municipality received \$1,350,000 in capital funding to expand licensed child care spaces in the City and County. In 2018, the municipality received an additional \$284,665 in year two expansion funding to support increased fee subsidies and affordability to child care. With the new provincial government, it is uncertain whether the municipality will receive additional Expansion funding for year three of this five year initiative. All new funding

provided in 2018 was 100% provincial funding. In 2019, \$200,000 of the unconditional grant has been budgeted for continued Early Learning transition, leaving \$140,029 of this grant for future years.

In 2018, the Province transferred the system management of the EarlyON Child and Family Centre (formerly the Ontario Early Years Child and Family Centres) to municipalities. In 2018, the municipality contracted with two service providers to deliver the new EarlyON services in the City and County. In 2018 and 2019, the municipality received \$1,236,657 in operating funding for the delivery of local EarlyON services.

The Municipal Child Care program is proposing a 2% increase for childcare rates for 2019 to offset the increase in operating the program. Staffing levels in all municipally operated child care programs will remain constant in 2019 and directly reflect high capacity utilization rates across all programs. Provincial funding sources have been accessed successfully to address special purpose expenditures improving both client service delivery and direct operations for our educational teams on site.

Performance Data/Work Program:

Children's Services	2017 (Actual)	2018 (Projected)	2019 (Forecast)
Children Served with Fee Subsidy	1,779	1,829	1,890
Licensed Child Care Spaces	3,282	3,379	3,494

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Children's Services					
Expenditures					
Personnel	2,744,220	2,744,220	2,827,593	3.0%	83,373
Contractual	14,552,436	15,331,708	15,774,207	8.4%	1,221,771
Materials, Supplies	89,303	91,723	93,872	5.1%	4,569
Repairs, Maintenance	15,154	15,154	13,235	-12.7%	-1,919
Fees	26,406	26,406	27,141	2.8%	736
Inter-departmental Charges	93,428	93,428	93,136	-0.3%	-292
New Equipment	8,690	8,690	5,420	-37.6%	-3,270
Rentals	134,623	139,623	135,130	0.4%	507
Travelling, Training	27,444	30,632	36,730	33.8%	9,286
Transfer to Capital Fund	24,293	24,293	30,293	24.7%	6,000
Recoveries	-180,000	-180,000	-180,000	0.0%	0
	17,535,996	18,325,877	18,856,757	7.5%	1,320,761
Revenues					
Ontario grants	13,560,021	14,374,181	14,770,672	8.9%	1,210,651
Canada grants	105,000	105,000	170,216	62.1%	65,216
County and Other Municipal grants & fees	568,667	549,313	538,895	-5.2%	-29,772
Fees, Service Charges, Donations	1,832,118	1,832,118	1,919,551	4.8%	87,433
Contribution from Reserve	200,000	200,000	200,000	0.0%	0
	16,265,806	17,060,612	17,599,334	8.2%	1,333,528
NET REQUIREMENT	1,270,190	1,265,265	1,257,423	-1.0%	-12,767

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Community Development Program					
Expenditures					
Community Development Program	680,987	680,987	394,059	-42.1%	-286,929
Homemakers	150,000	150,000	150,000	0.0%	0
Social Assistance Restructuring	141,686	141,686	141,686	0.0%	0
	972,673	972,673	685,745	-29.5%	-286,929
Revenues - County Contribution					
Community Development Program	187,136	187,136	186,417	-0.4%	-719
Homemakers	6,000	6,000	6,000	0.0%	0
Social Assistance Restructuring	24,087	24,087	24,087	0.0%	0
	217,223	217,223	216,504	-0.3%	-719
Revenues - Provincial & Other					
Community Development Program	305,242	305,152	0	-100.0%	-305,242
Homemakers	120,000	120,000	120,000	0.0%	0
	425,242	425,152	120,000	-71.8%	-305,242
Net Requirements					
Community Development Program	188,609	188,699	207,642	10.1%	19,032
Homemakers	24,000	24,000	24,000	0.0%	0
Social Assistance Restructuring	117,599	117,599	117,599	0.0%	0
	330,208	330,298	349,241	5.8%	19,032

2019 Operating Budget

Form 1

Department: Community Services**Activity Name: Community Development Program****Division: Social Services****Budget Account #: 101- 547, 527, 557, 517****Statement of Purpose:**

The Community Development Program (CDP) will continue to improve the well-being of residents in the City and County through the delivery of projects, information, referrals, and support to enhance social development and fill service gaps. The Homemakers program assists low-income seniors and others with housekeeping services to allow them to remain in their homes as long as possible.

