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**To:** Members of the Joint Services Steering Committee

**From:** Troy Speck, CAO, County of Peterborough  
Sandra Clancy, CAO, City of Peterborough

**Date:** October 4, 2018

**Subject:** Schedule for Joint Services Steering Committee Meetings for 2019

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### **Recommendation**

That the Joint Services Steering Committee approve the proposed schedule of meetings for 2019 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement:

**Tuesday, January 8, 2019** (Special meeting re: 2019 Budget Request for Social Services/Social Housing and POA)

**Thursday, February 14, 2019**

**Thursday, June 13, 2019**

**Thursday, September 12, 2019**

**Thursday, October 24, 2019**

### **2.6 Frequency of meetings**

The Joint Services Steering Committee may meet once each quarter. Additional meetings may be scheduled if issues arise which, in the opinion of the City Administrator and/or the County Administrator, need to be presented to the Committee.

### **2.7 Date of meetings**

When required, meetings will be held on the 2<sup>nd</sup> Thursday of the month.

The City and County Administrators will continue to review agenda material and evaluate the need for meetings based on sufficient material and availability of a quorum.

Submitted by:

Troy Speck  
CAO

Sandra Clancy  
CAO