



City of  
**Peterborough**

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**TO:** Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

**FROM:** Erik Hanson, Heritage Resources Coordinator

**MEETING DATE:** October 12, 2011

**SUBJECT:** Report PACAC11-022  
Purchase of Outstanding Heritage Designation Plaques

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## **PURPOSE**

A report to request that the PACAC purchase the remaining outstanding Heritage Designation plaques.

## **RECOMMENDATION**

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC11-022 dated October 12, 2011, of the Heritage Resources Coordinator as follows:

That the Committee purchase the remaining 36 Heritage Designation Plaques that are outstanding from 2006 to present.

## **BUDGET AND FINANCIAL IMPLICATIONS**

Three quotes were solicited for the production of the plaques using the original specs. The lowest quote was \$220.00 per plaque including shipping and tax from Wellington Foundry in Vancouver Island, British Columbia. The total cost to purchase the 36 outstanding plaques from this company would be \$7,920.00. The PACAC Reserve balance is \$17,000 which is more than sufficient to cover this cost. Each year, PACAC

budgets \$2,000 for the purchase of plaques. Heritage Designation Plaques have not been ordered since 2006.

## **BACKGROUND**

Each year, the PACAC commits \$2,000 of their budget for plaque production. Since 2006, this budget has not been used for Heritage Designation Plaques.

Submitted by,

Erik Hanson  
Heritage Resources Coordinator

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Attachments:

Appendix A – List of Designation Plaques to purchase  
Appendix B – Quotes from three bronze production companies