



City of
Peterborough

TO: Members of the Committee of the Whole

FROM: W.H. Jackson, Director of Utility Services

MEETING DATE: May 28, 2012

SUBJECT: Report USWM12-003
Award of Proposal P-07-12 for the Operation and Maintenance
of the Peterborough County/City Waste Management Facility
and Scalehouse

PURPOSE

A report to recommend award of P-07-12 for a firm to operate and maintain the Peterborough County/City Waste Management Facility and Scalehouse.

RECOMMENDATION

That Council approve the recommendation outlined in Report USWM12-003 dated May 28, 2012, of the Director of Utility Services, as follows:

That Request for Proposal P-07-12 for a firm to Operate and Maintain the Peterborough County/City Waste Management Facility and Scalehouse be awarded to R. W. Tomlinson Ltd., 5597 Power Road, Ottawa, Ontario, K1G 3N4 at a cost of \$10,074,702.00 plus HST of \$1,309,711.26 for a total cost of \$11,384,413.26 for the period September 1, 2012 to December 31, 2019 inclusive.

BUDGET AND FINANCIAL IMPLICATIONS

The total project cost (net of HST rebate) for P-07-12 is \$10,252,016.76. Sufficient funds to accommodate the costs will be included in both the City and County annual operating budgets.

BACKGROUND

Brief Description of the Work

Under the direction of the Coordinator of Waste Operations, the successful contractor will be responsible for monitoring all materials entering the Peterborough County/City Waste Management Facility (PWMF) and accepting all appropriate waste.

The contractor will be responsible for handling and disposing all solid non-hazardous waste that is brought to the PWMF by the City, the County and by any other persons or companies that are lawfully transporting and handling acceptable waste materials originating in the City and County of Peterborough.

Included in these responsibilities will be the maintenance of all facets of the PWMF including lawn maintenance, litter control, tipping face operation, leachate, odour and stormwater control, on-site road maintenance and scalehouse operations.

Bid Solicitation

This solicitation process was an RFP where a number of criteria were used to evaluate the submissions. The criteria and their relative weighting were clearly set out in the RFP document. Section 15 (3)(ix) of the City's Purchasing By-Law 10-132 states "as price is only one of the criteria evaluated, the award report will show the rating summary for each proponent and the total points. The award report will disclose the price of the recommended supplier but not the price submitted by other proponents." The RFP was issued on March 7, 2012. There was a mandatory site visit on March 14, 2012 and the closing date was April 5, 2012.

Reviewed By

An Evaluation Committee consisting of the County Director of Public Works, County Manager of Environmental Services, City Coordinator of Waste Operations and the City/County Landfill Consultant evaluated the submissions.

Request for Proposal Summary

Three submissions were received in response to the RFP as shown in Table 1:

Table 1: Evaluation of RFP Submissions P-02-11

Criteria	Maximum Points	R. W. TomlinsonLtd	Waste Management	Miller Waste Systems
Training Provisions	10	7.6	7.2	8.0
Work Experience	30	25.6	20.7	20.2
References	10	8.0	7.0	8.0
Pricing	50	46.3	50.0	28
Total Score	100	87.5	84.9	64.2

The proposal from Tomlinson was rated the highest by the Evaluation Committee.

Recommended Bidder

The successful proponent was R. W. Tomlinson Ltd. Their proposal demonstrated excellent understanding of the project objectives coupled with excellent work experience and references.

Timelines

A formal agreement to be signed by the CAO and Clerk under their delegated authority will be required before work commences on this project.

Assumption of work at the PWMF will commence September 1, 2012. The contract will continue until December 31, 2019 with three optional one year extensions at the City and Contractor's mutual discretion and based on satisfactory performance and budget availability.

SUMMARY

RFP P-07-12 to Operate and Maintain the Peterborough County/City Waste Management Facility and Scalehouse has been issued in accordance with the City's Purchasing By-law 10-132 and can be awarded within the approved budget as recommended in this report.

Submitted by,

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Director Utility Services

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