

General Committee Report No. 24
Meeting of December 3, 2018

To the Council of The City of Peterborough for consideration at its meeting held December 10, 2018

The General Committee as a result of its meeting held on December 3, 2018 recommends as follows:

**1. Emergency Management Program
Report CAO18-009**

That Council approve the recommendations outlined in Report CAO18-009 dated December 3, 2018 of the Chief Administrative Officer, as follows:

- a) That By-law 08-087, a by-law to appoint an Emergency Management Program Committee and By-law 16-111, a by-law to amend By-law 08-087 be repealed;
- b) That By-law 12-047, a by-law to appoint an Emergency Management Coordinator and Alternate Emergency Management Coordinator be repealed;
- c) That By-law 15-119, a by-law to adopt an Emergency Response Plan be repealed; and
- d) That, in accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9, a by-law be enacted to adopt the City of Peterborough Emergency Management Program and Emergency Response Plan.

**2. Appointment of City Engineer and Update of Chief Administrative Officer
By-law
Report CAO18-007**

That Council approve the recommendations outlined in Report CAO18-007, dated December 3, 2018, of the Chief Administrative Officer as follows:

- a) That By-law 15-104, a By-law to appoint Wayne Jackson as Deputy Chief Administrative Officer, be repealed as of January 1, 2019;
- b) That a By-law be passed to appoint Blair Nelson as the City Engineer effective January 1, 2019;
- c) That By-law 15-039, a By-law to identify the responsibilities of the Chief Administrative Officer, be repealed as of January 1, 2019.

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- d) That the By-law to identify the responsibilities of the Chief Administrative Officer, attached as Appendix A, be approved.

**3. September 30, 2018 Financial Update Report (Unaudited) With Year End Projections for December 31, 2018
Report CLSFS18-044**

That Council approve the recommendation outlined in Report CLSFS18-044 dated December 3, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

That the September 30, 2018 Financial Update Report of the Operating Budget and Capital Works in Progress be received.

**4. Purchase of Shelving and Fittings for the Peterborough Operations Centre
Report IPSCOM18-013**

That Council approve the recommendation outlined in Report IPSCOM18-013, dated December 3, 2018 of the Commissioner of Infrastructure and Planning Services as follows:

That shelving and fittings for the Peterborough Operations Centre be purchased from Metric Storage Systems, 50 Devon Road, Brampton, Ontario, L6T 5B5, at a total cost of \$152,778 plus HST of \$19,862 for a total of \$172,640.

**5. Award of Non-Standard Procurement - GIS Database Conversion from Oracle to SQL Server
Report IPSEC18-027**

That Council, through its delegated authority as set out in Chart 2 a) iv) of Appendix A of Purchasing By-law 18-084 approve the recommendation outlined in Report IPSEC18-027, dated December 3, 2018, of the Commissioner of Infrastructure and Planning Services as follows:

That the contract for GIS Database Conversion from Oracle to SQL Server be awarded to Esri Canada Limited, 12 Concorde Place, Suite 900, Toronto, Ontario M3C 3R8 at a cost of \$162,748.00 plus HST of \$21,157.24 for a total cost of \$183,905.24.

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**6. Peterborough Drug Strategy Annual Report
Report CSD18-011**

That Council approve the recommendation outlined in Report CSD18-011 dated December 3, 2018, of the Commissioner of Community Services, as follows:

That the presentation from Evan Brockest and Peter Williams, members of the Peterborough Drug Strategy, be received for information.

**7. Update - Brock Mission Redevelopment
Report CLSFS18-054**

That Council approve the recommendations outlined in Report CLSFS18-054 dated December 3, 2018, of the Commissioner of Corporate and Legislative Services, as follows:

- a) That pursuant to Article 5.3 of the Shareholder Direction and Declaration, dated October 3, 2016, the City of Peterborough as the sole shareholder of Peterborough Housing Corporation, consent to the disposition of the property at 217 Murray Street to Brock Mission Peterborough;
- b) That a by-law be passed to authorize the sale of lands municipally known as 217 Murray Street to Brock Mission Peterborough;
- c) That the City, as Service Manager consent to the assignment of two Affordable Housing Project Facility Agreements with the City, from Peterborough Housing Corporation to Brock Mission Peterborough, namely: Social Infrastructure Fund – Investment in Affordable Housing and the Investment in Affordable Housing - 2014 Extension Agreements, dated February 17, 2017, for the construction of 15 affordable housing units at 217 Murray Street;
- d) That the City, acting as Brock Mission Peterborough's Agent, provide up to \$8,050,000 construction financing for the Project and that promissory notes be executed and secured against the property (217 Murray Street Peterborough) intermittently as payments are made by the City, as permitted through the federal and provincial government funding agencies;
- e) That the City be authorized to provide all necessary documentation, including loan guarantees, up to the Project current debt approvals, to support a National Co-Investment Fund application;
- f) That Council approve the Business Terms and Principles for a Tri-Party agreement between the City, Brock Mission Peterborough and Peterborough Housing Corporation for the Brock Mission Redevelopment Project;

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- g) That the Mayor and the City Clerk be authorized for and on behalf of the City to do all such acts and things and to execute and deliver all such documents as may be necessary to proceed with the development of the Project, in the forms reviewed and approved by the CAO and the City Solicitor.