Highlights:

The CDP continues to implement a Community Wellbeing Plan process that started in 2017. This process will better define the municipal role to improve wellbeing of individuals and the community across the City and County of Peterborough and both First Nations. The Plan will be brought to Council for approval in 2019. Funds are not expected to be drawn from CDP reserves to fund this project in 2019.

Funding support is being provided to the United Way (\$14,500), Ontario 211 (\$21,384) and food security programs (\$20,808) on a 50/50 City/County cost share. Funding to Community Care Peterborough (\$21,224) is paid 100% by the City. This funding is reviewed on an annual basis.

The new position of Age-friendly Coordinator was created in 2018 with the cost covered by the CDP Reserve and \$15,000 of community revenue. The \$88,473 cost of this position (benefits included) will be in the 2019 budget as a 50/50 City/County cost share. Cost to each municipality will be \$44,236 in 2019.

The Healthy Kids Community Challenge contract with the Ministry of

Health and Long-Term Care ended September 2018. No new funding is being included in the budget or projected to be drawn from reserve in 2019.

Performance Data/Work Program:

Community Development Program	2017 (Actual)	2018 (Projected)	2019 (Forecast)
Individuals Assisted at County Drop-Ins	550	575	625
Senior Events Participants	1,550	1,365	1,750
Homemaker Clients	75	105	105

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Community Development Program and Homemakers					
Expenditures					
Personnel	201,676	201,676	210,239	4.2%	8,562
Contractual	661,409	661,409	401,234	-39.3%	-260,175
Materials, Supplies	1,220	1,220	1,244	2.0%	24
Other Transfers	76,686	76,686	76,686	0.0%	0
Inter-departmental Charges	47,875	47,875	6,800	-85.8%	-41,075
Rentals	8,377	8,377	8,545	2.0%	168
Travelling, Training	4,632	4,632	5,350	15.5%	718
Recoveries	-29,202	-29,202	-24,353	-16.6%	4,849
	972,673	972,673	685,745	-29.5%	-286,929
Revenues					
Ontario grants	326,250	326,250	120,000	-63.2%	-206,250
County and Other Municipal grants & fees	217,223	217,223	216,504	-0.3%	-719
Fees, Service Charges, Donations	15,000	15,000	0	-100.0%	-15,000
Contribution from Reserve	83,992	83,902	0	-100.0%	-83,992
	642,465	642,375	336,504	-47.6%	-305,961
NET REQUIREMENT	330,208	330,298	349,241	5.8%	19,032

