



**Peterborough Architectural Conservation  
Advisory Committee Minutes**

**City of Peterborough**

**November 14, 2013**

**Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation  
Advisory Committee Held on November 14, 2013 in the General  
Committee Room and City Board Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 5:33 p.m. by Stewart Hamilton, Chair in the General Committee Room, City Hall.

**Present:**

Stewart Hamilton, Chair  
Kathryn McLeod  
Martin Parker  
Bronson Smith  
Kaes Vanderkooy

**Regrets:**

Ivan Bateman  
Catherine Dibben  
Paul Lumsden  
Councillor Pappas

**Staff:**

Ken Doherty, Director of Community Services  
Debra Soule, Cultural Planner  
Erik Hanson, Heritage Resources Coordinator (left at 6:20 p.m.)  
Rebecca Whelan, Heritage Researcher  
Kendra Sedgwick, Committee Coordinator (left at 7:16 p.m.)  
Natalie Garnett, Deputy City Clerk (arrived at 6:49 p.m.)

Moved by Kaes Vanderkooy

**That PACAC stay for the Cultural Mapping Presentation which will be provided to the Arts, Culture and Heritage Advisory Committee.**

**"CARRIED"**

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

No items were passed as part of the Consent Agenda.

**Heritage Resources Coordinator**

**Report PACAC13-033**

**Heritage Conservation District Study Consultant Presentation**

Lindsay Reid and Alex Rowse-Thompson of ERA Architects provided an overview of the Heritage Conservation District project.

Moved by Bronson Smith

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-033, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

**That the presentation by ERA Architects Inc. be received for information.**

“CARRIED”

**Heritage Resources Coordinator**

**Report PACAC13-034**

**Otonabee River Trail Around Little Lake and Land Use Urban Design Study Presentation**

Moved by Kathryn McLeod

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-034, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

**That the Urban Design Planner’s presentation on the Municipal Class Environmental Assessment on the Otonabee River Trail Around Little Lake and the Land Use Urban Design Study be received and feedback be provided.**

“CARRIED”

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**Cultural Planner  
Report ACHAC13-030  
Cultural Mapping Presentation**

Moved by Bronson Smith

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report ACHAC13-030, dated November 14, 2013 of the Cultural Planner, as follows:**

**That the Cultural Planner's presentation on Cultural Mapping be received for information.**

"CARRIED"

Committee recessed at 7:16 p.m.

Committee reconvened at 7:22 p.m. in the City Board Room.

**Minutes – October 8, 2013**

Moved by Martin Parker

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on October 8, 2013 be approved.**

"CARRIED"

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**Heritage Resources Coordinator  
Report PACAC13-035  
Heritage Preservation Office Report**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-035, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

**That the Heritage Preservation Officer report with respect to the monthly activities of the Heritage Preservation Office for October 2013, be received for information.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC13-037  
Galley Proofs of Victorian Snapshot**

Moved by Kaes Vanderkooy

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-037, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

**That the Heritage Preservation Office be authorized to discard the prepress galley proofs for the publication, *Victorian Snapshots*.**

**“CARRIED”**

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**Heritage Resources Coordinator  
Report PACAC13-036  
2014 Heritage Hunt**

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC13-036, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

- a) That the PACAC move the date of its annual Heritage Hunt to a period in April to act as a lead- in event to Doors Open Peterborough,**
- b) That the PACAC approve a budget of \$1,500 for the coordination and publicity associated with the Heritage Hunt, and;**
- c) That an ad-hoc committee of PACAC be struck for the purpose of coordinating the Heritage Hunt for 2014.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC13-038  
2014 PACAC Meeting Schedule**

Moved by Martin Parker

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-038, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:**

**That the PACAC adopt the 2014 meeting schedule as presented in this report.**

**“CARRIED”**

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**Other Business**

The Committee requested that the Chair draft and send a letter from PACAC to Brian Buchardt regarding the Crescent St. Area.

Moved by Martin Parker

**That PACAC encourage staff to secure resources to undertake some historical research on the Crescent Street area over the next few months to identify historical resources.**

"CARRIED"

**Next Meeting** – The Chair indicated that the next meeting of the Committee is scheduled for January 15, 2013.

**Adjournment**

Moved by Kaes Vanderkooy

**That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:23 p.m.**

"CARRIED"

Natalie Garnett  
Deputy City Clerk

Stewart Hamilton  
Chair