8. Insurance Program for 2019
Report CLSFS18-043

That Council approve the recommendation outlined in Report CLSFS18-043, dated December 3, 2018, of the Commissioner of Corporate and Legislative Services as follows:

That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2019 to December 31, 2019, be approved at an estimated cost of \$1,182,086 plus PST of \$94,567 for a total of \$1,276,653.

9. Peterborough Memorial Centre - Findings of Second Structural Review and Increase to the Pre-commitment of the 2019 Capital Budget for Ice Pad Replacement
Report CLSFM18-031

That the matter be deferred to enable Entuitive Corporation, Cimco Refrigeration and the Engineering Firm of Record, CSE, to appear before Council on December 10th, or the earliest opportunity, to answer questions related to the Memorial Centre ice pad.

10. Legalization of Cannabis Update
Report CLSOCS18-006

That Council approve the recommendations, outlined in Report CLSOCS18-006 dated December 3, 2018 of the Commissioner of Corporate and Legislative Services, as follows:

- a) That the City of Peterborough not "opt out" of having cannabis retail stores located in the City of Peterborough;
- b) That Council repeal Smoking By-law 18-070;
- c) That Council approve a new Smoking By-law, as attached to Report CLSOCS18-006 as Appendix A;

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- d) That staff report back to Council as necessary on any aspect of cannabis legalization that may impact the municipality; and
- e) That Council delegate the authority to review the Alcohol and Gaming Commission of Ontario's ("AGCO") proposed cannabis store locations and respond within the 15-day review period, to the Commissioner of Corporate and Legislative Services who will consult with key stakeholders prior to the City's response.

**11. Peterborough and District Farmers' Market Association
Report CSAD18-006**

That Council approve the recommendation outlined in Report CSAD18-006, dated December 3, 2018, of the Commissioner of Community Services, as follows:

That Report CSAD18-006 Peterborough and District Farmers' Market Association be received for information and,

That staff report back to council during the February 2019 cycle of meetings on options for an RFP process, public consultation, implementation and associated time lines for a farmers' market.

**12. New Arena and Aquatics Complex Financial Status Update Report
Report CSD18-012**

That Council approve the recommendations outlined in Report CSD18-012 dated December 3, 2018, of the Commissioner of Community Services, as follows:

- a) That the New Arena and Aquatics Centre project be deferred to 2020, pending approvals of provincial and federal government funding.
- b) That Debenture By-law No.15-187 be repealed.

**13. Changes to Parking Restrictions on McDonnel Street
Report IPSTR18-027**

That Council approve the recommendations outlined in Report IPSTR18-027 dated December 3, 2018, of the Commissioner of Infrastructure and Planning Services, as follows:

- a) That a 2 hour parking limit be implemented on the South Side of McDonnel Street, from a point 8 meters east of Gilchrist Street to a point 20 m west of Donegal Street; and

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- b) That the appropriate Schedules and Articles of Parking By-law 09-136 be amended to authorize implementation of Recommendation a).

14. Recycling Contract Update and Amendment
Report IPSWM18-008

That Council approve the recommendations outlined in Report IPSWM18-008, dated December 3, 2018, of the Commissioner of Infrastructure and Planning as follows:

- a) That the following adjustments to the current HGC Management Inc. contract with the City for the processing of recyclable materials at the Pido Road Recycling facility be made:
 - i) The processing fee for recyclable materials be increased by \$15.00 per tonne, retroactive to January 2018, for a total increase of approximately \$127,500.00 in 2018, and \$106,250.00 in 2019; and
 - ii) That additional residue from HGC's operations, equivalent to 5% of the City's inbound tonnage, be accepted at the Peterborough County/City Waste Management Facility at no charge for the duration of the contract, bringing the total allowable residue to 10%.
- b) That the attached Amending Agreement be signed by the Mayor and Clerk, outlining the following amendments to the HGC Management contracts:
 - i) That the end date for the contract to process recyclables at the City's Materials Recycling Facility, at 390 Pido Road, be brought forward from December 31, 2019 to October 31, 2019; and
 - ii) That the two associated HGC Management Contracts to operate the Household Hazardous Waste Depot and the Recycling Drop-Off Depot, also located at 390/400 Pido Road, be amended to end on October 31, 2019; and
 - iii) That HGC Management provide the City with vacant possession of the Yard at the Materials Recycling Facility on October 1, 2019.
- c) That the attached Amending Agreement with the City's recycling collection contractor, Waste Connections of Canada Inc., also be signed by the Mayor and Clerk, which will bring the end date of their contract with the City in line with that of HGC Management, thereby ending two months earlier, on October 31, 2019.

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15. Update on Sale of PDI

That staff bring back a report to Council on the status, obligations, financial costs and arbitration mechanism, associated under the agreement with respect to the sale of PDI to Hydro One, no later than the 21st of January 2019.

16. Update on the listing of Properties on the Heritage Register

That staff report back on the status of the listing of Properties on the Heritage Register early in the first quarter of 2019.

Submitted by,

Councillor Beamer
Chair
December 3, 2018