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Housing & Homelessness					
Expenditures					
Housing Administration	968,965	949,065	945,370	-2.4%	-23,595
Peterborough Housing Corporation	3,717,800	3,717,800	3,750,000	0.9%	32,200
Rent Supplement Programs	2,071,170	2,071,170	2,178,250	5.2%	107,080
Non Profit and Native Housing Providers	7,093,500	7,093,500	7,140,000	0.7%	46,500
Housing Resource Centre	302,300	302,300	308,000	1.9%	5,700
Homelessness	4,483,750	4,533,750	4,529,844	1.0%	46,094
Home for Good	840,299	939,283	983,236	17.0%	142,937
Housing Access Peterborough	142,700	142,700	145,500	2.0%	2,800
Special Program Funding - DOOR	125,000	125,000	125,000	0.0%	0
Special Program Funding - IAH	2,041,260	1,965,490	1,547,000	-24.2%	-494,260
	21,786,744	21,840,058	21,652,200	-0.6%	-134,544
Revenues - County Contribution					
Housing Administration	518,821	507,975	508,473	-2.0%	-10,348
Peterborough Housing Corporation	1,597,831	1,597,831	1,750,312	9.5%	152,481
Rent Supplement Programs	816,556	816,556	893,240	9.4%	76,684
Non Profit and Native Housing Providers	2,582,286	2,582,286	2,646,815	2.5%	64,529
Housing Resource Centre	164,754	164,754	168,784	2.4%	4,030
Homelessness	230,785	240,785	208,250	-9.8%	-22,535
Housing Access Peterborough	77,772	77,772	79,734	2.5%	1,962
	5,988,805	5,987,959	6,255,608	4.5%	266,803
Revenues - Provincial & Other					
Housing Administration	17,000	17,500	17,500	2.9%	500
Peterborough Housing Corporation	786,000	786,000	665,719	-15.3%	-120,281
Rent Supplement Programs	581,250	581,250	610,480	5.0%	29,230
Non Profit and Native Housing Providers	2,355,361	2,355,361	2,310,045	-1.9%	-45,316
Homelessness	3,672,504	3,712,504	3,655,649	-0.5%	-16,855
Home for Good	840,299	939,283	983,236	17.0%	142,937
Special Program Funding - DOOR	125,000	125,000	125,000	0.0%	0
Special Program Funding - IAH	2,041,260	1,965,490	1,547,000	-24.2%	-494,260
	10,418,674	10,482,388	9,914,629	-4.8%	-504,045

CITY OF PETERBOROUGH

2019 Operating Budget

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Net Requirements					
Housing Administration	433,144	423,590	419,397	-3.2%	-13,747
Peterborough Housing Corporation	1,333,969	1,333,969	1,333,969	0.0%	0
Rent Supplement Programs	673,364	673,364	674,530	0.2%	1,166
Non Profit and Native Housing Providers	2,155,853	2,155,853	2,183,140	1.3%	27,287
Housing Resource Centre	137,546	137,546	139,216	1.2%	1,670
Homelessness	580,461	580,461	665,945	14.7%	85,484
Housing Access Peterborough	64,928	64,928	65,766	1.3%	838
	5,379,265	5,369,711	5,481,963	1.9%	102,698

2019 Operating Budget

Form 1

Department: Community Services

Activity Name: Housing and Homelessness

Division: Social Services

Budget Account #: 539, 548, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807

Statement of Purpose:

The City of Peterborough is the Service Manager for Housing and Homelessness Services. The division is responsible for administering, funding, overseeing standards, and providing capacity building for approximately 2,000 social housing units owned and managed by 16 non-profit organizations and Peterborough Housing Corporation. Housing and Homelessness services are also responsible for providing housing options across the continuum of housing needs, from shelters, transitional and supportive housing to Rent Geared to Income (RGI) and affordable rental units. The Housing and Homelessness Plan details priorities to meet the complex and unique housing needs of the community.

Highlights:

The City is required to provide 1,569 units of RGI housing. Housing Services provides ongoing subsidy for social housing providers, ensuring compliance through policy and program support, including operational reviews, support with asset management and provincial reporting. The social housing portfolio has an assessed value in excess of \$150 million.

Housing and Homelessness Services have contracts with local partners to provide: rent supplements, housing stability funds, Peterborough Renovates, Housing Access Peterborough, and homelessness sheltering services and supports.

In April 2016, Council approved an in-year increase of \$50,000 to support the Municipal "Rent Choice" rent supplement program. In 2017, Council endorsed ongoing funding commitment to Rent Choice CSS6-002). Budget increases to Rent Choice in 2019 and beyond will incrementally add to the number of households assisted and maintain support as rents increase.

Although expenditures to the Homelessness budget have only increased 1.0% or \$46,094 in 2019, the City contribution has increased by 14.7% or \$85,484. In 2018, an additional \$100,000 was added to the Emergency Shelter budget to help provide support with the minimum wage increase and the operating costs related to the increased volume experienced at the shelters. A draw from reserves was budgeted to cover the full cost in 2018 and \$50,000 is budgeted in 2019.

