



**Peterborough Architectural Conservation  
Advisory Committee Minutes  
City of Peterborough  
November 13, 2012  
**Draft Minutes Not Approved****

**Minutes of a Meeting of Peterborough Architectural Conservation  
Advisory Committee Held on November 13, 2012 in the Sutherland  
Room**

The meeting of Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. in the Sutherland Room, City Hall.

**Present:**

Catherine Dibben  
Geoffrey Eve  
Stewart Hamilton, Chair  
Paul Lumsden  
Kathryn McLeod  
Kaes Vanderkooy  
Gord Young

**Regrets:**

Councillor Pappas  
Martin Parker

**Staff:**

Natalie Garnett, Deputy City Clerk  
Kendra Sedgwick, Committee Coordinator  
Rebecca Whelan, Heritage Researcher  
Mary Gallop, Manager of Facilities & Special Projects  
Erik Hanson, Heritage Resources Coordinator (8:07 p.m.)

**Minutes - October 9, 2012**

Moved by Kaes Vanderkooy

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on October 9, 2012, be approved as amended.**

**"CARRIED"**

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**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Consent Agenda**

Moved by Geoffrey Eve

**That items 6 and 7 be approved as part of the Consent Agenda.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC12-044  
Doors Open Update**

**That the PACAC approve the recommendation outlined in Report PACAC12-044, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

**That the report on the 2013 Doors Open be received for information.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC12-046  
2013 PACAC Meeting Schedule**

**That the PACAC approve the recommendation outlined in Report PACAC12-046 dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

**That the PACAC adopt the 2013 meeting schedule as presented in this report.**

“CARRIED”

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Moved by Gord Young

**That the agenda be amended and that item 4 be dealt with at the beginning of the meeting.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC12-042  
Little Lake Master Plan**

Moved by Catherine Dibben

**That the PACAC approve the recommendation outlined in Report PACAC12-042, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

**That the presentation by the Manager of Facilities & Special Projects be received for information.**

**“CARRIED”**

391 Parkhill Road West – z1213

Moved by Gord Young

**That the PACAC recommend that the proposed structure (Application z1213 – 391 Parkhill Road West) be sympathetic of the historically designated property in the area and further that there be a reasonable set back from Parkhill Road.**

**“CARRIED”**

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721 Monaghan Road – z1219

Moved by Gord Young

**That the Committee request that the name Knox be preserved in the redevelopment of the property at 721 Monaghan Road.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC12-043  
Heritage Preservation Office Report**

Moved by Kaes Vanderkooy

**That the PACAC approve the recommendation outlined in Report PACAC12-043, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

**That the Heritage Preservation Office report with respect to the monthly activities of the Heritage Preservation Office for October 2012, be received for information.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC12-045  
PACAC Letterhead**

Moved by Paul Lumsden

**That the PACAC approve the recommendations outlined in Report PACAC12-045, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

- a) That staff Committee receive a presentation from Louis Taylor of George North Studios with proposals for the updated design for the PACAC's printed material, and;**
- b) That the Committee procures a supply of stationary, envelopes and business cards based on an approved design at a maximum cost of \$600.00 for design services and production.**

**"CARRIED"**

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**Heritage Resources Coordinator  
Report PACAC12-047  
Funding of Special Projects**

Moved by Geoffrey Eve

**That the PACAC approve the recommendations outlined in Report PACAC12-047, dated November 13, 2012 of the Heritage Resources Coordinator, as follows:**

- a) That the PACAC partner with the Peterborough Historical Society and match its cash or in-kind funding to host the launch and reception for a new book by Andrew Elliott, to a limit of \$200.00**
- b) That Louis Taylor of North George Studio be retained to produce a commemorative walking tour guide of the architectural heritage of Peterborough in honour of Martha Kidd's contribution to heritage preservation in the City, and;**
- c) That the cost of producing the walking tour guide be covered through a combination of the remaining uncommitted funds in the reserve account and a fundraising campaign, and;**
- d) That the PACAC endorse the concept of naming the Carnegie Annex of City Hall in honour of Martha Kidd.**

**"CARRIED"**

**Other Business**

Geoffrey Eve gave an update on the new PACAC webpage.

Moved by Gord Young

**That the Committee move ahead with the website development.**

**"CARRIED"**

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Moved by Gord Young

**That an Ad Hoc Committee consisting of three (3) members plus the Chair be formed to secure local businesses to advertise on the Auburn Trail 1 walking tour brochure.**

"CARRIED"

The Chair thanked Geoffrey Eve and Gord Young for their contributions to the PACAC.

**Adjournment**

Moved by Gord Young

**That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:56 p.m.**

"CARRIED"

Natalie Garnett  
Deputy City Clerk

Stewart Hamilton  
Chair