



City of
Peterborough

TO: Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

FROM: Erik Hanson, Heritage Resources Coordinator

MEETING DATE: November 14, 2013

SUBJECT: Report PACAC13-038
2014 PACAC Meeting Schedule

PURPOSE

A report to recommend the adoption of the 2014 meeting schedule.

RECOMMENDATION

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-038, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:

That the PACAC adopt the 2014 meeting schedule as presented in this report.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budgetary or financial implications associated with the recommendation.

BACKGROUND

Because of conflicts with the schedule of statutory holidays, the municipal election and changes to dates of Council meetings, it was proposed that the meetings of the PACAC be moved to Wednesdays in 2014. There was a general consensus in favour of this at the October meeting of the committee. Based on feedback received from committee members regarding availability, meetings will be held at 7:00 pm on the third Wednesday of each month.

Meetings will be held at City Hall in various meeting rooms. As per By-law 06-193, A By-law to Establish a Municipal Heritage Committee, meetings may be called in July, August and December at the discretion of the Chair. Staff is also recommending that no meeting be held in November of 2014 because of the municipal election. Meeting locations may change as needed with appropriate notice given as per the Municipal Act. Scheduled Meeting Dates for 2014 are as follows:

January 15, 2014
February 19, 2014
March 19, 2014
April 16, 2014
May 21, 2014
June 18, 2014
September 17, 2014
October 8, 2014
November 19, 2014 (if required)

Meetings may be held in July, August and December at the call of the Chair. If meetings are held during these months they will occur on:

July 16, 2014
August 20, 2014
December 17, 2014

Submitted by,

Erik Hanson
Heritage Resources Coordinator

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