In 2018, report CSSS17-010 - Emergency Shelter Funding and a 2019 Budget Pre-commitment, was presented which resulted in Council approval of an additional \$200,000 in each of 2018 and 2019 to help emergency shelters with increased volume and additional staffing and to extend the Warming Room operations to 12 months a year for the next two years, to be paid for from reserves. This will allow time for the System Review with service providers and allow staff to work on shifting focus from reliance on emergency programs to finding longer term solutions.

Performance Data/Work Program:

Housing & Homelessness	2017 (Actual)	2018 (Projected)	2019 (Forecast)
# of Issuances of Housing Stability Fund	2,989	2,739	2,739
Shelter Days of Care	25,369	25,231	25,231
Rent Geared to Income Housing Wait List	1,527	1,496	1,500
Average Monthly Rent - 2 Bedroom Unit	\$980	\$988	\$1,000
Purpose Built Rental Housing Vacancy Rate	1.0%	1.1%	1.0%

CITY OF PETERBOROUGH

2019 Operating Budget

Description	2018 Approved	2018 Preliminary Actual	2019 Recommended	Variances 2018 - 2019 Budget	
				Over (Under) 2018 Budget %	Over (Under) 2018 Budget \$
Housing and Homelessness					
Expenditures					
Personnel	753,998	774,781	707,141	-6.2%	-46,857
Contractual	20,693,869	20,676,066	20,688,650	0.0%	-5,219
Materials, Supplies	42,145	32,979	31,726	-24.7%	-10,419
Fees	3,000	3,000	3,000	0.0%	0
Inter-departmental Charges	681,732	681,732	682,153	0.1%	421
Rentals	0	0	27,630	0.0%	27,630
Travelling, Training	22,000	21,500	21,900	-0.5%	-100
Contributions to Reserves	300,000	360,000	200,000	-33.3%	-100,000
Recoveries	-710,000	-710,000	-710,000	0.0%	0
	21,786,744	21,840,058	21,652,200	-0.6%	-134,544
Revenues					
Ontario grants	9,746,414	9,864,831	9,157,680	-6.0%	-588,734
County and Other Municipal grants & fees	5,988,805	5,987,959	6,255,608	4.5%	266,803
Fees, Service Charges, Donations	54,260	59,557	50,000	-7.9%	-4,260
Contribution from Reserve	618,000	558,000	706,949	14.4%	88,949
	16,407,479	16,470,347	16,170,237	-1.4%	-237,242
NET REQUIREMENT	5,379,265	5,369,711	5,481,963	1.9%	102,698

City of Peterborough

Tangible Capital Budget Summary

2019-2028 & Subsequent Years

Project Description	Ref	Project Total	Approved Pre-2019	2019							2020		2021		2022 & After	
				Total Costs	Rev	Net Cost	Cap Levy	Dev Chg	Deb	Other	Total	Net	Total	Net	Total	Net
Community Services Social Services																
Housing Division Relocation to Social Services	6-9.01	200.0		200.0		200.0				200.0						
Total		200.0		200.0		200.0				200.0						

Questica#: 19-109

**2019 - 2028 Capital Budget Justification
Tangible Capital Assets**

CAP Form 1 (TCA)

Department: Community Services

Budget Reference #: 6-9.01

Division: Social Housing - Social Services

Project Name & Description

Housing Division Relocation to Social Services

Commitments Made

Effects on Future Operating Budgets

Project Detail, Justification & Reference Map

The proposed renovation would include additional rental space next to Social Services to accommodate staff from the Housing Division and meeting space.

