



City of  
**Peterborough**

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**TO:** Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

**FROM:** Erik Hanson, Heritage Resources Coordinator

**MEETING DATE:** November 14, 2013

**SUBJECT:** Report PACAC13-037  
Galley Proofs of Victorian Snapshot

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## **PURPOSE**

A report to recommend to the Peterborough Architectural Conservation Advisory Committee that the prepress galley proofs for Victorian Snapshots be discarded.

## **RECOMMENDATION**

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC13-037, dated November 14, 2013 of the Heritage Resources Coordinator, as follows:

That the Heritage Preservation Office be authorized to discard the prepress galley proofs for the publication, *Victorian Snapshots*.

## **BUDGET AND FINANCIAL IMPLICATIONS**

There are no budgetary or financial implications associated with the recommendation.

## BACKGROUND

In 1992 the PACAC co-produced *Victorian Snapshots*, a book highlighting the Denne Collection of historic photographs of Peterborough. Since that time the City has stored the large format prepress galley proofs for the book. Many copies of the book are readily available and it is unlikely that the Committee would undertake a second printing. As part of the City's records management program the HPO is seeking permission to dispose of the proof film. The City Archivist has been consulted and does not feel that the proofs need to be archived as she has the photographs.

Submitted by,

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Heritage Resources Coordinator

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