



City of
Peterborough

TO: Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

FROM: Erik Hanson, Heritage Resources Coordinator

MEETING DATE: January 10, 2012

**SUBJECT: Report PACAC12-002
Purchase of PACAC Designation Plaques**

PURPOSE

A report seeking approval of the PACAC to purchase the 36 heritage designation plaques that are outstanding from 2006 to present.

RECOMMENDATION

That the PACAC approve the recommendation outlined in Report PACAC12-002, dated January 10, 2012 of the Heritage Resources Coordinator, as follows:

That the PACAC purchase the 36 Heritage Designation Plaques that are outstanding from 2006 to the present from the Alloy Foundry Company Ltd., of Merrickville, Ontario at a cost of \$8,225.32 including freight and all applicable taxes.

BUDGET AND FINANCIAL IMPLICATIONS

The total cost of the 36 plaques is \$8,225.32 including freight and all applicable taxes. There is a balance of \$1,378.90 in the PACAC budget for plaques in 2011 which leaves a balance required from reserves of \$6,846.42. This amount can be accommodated by the current balance in the reserve account (including commitments) of \$17,624.87. Note: the current reserve account balance includes the transfer to reserves of unused plaque budgets for the years 2007 to 2009 (approximately \$5,000.00).

BACKGROUND

Each year, the PACAC budgets for the production of plaques to be installed on designated buildings. While designations have been proceeding at a rate of about five to six a year, plaques have not been ordered since 2006.

Quotes were solicited from three companies capable of producing the required design. The unit cost including shipping and taxes were as follows:

Peterborough Monument Works - \$315.26

Wellington Foundry (Parksville, BC) - \$306.18

Alloy Foundry Company (Merrickville, ON) - \$228.48

In the past, a member of PACAC has volunteered to install the plaques. If a volunteer is not available, a further cost of approximately \$20.00 per plaque will be incurred.

Submitted by,

Erik Hanson
Heritage Resources Coordinator

Contact Name:
Erik Hanson
Phone: 705-742-7777 Ext. 1489
Fax: 705-748-8824

E-Mail: ehanson@peterborough.ca

Attachments:

Appendix A: List of properties to receive plaques