Tangible Capital Assets
Ten Year Capital Budget Estimates
2019-2028 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043
				2019	2020	2021	2022	2023		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Housing Division Relocation to Social Services									
Project #	6-9.01									
Expenditures										
Contractual Services		200.0		200.0						
Total Direct Revenue										
Net Requirements		<u>200.0</u>		<u>200.0</u>						
To Be Financed From:										
Reserves										
Social Services Reserve		<u>200.0</u>		<u>200.0</u>						
Total Reserves		<u>200.0</u>		<u>200.0</u>						
Capital Levy										

City of Peterborough

Other Capital Budget Summary

2019-2028 & Subsequent Years

Project Description	Ref	Project Total	Approved Pre-2019	2019							2020		2021		2022 & After	
				Total Costs	Rev	Net Cost	Cap Levy	Dev Chg	Deb	Other	Total	Net	Total	Net	Total	Net
Community Services Social Services																
Brock Mission - Revitalization & Supportive Housing	6-9.02	9,300.0	7,547.0	1,753.0	1,753.0											
Incentives For Affordable Housing	6-9.03	11,986.0	4,843.0	1,103.0	863.0	240.0		90.0		150.0	1,138.0	340.0	1,173.0	340.0	3,729.0	1,020.0
Housing - Capital Repairs	6-9.04	5,675.0	675.0	150.0	81.8	68.3	68.3				150.0	68.3	150.0	68.3	4,550.0	2,070.3
Building Condition Assessments (BCA)	6-9.05	1,475.0	225.0								250.0	250.0			1,000.0	455.0
Municipal Diversity, Equity & Inclusion	6-9.06	120.0									60.0	60.0	60.0	60.0		
Total		28,556.0	13,290.0	3,006.0	2,697.8	308.3	68.3	90.0		150.0	1,598.0	718.3	1,383.0	468.3	9,279.0	3,545.3

2019 - 2028 Capital Budget Justification

Other Capital Assets

Department: Community Services

Budget Reference #: 6-9.02

Division: Ontario Works - Social Services

Project Name & Description

Brock Street Mission – Revitalization and Supportive Housing

Commitments Made

In July 2017, Council approved Report PLHD17-003 - Peterborough Housing Corporation (PHC) acquisition of the property at 217 Murray Street (Brock Street Mission), that included having Brock transfer ownership of the property to Peterborough Housing Corporation. As part of that report, Council approved the 2018 capital contribution of \$325,000.

In July 2018, pursuant to tender results exceeding the approved budget, Council provided direction to City staff to review the project and look for cost savings prior to the project proceeding to construction.

Effects on Future Operating Budgets

The supports for men in this program could possibly be provided by existing service providers such as Four Counties Addiction Services and VON 360 Nurse Practitioner Clinic to address physical, mental health and addictions issues. Funding for these supports would come from CE LHIN and the Ministry of Housing. There is no additional effect on the operating budget related to this project. Overall program delivery may require some additional operating dollars for Brock which could come from a reallocation of CHPI or the municipal homeless budget.

Project Detail, Justification & Reference Map

A feasibility study was completed in 2015 for the Brock Mission Men's Shelter. In 2017, the program moved to a temporary location at St. Paul's Church and the existing shelter building on Murray Street was demolished.

The City will provide Project Management Services for the design and construction of the new shelter in 2018, 2019 and 2020. PHC will provide ongoing facility management/maintenance services once the building is complete.

In the fall of 2018, City staff worked with Brock Mission to redesign the building for cost savings whilst maintaining the program areas that were outlined as essential for services in the original feasibility study. The total project budget is now estimated at \$9.3 million.

Social Service reserves will fund \$1.08 million. The County of Peterborough is providing \$170,000 towards the project. Housing has committed \$1.5 million of IAH provincial funding toward the housing units for this project. Brock Mission has committed to fund-raise \$1,250,000 with a focus on costs related to the shelter portion capital build. If successful, a pending application to CMHC's National Co-investment Fund will provide a combination of debt and grant funding totaling \$5.3 million.

Accessibility Considerations

The new Brock Street Mission facility will meet the accessible design requirements of the Ontario Building Code.

