

## **Peterborough Public Library Board Minutes**

### **City of Peterborough**

**Date:** **October 2, 2018**

**Present** Leslie Woolcott, Vice Chair  
Barb Connor  
Mauro DiCarlo  
Jayne White  
Garth Wedlock  
Dan Moloney

**Regrets** Paul Stern, Chair  
Councillor Baldwin  
Councillor Riel

**Staff** Natalie Garnett, Deputy Clerk  
Jennifer Jones, Library CEO

#### **Call to Order**

The Vice Chair called the meeting to order at 6:01 p.m.

#### **Confirmation of Minutes**

Moved by Jayne White

**That the minutes of the meeting of the Library Board of Trustees meeting on September 11, 2018 be approved.**

Carried

#### **Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

## **Consent Agenda**

Moved by Barb Connor

**That Items 5.3 and 5.5 be approved as part of the Consent Agenda.**

Carried

Memorandum of Understanding Final Update

Report PPL18-053

Moved by Barb Connor

**That the Library Board approve the recommendation outlined in Report PPL18-053 October 2, 2018, of the Library CEO, as follows:**

**That the report of the Library CEO be received for information.**

Carried

Library CEO Report October 2018

Report PPL18-051

Moved by Barb Connor

**That the Library Board approve the recommendation in Report PPL18-051 dated October 2, 2018, of the Library CEO as follows:**

**That the report be received for information.**

Carried

Updates from the Foundation and Friends of the Library

Report PPL18-050

Moved by Dan Moloney

**That the Library Board approve the recommendations outlined in Report PPL18-050, dated October 2, 2018, of the Library CEO, as follows:**

- a) **That a verbal report to inform the Library Board on the status of the Foundation by Jayne White be received for information; and that,**
- b) **That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information**

Carried

Library CEO Annual Evaluation Process

Report PPL18-047a

Moved by Dan Moloney

**That the Library Board approve the recommendations outlined in Report PPL18-047a, dated October 2, 2018, of the Library CEO, as follows:**

- a) That the report be received for information;**
- b) That the process outlined be adopted by the Board; and,**
- c) That an appropriate timeline be determined for an annual evaluation.**

Carried

Memorandum of Understanding Final Update

Quarterly Budget Update

Report PPL18-052

Moved by Dan Moloney

**That the Library Board approve the recommendations outlined in Report PPL18-052 dated October 2, 2018, of the Library CEO, as follows:**

- a) That the report on the status of the second quarter of the 2018 Library budget be received for information; and,**
- b) That a report on the frequency of budget reporting be provided to the Board at the November meeting.**

Carried

### **Other Business**

There were no items of Other Business.

### **Adjournment**

Moved by Barb Connor

**That the meeting adjourn at 6:42 p.m.**

Carried

---

Natalie Garnett

Deputy Clerk

---

Leslie Woolcott, Vice Chair