



City of  
**Peterborough**

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**TO:** Members of the Waste Management Steering Committee

**FROM:** W.H. Jackson, Director of Utility Services

**MEETING DATE:** May 13, 2013

**SUBJECT:** Report WMC13-009  
Award of P-01-13 for Labour and Equipment at the Peterborough  
County/City Waste Management Facility

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## **PURPOSE**

A report to recommend award of P-01-13 for the award of Labour and Equipment at the Peterborough County/City Waste Management Facility.

## **RECOMMENDATIONS**

That the Waste Management Committee approve the recommendations outlined in Report WM13-009 dated May 13, 2013, of the Director of Utility Services and recommend that the County and City Councils adopt the following:

- a) That Request for Proposal P-01-13 for Labour and Equipment for the Peterborough County/City Waste Management Facility be awarded in part to Glenn Windrem Trucking, 1035477 Ontario Limited, 2411 Whittington Dr, Peterborough, Ontario, K9J 6X4, as a two-year contract from June 1, 2013 to May 31, 2015 for the supply of the following equipment and associated labour:
  - I. large rock truck at \$120.00 per hour; and
  - II. tractor trailer trucks at \$116.00 per hour.

- b) That Request for Proposal P-01-13 for Labour and Equipment for the Peterborough County/City Waste Management Facility be awarded in part to Paul Pritchard Excavating, 1195 Yankee Line, Ennismore, Ontario, K0L 1T0, as a two-year contract from June 1, 2013 to May 31, 2015 for the supply of the following equipment and associated labour:
- I. small trucks at \$70.00 per hour;
  - II. 450D dozers at \$60.00 per hour;
  - III. 590K rubber tired backhoe at \$60.00 per hour; and
  - IV. excavator at \$85.00 per hour.

## BUDGET AND FINANCIAL IMPLICATIONS

The total project cost (net of HST rebate) to award P-01-13, is set out in the following table and can be accommodated within the uncommitted balance of the approved 2013 budget.

| <b>Equipment/<br/>Labour</b> | <b>Price Per Hour,<br/>net GST</b> | <b>Estimated Hours on<br/>an Annual Basis</b> | <b>Estimated Annual<br/>Cost (Rounded)</b> |
|------------------------------|------------------------------------|-----------------------------------------------|--------------------------------------------|
| Tandem                       | \$70.00                            | 95                                            | \$6,500                                    |
| Tri-axle                     | \$70.00                            | 100                                           | \$7,000                                    |
| Tractor -Trailer             | \$116.00                           | 30                                            | \$3,500                                    |
| Rock - Truck                 | \$120.00                           | 160                                           | \$19,000                                   |
| D3 Dozer                     | \$60.00                            | 400                                           | \$24,000                                   |
| Backhoe                      | \$60.00                            | 250                                           | \$15,000                                   |
| Excavator                    | \$85.00                            | 275                                           | \$23,500                                   |
| Skilled Labour               | \$25.00                            | 155                                           | \$4,000                                    |
| Foreman                      | \$60.00                            | 60                                            | \$3,500                                    |
| <b>SUB TOTAL</b>             |                                    |                                               | <b>\$106,000</b>                           |
| HST Payable                  |                                    |                                               | \$1,865                                    |
| <b>GRAND TOTAL</b>           |                                    |                                               | <b>\$107,865</b>                           |

The estimated value of the award is approximately \$108,000 equally split between the County and the City. Costs will vary depending on the actual hours required to complete the work.

## **BACKGROUND**

### **Brief Description of the Work**

The Peterborough County/City Waste Management Facility (the “Landfill”) has been operating as the primary landfill site for the County and City of Peterborough since 1981. The Landfill site has a contracted operator to service the daily waste received at the site. However, general maintenance and repair of the facility, including landscaping, trench excavation, and seep repairs are contracted out as required and this proposal will serve to meet these needs.

This request for proposal called for occasional works to be carried out within 48 hours of notice. The general work could include, but not be limited to, the repair of surface leachate outbreaks, trucking of material, landscaping, or general maintenance and repair of the facility.