Other Capital Assets
Ten Year Capital Budget Estimates
2019-2028 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043
				2019	2020	2021	2022	2023		
Department	Community Services									
Division	Ontario Works - Social Services									
Project Description	Brock Mission - Revitalization & Supportive Housing									
Project #	6-9.02									
Expenditures										
Contractual Services	9,300.0	7,547.0	1,753.0							
Total Direct Revenue										
Direct Revenue										
Revenue-Ontario Grant	1,500.0	1,500.0								
Other Mun-grants & fees	170.0	170.0								
Recoveries	5,300.0	3,797.0	1,503.0							
Donations	1,250.0	1,000.0	250.0							
Total Direct Revenue	8,220.0	6,467.0	1,753.0							
Net Requirements	1,080.0	1,080.0								
To Be Financed From:										
Reserves										
Social Housing - DOOR Funding	50.0	50.0								
Social Services Reserve	1,030.0	1,030.0								
Total Reserves	1,080.0	1,080.0								

**2019 - 2028 Capital Budget Justification
Other Capital Assets****Department:** Community Services**Budget Reference #:** 6-9.03**Division:** Social Housing - Social Services**Project Name & Description**

Incentives for Affordable Housing

Commitments Made

In September of 2011, Council adopted the Affordable Housing Community Improvement Plan (Report PLHD11-062). This initiative provided the City with the authority to grant financial incentives in support of Affordable Housing according to guidelines developed for a number of qualified programs.

In November of 2013, Council adopted the 10-year Housing and Homelessness Plan and the Action Plan 2014-2018 (PLHD13-004), including a target to achieve 500 new affordable housing units over the life of the plan.

Effects on Future Operating Budgets**Project Detail, Justification & Reference Map**

This capital project continues the Peterborough tradition of stimulating the production of affordable housing through a program of financial incentives.

The order of magnitude of annual cost of the investment in affordable housing is \$1,100,000. Of this total, it is estimated that the contribution from Development Charges will account for \$90,000. Other funding sources include an annual draw of \$150,000 from the Municipal Partnership Fund from the Housing Division's operating budget, approximately \$700,000 through tax relief and development charge exemption programs, and \$100,000 from municipally sponsored capital grants.

Other Capital Assets
Ten Year Capital Budget Estimates
2019-2028 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043
				2019	2020	2021	2022	2023		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Incentives For Affordable Housing									
Project #	6-9.03									
Expenditures										
Contractual Services	11,986.0	4,843.0		1,103.0	1,138.0	1,173.0	1,208.0	1,243.0	1,278.0	
Total Direct Revenue										
Direct Revenue										
Recoveries	3,056.0	803.0		288.0	323.0	358.0	393.0	428.0	463.0	
Miscellaneous	295.0	295.0								
Transfer from Operations	5,035.0	2,185.0		475.0	475.0	475.0	475.0	475.0	475.0	
Casino Gaming Reserve	100.0			100.0						
Total Direct Revenue	8,486.0	3,283.0		863.0	798.0	833.0	868.0	903.0	938.0	
Net Requirements	3,500.0	1,560.0		240.0	340.0	340.0	340.0	340.0	340.0	
To Be Financed From:										
Development Charges										
DCRF Affordable Housing	900.0	360.0		90.0	90.0	90.0	90.0	90.0	90.0	
Total Development Charges	900.0	360.0		90.0	90.0	90.0	90.0	90.0	90.0	
Reserves										
Affordable Housing Partnership	1,500.0	600.0		150.0	150.0	150.0	150.0	150.0	150.0	
Social Services Reserve	100.0	100.0								
Total Reserves	1,600.0	700.0		150.0	150.0	150.0	150.0	150.0	150.0	
Capital Levy	1,000.0	500.0			100.0	100.0	100.0	100.0	100.0	

**2019 - 2028 Capital Budget Justification
Other Capital Assets****Department:** Community Services**Budget Reference #:** 6-9.04**Division:** Social Housing - Social Services**Project Name & Description**

Housing - Capital Repairs

Commitments Made

None.

Effects on Future Operating Budgets

This investment in upgrading and maintaining the existing aging portfolio will help provide safe reliable housing, reduce operating costs, reduce waiting lists, and enable the City to maintain the portfolio to meet the Province's required service level standard.

