



City of  
**Peterborough**

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**To:** Members of the Accessibility Advisory Committee

**From:** Sadie Norrad, Accessibility and Communication Specialist

**Meeting Date:** October 3, 2018

**Subject:** Report AAC18-036  
Access Fund Request 002-18

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## **Purpose**

A report to seek approval for Access Fund Request 002-18 submitted by the Employment Services Manager, Social Services.

## **Recommendations**

That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC18-036 dated October 3, 2018, of the Accessibility and Communication Specialist as follows:

- a) That a presentation by the Employment Services Manager, Social Services be received for information; and
- b) That the AAC Access Fund Request 002-18 submitted by the Employment Services Manager, Social Services be approved.

## **Budget and Financial Implications**

The amount of Access Fund Request 002-18 is \$11,424.59. The current balance of the Access Fund is \$66,439.37.

## Background

The Social Services Division main office includes 3 separate adjoining addresses that are linked together to form one continuous space. 178 Charlotte Street (4 story building) 175 Simcoe Street (3 story building) and 180 Charlotte Street (single upper floor). A large number of staff and visitors prefer to use the stairwells to move between floors and access the adjoining office spaces.

Through an accessibility audit completed in the fall of 2017, it was noted that the stairwells did not have handrails on both sides, the stair nosing and tread did not have adequate colour contrast from the stair edge /risers, and some staircases are carpeted.

Access Fund Request 002-18 (Appendix A) is a request for funds to install a second hand rail, high visibility nosing and remove the carpet to improve overall safety, access and egress for staff and visitors.

Submitted by,

Sadie Norrad  
Accessibility and Communication Specialist

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Attachment:  
Appendix A – Access Fund Request 002-18