



**Peterborough Architectural Conservation  
Advisory Committee Minutes  
City of Peterborough  
September 4, 2014  
Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation  
Advisory Committee Held on September 4, 2014 in the Peterborough  
Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Peterborough Room, City Hall.

**Present:**

Catherine Dibben  
Stewart Hamilton, Chair  
Ivan Bateman  
Bronson Smith  
Kaes Vanderkooy

**Regrets:**

Martin Parker  
Paul Lumsden  
Councillor Pappas

**Staff:**

Erik Hanson, Heritage Resources Coordinator  
Kendra Sedgwick, Committee Coordinator

**Minutes – June 5, 2014**

Moved by Catherine Dibben

**That the minutes of the Peterborough Architectural Conservation Advisory  
Committee meeting held on June 5, 2014 be approved.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

Moved by Kaes Vanderkooy

**That item 4 be approved as part of the Consent Agenda.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC14-025  
Purchase of Heritage Designation Plaques**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-025, dated September 4, 2014 of the Heritage Resources Coordinator, as follows:**

**That twelve (12) plaques be purchased from Riverside Brass and Aluminum Foundry Limited, of New Hamburg, Ontario at a total cost of \$1,502.90, including freight and all applicable taxes.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC14-024  
Heritage Preservation Office Report**

Moved by Bronson Smith

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-024, dated September 4, 2014 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the monthly activities of the Heritage Preservation Office (HPO) for June through August, 2014 be received for information.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC14-026  
Formation of PACAC 40<sup>th</sup> Anniversary Sub-Committee**

Moved by Bronson Smith

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-026, dated September 4, 2014 of the Heritage Resources Coordinator, as follows:**

**That a sub-committee of PACAC, including alumni, be struck to coordinate a special event to commemorate the 40<sup>th</sup> Anniversary of the committee, and**

**That the following PACAC members agree to sit on the sub-committee:**

- Bronson Smith**
- Kaes Vanderkooy**
- Ivan Bateman**

**“CARRIED”**

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**Heritage Resources Coordinator  
Report PACAC14-028  
Creation of a Heritage Register**

Moved by Kaes vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-028, dated September 4, 2014 of the Heritage Resources Coordinator, as follows:**

**That the update regarding the status of the Register of Eligible Properties be received for information.**

"CARRIED"

**Other Business**

A discussion took place regarding the length of Committee member terms and how terms will be affected due to the October Municipal Election.

**Next Meeting** – The Chair indicated that the next meeting of the Committee is scheduled for October 2, 2014.

**Adjournment**

Moved by Kaes Vanderkooy

**That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:28 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Stewart Hamilton, Chair