Project Detail, Justification & Reference Map

The \$150,000 per year is to be utilized to assist social housing providers with necessary capital repairs and upgrades that are considered a priority, and beyond the ability of the housing provider to fund by themselves. This funding, when expended, will be paired with available incentives, funding from federal and provincial levels of government, or as cost sharing opportunities whenever possible. These projects can be prioritized based on capital asset management data, updated through Building Condition Audits. This capital reserve will be funded from City and County contributions based on the weighted assessment sharing ratios and allowed to accumulate until required. Recent government initiatives, such as the 2016 Social Housing Infrastructure Program provided the City with \$1.6 million and the 2018 Social Housing Apartment Improvement Program (SHAIP) will provide up to \$2,208,161 between 2018-2021.

The Province has emphasized that any new provincial funding for capital repairs to social housing will be only for projects that reduce greenhouse gas emissions by specified targets. For example, SHAIP funding is specifically targeted to high-rise social housing apartment buildings because the Greenhouse Gas reduction return on investment is the greatest. Municipal investment is key where there is a disconnect between social housing repair needs, including unexpected or emergency repairs, and available funding programs from higher levels of government. This capital project provides a funding stream for such circumstances. Under the National Housing Strategy, the federal government has promised capital funds for social housing provider regeneration. The Housing Division assists providers to pursue available funds to supplement/replace municipal investment.

Other Capital Assets
Ten Year Capital Budget Estimates
2019-2028 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043
				2019	2020	2021	2022	2023		
Department	Community Services									
Division	Social Housing - Social Services									
Project Description	Housing - Capital Repairs									
Project #	6-9.04									
Expenditures										
Contractual Services	5,675.0	675.0	150.0	150.0	150.0	150.0	150.0	150.0	875.0	3,375.0
Total Direct Revenue										
Direct Revenue										
Other Mun-grants & fees	3,089.1	364.1	81.8	81.8	81.8	81.8	81.8	81.8	476.9	1,839.4
Total Direct Revenue	<u>3,089.1</u>	<u>364.1</u>	<u>81.8</u>	<u>81.8</u>	<u>81.8</u>	<u>81.8</u>	<u>81.8</u>	<u>81.8</u>	<u>476.9</u>	<u>1,839.4</u>
Net Requirements	<u>2,585.9</u>	<u>310.9</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>398.1</u>	<u>1,535.6</u>
To Be Financed From:										
Reserves										
Social Housing Reserve	46.3	46.3								
Total Reserves	<u>46.3</u>	<u>46.3</u>								
Capital Levy	<u>2,539.6</u>	<u>264.6</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>68.3</u>	<u>398.1</u>	<u>1,535.6</u>

**2019 - 2028 Capital Budget Justification
Other Capital Assets****Department:** Community Services**Budget Reference #:** 6-9.05**Division:** Social Housing - Social Services**Project Name & Description**

Building Condition Assessments (BCA)

Commitments Made

None.

Effects on Future Operating Budgets

Asset management in the social housing portfolio can be a key driver of operating costs - strategic asset management reduces budget pressures that arise when maintenance is deferred or overlooked.

The Housing Division formulates strategies about required repairs based on expert opinion, prioritized needs, and where necessary, stages funding to ensure capital needs are addressed.

Up to date BCAs are necessary for proactive property management decisions, as well as bulk Requests for Tenders that, when managed by City staff, have historically provided significant savings in operating costs and are an excellent teaching opportunity.

Project Detail, Justification & Reference Map

Portfolio wide Building Condition Assessments (BCAs) in 2020 will:

- Update existing assessments of the social housing portfolio in the City and County of Peterborough.
- Identify and target capital repair needs for another 25 to 30 year time period.
- Provide the foundation for a strategic asset management plan for both the City and the housing providers through the introduction of an interactive database.

A BCAs should be undertaken every three to five years by qualified professionals. The last BCAs were completed in 2014. Strategic asset management depends on current information and responsive information management for reporting and monitoring.

BCAs, in conjunction with the City's asset management strategy, will significantly improve monitoring of social housing providers' capital reserves, as well as identify capital repair needs and provide capacity to pay.