### **Competitive Bid Solicitation**

A formal Request for Proposal (RFP) was prepared by City staff and issued on January 31, 2013 closing on February 21, 2013 all in accordance with the City’s Purchasing By-Law. The RFP allowed bidders to quote on all equipment separately.

This solicitation process was an RFP where a number of criteria were used to evaluate the submissions. The criteria and their relative weighting were clearly set out in the RFP document. Section 15(3) (ix) of the City’s Purchasing By-law 10-132 states that “as price is only one of the criteria evaluated, the award report will show the rating summary of each proponent and the total points. The award report will disclose the price of the recommended supplier but not the price submitted by other proponents.”

### **Reviewed By**

An evaluation committee consisting of the Coordinator, Waste Operations and the Director of Utilities Services evaluated the submissions.

### **Proposal Summary**

Nine submissions were received in response to the RFP. The proposals were evaluated based on the stated criteria and fell into the broad categories of small trucks, large trucks, and heavy equipment. All quotations included labour.

Charts 1, 2 and 3 list the results of the evaluation.

**Chart 1**

**Summary Chart ~ Small Trucks Only**

| <b>Evaluation Criteria</b> | <b>Maximum Score</b> | <b>Paul Pritchard</b> | <b>Glenn Windrem</b> | <b>Leahy Excavating</b> | <b>Accurex</b> |
|----------------------------|----------------------|-----------------------|----------------------|-------------------------|----------------|
| Pricing                    | 65                   | 65                    | 62                   | 59                      | 56             |
| Reference                  | 20                   | 20                    | 20                   | 20                      | 20             |
| Work Experience            | 15                   | 14                    | 12                   | 12                      | 14             |
| Rating Total               | 100                  | 99                    | 94                   | 91                      | 90             |
| Rating Total               |                      | 1                     | 2                    | 3                       | 4              |

**Chart 2**

**Summary Chart ~ Large Trucks Only**

| <b>Evaluation Criteria</b> | <b>Maximum Score</b> | <b>Glen Windrem</b> | <b>Drain Bros</b> | <b>Kawartha Capital</b> | <b>Leahy</b> | <b>Terry Dunford</b> |
|----------------------------|----------------------|---------------------|-------------------|-------------------------|--------------|----------------------|
| Pricing                    | 65                   | 65                  | 62                | 58                      | 59           | 58                   |
| Reference                  | 20                   | 20                  | 20                | 18                      | 20           | 16                   |
| Work Experience            | 15                   | 12                  | 14                | 14                      | 12           | 12                   |
| Rating Total               | 100                  | 97                  | 96                | 90                      | 91           | 86                   |
| Rating Total               |                      | 1                   | 2                 | 3                       | 4            | 5                    |

**Chart 3**

**Summary Chart ~ Heavy Equipment Only**

| <b>Evaluation Criteria</b> | <b>Maximum Score</b> | <b>Paul Pritchard</b> | <b>Accurex</b> | <b>Drain Bros</b> | <b>Leahy</b> | <b>Kawartha Capital</b> |
|----------------------------|----------------------|-----------------------|----------------|-------------------|--------------|-------------------------|
| Pricing                    | 65                   | 65                    | 47             | 45                | 43           | 36                      |
| Reference                  | 20                   | 20                    | 20             | 20                | 20           | 18                      |
| Work Experience            | 15                   | 14                    | 14             | 14                | 12           | 14                      |
| Rating Total               | 100                  | 99                    | 81             | 79                | 75           | 68                      |
| Rating Total               |                      | 1                     | 2              | 3                 | 4            | 5                       |

**Recommended Bidder**

Based on the evaluation, it is recommended that the large truck portion of the RFP be awarded to Glenn Windrem Trucking and Paul Pritchard Excavating be awarded the remainder of the Labour and Equipment portion of the proposal. Both proponents have worked at the Landfill in the past and have good references and history.

## **SUMMARY**

Request for Proposal P-01-13 for Labour and Equipment for the Peterborough County/City Waste Management Facility has been issued in accordance with the City's Purchasing By-law 10-132 and can be awarded within approved budgets as recommended in this report.

Submitted by,

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Director Utility Services

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