



City of  
**Peterborough**

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**To:** Members of the Waste Management Committee

**From:** W.H. Jackson, Director of Utility Services

**Meeting Date:** January 19, 2015

**Subject:** Report WMC15-003  
Increase in Agreement for the Operation and Maintenance of  
the Peterborough County/City Waste Management Facility and  
Scalehouse

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## **Purpose**

A report to recommend an increase in the Agreement with Tomlinson Ltd. for the Operation and Maintenance of the Peterborough County/City Waste Management Facility and Scalehouse to include the transportation of green waste, cardboard and recyclable material as well as the implementation of mattress recycling.

## **Recommendation**

That the Waste Management Committee approve the recommendation outlined in Report WMC15-003 dated January 19, 2015, from the Director of Utility Services, as follows:

That the Agreement with R.W. Tomlinson Ltd., 5597 Power Road, Ottawa, Ontario K1G 3N4, be increased by \$1,127,071.00 from \$10,074,702.00 to \$11,201,773.00 plus HST of \$1,456,230.49 for a total cost of \$12,658,003.49 for the period September 1, 2014 to December 31, 2019 inclusive.

## **Budget and Financial Implications**

The total increased cost (net of HST rebate) of \$1,150,000 can be accommodated over the next 6 years within the annual operating budget for the landfill. The landfill is jointly

owned with the County of Peterborough and the additional costs will be split on a 50/50 basis with the County.

## Background

An increase in the agreement with Tomlinson Ltd. for the operation and maintenance of the County/City of Peterborough Waste Management Facility (the “Landfill”) is proposed for the following two reasons:

- A correction on the cost of the original agreement; and
- Implementation of mattress recycling.

### 1. Correcting the Original Agreement

City Council at its meeting of June 4, 2012 in considering Report USWM12-003 awarded RFP P-07-12, the Operation and Maintenance of the Peterborough County/City Waste Management Facility and Scalehouse to Tomlinson Ltd. for the period September 1, 2012 to December 31, 2019 inclusive. P-07-12 clearly set out the duties of the successful proponent as:

- Operation and Maintenance of the Landfill;
- Transporting, or making arrangements for the transportation of green waste from the Landfill to the City’s Harper Road compost facility; and
- Responsible for the transportation of cardboard and recyclables from the Landfill to the City’s Pido Road recycling facility.

Each of the above duties was priced individually on a yearly basis for the entire length of the contract and the total of the 3 duties were used in evaluating the relative merits of the RFP submissions. For Tomlinson Ltd. the total prices for each of the duties (exclusive of HST) for the life of the contract are shown below:

- i. \$10,074,702
- ii. \$ 115,486
- iii. \$ 46,267

Inadvertently, the costs of the second and third duties were not included in either the recommendation of Report USWM12-003 or the subsequent Purchase Order.

To allow the issuance of invoices related to the transportation of green waste, cardboard and recyclables, the second and third duties need to be included in the Tomlinson Ltd. award.

### 2. Mattress Recycling

City Council, at its meeting of April 7, 2014 in considering the March 31, 2014 Report USWM14-001 (see Appendix A), approved a mattress recycling program at the Landfill to commence September 2, 2014.

Implementation of the mattress recycling program involves the provision of a trailer at the Landfill to load the mattresses, guidance at the public drop-off area of the Landfill to ensure the mattresses are properly placed within the trailer, taking the trailer to the recycling facility and the recording and billing for mattresses received and delivered.

Section 9.1.2 (i) of the City of Peterborough Purchasing By-law 14-127 allows a non-competitive procurement when a Consultant has been used to provide a service, and additional work is required that builds upon or is dependent upon the previous work undertaken. Tomlinson Ltd. operates and maintains the Landfill including the scalehouse and public drop off area. Anybody bringing mattresses to the Landfill must report to the scalehouse when entering to tell the attendants how many mattresses they have and when exiting to pay the mattress fee. Accordingly, it would be prudent to engage Tomlinson Ltd. to undertake the mattress recycling program. The City Director of Corporate Services has agreed with engaging Tomlinson Ltd. on a non-competitive basis as per the Purchasing By-law.

Based on the estimated number of mattresses that will be recycled over the period September 1, 2014 to December 31, 2019, the agreement with Tomlinson Ltd. will need to be increased by \$960,000 exclusive of HST.

Submitted by,

W. H. Jackson, P. Eng.  
Director Utility Services

Contact Name:  
W. H. Jackson  
Director, Utility Services  
Phone: 705-742-7777 Ext 1894  
Fax: 705-876-4621  
E-Mail: [wjackson@peterborough.ca](mailto:wjackson@peterborough.ca)

Attachment:  
Appendix A: USWM14-001 Proposed Mattress and Box Spring Recycling Program