Other Capital Assets
Ten Year Capital Budget Estimates
 2019-2028 & Subsequent Years
 (\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043	
				2019	2020	2021	2022	2023			
Department	Community Services										
Division	Social Housing - Social Services										
Project Description	Building Condition Assessments (BCA)										
Project #	6-9.05										
Expenditures											
Contractual Services		1,475.0	225.0		250.0				250.0	750.0	
Total Direct Revenue											
Direct Revenue											
Other Mun-grants & fees		605.4	60.4						136.3	408.8	
Recoveries		112.5	112.5								
Total Direct Revenue		<u>717.9</u>	<u>172.9</u>						<u>136.3</u>	<u>408.8</u>	
Net Requirements		<u>757.1</u>	<u>52.1</u>		<u>250.0</u>				<u>113.8</u>	<u>341.3</u>	
To Be Financed From:											
Reserves											
Social Housing Reserve		347.2	52.1		250.0					45.1	
Total Reserves		<u>347.2</u>	<u>52.1</u>		<u>250.0</u>					<u>45.1</u>	
Capital Levy		<u>410.0</u>							<u>113.8</u>	<u>296.2</u>	

2019 - 2028 Capital Budget Justification
Other Capital Assets**Department:** Community Services**Budget Reference #:** 6-9.06**Division:** Ontario Works - Social Services**Project Name & Description**

Municipal Diversity, Equity and Inclusion Plan deferred from 2019/20 to 2020/21. This project is to develop a strategic plan to guide City programs and services to embed the value of equity and the principle of inclusion into the way the City does business. It will enhance decision-making, policy development, service delivery and opportunities, ensuring that consideration is given to equity, inclusion, diversity and engagement for all community members.

Commitments Made

Since 2006, department staff have provided support to the New Canadians Centre (NCC) and the Peterborough Immigration Partnership. In 2009, the Immigration Portal launched to increase the online capacity, resources and information provided to prospective newcomers.

Effects on Future Operating Budgets

Funding for this project is spread over 2020 and 2021. The Municipal Diversity, Equity and Inclusion Plan will act as a guide to develop future work plans and operating and capital budgets for Council approval.

Project Detail, Justification & Reference Map

This project was originally proposed for 2019 but deferred to 2020/21. Municipal service affects the quality of life of their residents. In 2017/18, staff engaged the community in the development of a Community Well-Being Plan to identify priorities related to quality of life. Diversity, equity, inclusion and belonging are important to the public. Council will be considering the Community Wellbeing Plan recommendations in early 2019. By deferring this planning process, staff will be able to align this plan with the Community Wellbeing Plan and ensure efficient and effective use of municipal funding.

The Plan will guide the City's efforts to promote inclusion and equity and reduce marginalization, discrimination and racism. It will ensure the City is a welcoming and inclusive community, providing access to all services and removing barriers. Equity and inclusion create more sustainable cities when people can participate fully in, social, economic, political, and cultural life. The Plan will also build on existing corporate and community initiatives and identify key areas for strategic action. It will provide the tools and supports to address systemic barriers to building a diverse and inclusive workforce representing the citizens and communities we serve. It is anticipated that the project will require a financial commitment of \$120,000.

Accessibility Considerations

A culture of inclusion will allow all Peterborough residents to fully participate in our community. Inclusive communities ensure that people of all ages, sexual orientation and ability can participate, whether they are newly arrived or have been in Peterborough for generations.

Other Capital Assets
Ten Year Capital Budget Estimates
2019-2028 & Subsequent Years
(\$000)

		Project Total	Approved Pre-2019	REQUESTED					2024 to 2028	2029 to 2043
				2019	2020	2021	2022	2023		
Department	Community Services									
Division	Ontario Works - Social Services									
Project Description	Municipal Diversity, Equity & Inclusion									
Project #	6-9.06									
Expenditures										
Contractual Services	120.0				60.0	60.0				
Total Direct Revenue										
Net Requirements	<u>120.0</u>				<u>60.0</u>	<u>60.0</u>				
To Be Financed From:										
Capital Levy	<u>120.0</u>				<u>60.0</u>	<u>60.0</u>				