



**Peterborough Architectural
Conservation Advisory Committee
Minutes
City of Peterborough
January 15, 2014
Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee Held on January 15, 2014 in the Sutherland
Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Kendra Sedgwick, Committee Coordinator in the Sutherland Room, City Hall.

Present:

Stewart Hamilton
Kathryn McLeod
Martin Parker
Bronson Smith
Kaes Vanderkooy
Ivan Bateman
Catherine Dibben
Paul Lumsden

Regrets:

Councillor Pappas

Staff:

Eric Hanson, Heritage Resources Coordinator
Rebecca Whelan, Heritage Researcher
Kendra Sedgwick, Committee Coordinator

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 2**

Election of Officers for 2014

Chair

Moved by Kathryn McLeod

That Stewart Hamilton be appointed as Chair of the Peterborough Architectural Conservation Advisory Committee for 2014.

"CARRIED"

Stewart Hamilton assumed the Chair.

Vice Chair

Moved by Catherine Dibben

That Kathryn McLeod be appointed as Vice Chair of the Peterborough Architectural Conservation Advisory Committee for 2014.

"CARRIED"

Designation Sub-Committee

Moved by Catherine Dibben

That Kaes Vanderkooy be appointed as Chair of the Designation Sub-Committee for 2014.

"CARRIED"

Cenotaph Committee Appointee

Paul Lumsden volunteered to serve as PACAC's representative on the Cenotaph Advisory Committee for 2014.

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 3**

Minutes – November 14, 2013

Moved by Martin Parker

That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on November 14, 2013 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Kaes Vanderkooy

That items 5, 6 and 8 are approved as part of the Consent Agenda.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC14-002
PACAC2014 Budget**

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-002, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:

That the PACAC approve the budget allocations, as outlined in Appendix A.

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 4**

**Heritage Resources Coordinator
Report ACHAC14-003
Heritage Week**

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report ACHAC14-003, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:

That the PACAC fund advertising and publicity for the planned 2014 Heritage Week activities to a maximum of \$1500.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC14-005
PACAC Publicity Items**

Moved by Kaes Vanderkooy

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC14-005, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:

- a) That the committee accept the quote of \$150 for the production on the new PACAC pull-up banner; and,**
- b) That the PACAC approve the expenditure of \$325 for the installation of the new street banner at Murray Street for the month of February in celebration of Heritage Week 2014.**

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 5**

**Heritage Resources Coordinator
Report PACAC14-001
Heritage Preservation Office Report**

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC14-001, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:

That the report with respect to the monthly activities of the Heritage Preservation Office for November and December 2013, be received for information.

“CARRIED”

Moved by Kaes Vanderkooy

That the PACAC Chair draft a letter and forward it to the Planning Division outlining the Committee’s concerns with respect to the Zoning By-law Amendment for 139 Douro Street (File Z1320).

“CARRIED”

Moved by Bronson Smith

That the PACAC Chair send a letter of thanks to Peterborough GreenUP for their partnership over the past two years while working on the Under The Canopy book.

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 6**

**Heritage Resources Coordinator
Report PACAC14-004
Martha Kidd Commemoration**

Moved by Martin Parker

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC14-004, dated January 15, 2014 of the Heritage Resources Coordinator, as follows:

- a) That \$10,150 (including \$4,500 being pre-committed from 2013 budget, \$1,000 of proceeds from the sale of Beneath The Canopy, \$450 from the sale of PACAC merchandise, \$3,500 from the 2014 special projects budget and \$700 reallocation of 2013 special projects budget) be allocated for the production of a publication on heritage preservation in Peterborough to honour the life and work of Martha Ann Kidd, and;**
- b) That the PACAC make the publication a collection of edited essays instead of a walking tour brochure as previously proposed.**

Committee at its meeting of January 15, 2014 added the following:

- c) That PACAC undertake a fundraising campaign to support the completion of the Martha Kidd commemoration project.**

“CARRIED”

Other Business

2014 PACAC Meeting Schedule

Moved by Paul Lumsden

That the PACAC change the meeting date to the first Thursday of each month for 2014.

“CARRIED”

**Peterborough Architectural Conservation Advisory
Committee Minutes
Meeting of January 15, 2014
Page 7**

As this item was a reconsideration of a motion previously approved by the Committee in November 2013, it required a 2/3 vote. Upon the motion of Paul Lumsden, the motion carried.

Next Meeting – The Chair indicated that the next meeting of the Committee is scheduled for February 6, 2014.

Adjournment

Moved by Paul Lumsden

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:35 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton
Chair