



**PETERBOROUGH ARCHITECTURAL  
CONSERVATION ADVISORY COMMITTEE  
CITY OF PETERBOROUGH  
FEBRUARY 9, 2010  
**DRAFT MINUTES NOT APPROVED****

**MINUTES OF A MEETING OF PETERBOROUGH ARCHITECTURAL  
CONSERVATION ADVISORY COMMITTEE HELD ON FEBRUARY 9,  
2010 IN THE SUTHERLAND ROOM, CITY HALL**

The meeting of Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. in the Sutherland Room, City Hall.

**Present**

Ivan Bateman  
Peer Christensen  
Geoffrey Eve  
Christopher Gooderham  
Dean Jeffrey  
Sue McGregor-Hunter  
Gordon Young  
Councillor Pappas

**Absent**

Andre Vallillee

**Guests**

Michael Townsend (PACO)

**Staff**

Erik Hanson, Heritage Resources Coordinator Present  
Jennifer Patterson, Heritage Researcher  
Ben Dick, Municipal Cultural Planning Researcher Present  
Mary Gallop, Manager of Facilities and Special Projects  
Cheryl Lyon, Housing Program Officer  
Kevin Arjoon, Deputy Clerk Present

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**Election of PACAC Officers**

**Chair**

Moved by Sue McGregor-Hunter

**That Geoffrey Eve be the Chair of the Peterborough Architectural Conservation Advisory Committee for 2010.**

“CARRIED”

**Vice-Chair**

Moved by Sue McGregor-Hunter

**That Peer Christensen be the Vice-Chair of the Peterborough Architectural Conservation Advisory Committee for 2010.**

“CARRIED”

**Treasurer**

Moved by Sue McGregor-Hunter

**That Dean Jeffrey be the Treasurer of Peterborough Architectural Conservation Advisory Committee for 2010.**

“CARRIED”

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**Correspondence Secretary**

Moved by Sue McGregor-Hunter

**That Christopher Gooderham be the Correspondence Secretary of Peterborough Architectural Conservation Advisory Committee for 2010.**

“CARRIED”

**Designation Committee Chair**

Moved by Geoffrey Eve

**That Gordon Young be the Chair of the Designation Subcommittee for 2010.**

“CARRIED”

**Special Project Committee Chair**

Moved by Dean Jeffrey

**That Christopher Gooderham be the Chair of the Special Project Committee for 2010.**

“CARRIED”

Geoffrey Eve assumed the Chair for the meeting of January 14, 2010.

**Introductions**

Geoffrey Eve, Chair, welcomed students, from the Collections Conservation and Management Program, Fleming College.

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**Minutes – January 12, 2010**

Moved by Sue McGregor-Hunter

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on January 12, 2010 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no declarations of interest.

**Consent Agenda.**

No items were considered under the Consent Agenda.

**Heritage Resources Coordinator  
Report PACAC10-006  
Delegation- Market Hall Restoration**

Ken Trevelyyan, Trevelyan Architect Inc. and Mary Gallop, Manager of Facilities and Special Projects made a presentation to Committee regarding the restoration of Market Hall.

Councillor Pappas left the meeting at 7:32 p.m. and returned to the meeting at 7:35 p.m.

Gordon Young left the meeting at 7:40 p.m. and returned to the meeting at 7:45 p.m.

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Moved by Councillor Pappas

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC10-006, dated February 9, 2010, of the Heritage Resources Coordinator, as follows:**

**That the presentation made by Mary Gallop, Manager of Facilities and Special Projects and Ken Trevelyan, of Trevelyan Architect, Inc, with respect to the Market Hall Restoration project, be received for information.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC10-007  
Affordable Housing Consultation**

Chreryl Lyon, Housing Programs Officer, made a presentation to Committee regarding The City of Peterborough’s Housing Strategy.

Councillor Pappas left the meeting at 8:17 p.m.

Moved by Sue McGregor-Hunter

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC10-007, dated February 9, 2010, of the Heritage Resources Coordinator, as follows:**

**That the presentation made by Cheryl Lyon, Housing Programs Officer, regarding the City of Peterborough Housing Strategy be received for information.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC10-005  
Designation of City Hall and Carnegie Annex**

Moved by Gordon Young

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC10-005, dated February 9, 2010, of the Heritage Resources Coordinator, as follows:**

**That the Peterborough Architectural Conservation Advisory Committee recommend designation of City Hall and the Carnegie Annex to Council.**

“CARRIED”

**Heritage Resources Coordinator  
Report PACAC10-004  
Financial Operations of the Committee**

Moved by Sue McGregor-Hunter

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC10-004, dated February 9, 2010, of the Heritage Resources Coordinator, as follows:**

- a) **That the Committee authorize the Heritage Preservation Office (HPO) to process financial transactions on the Committee’s behalf; and,**
- b) **That the HPO provides monthly reports on the Committee’s financial activity; and,**
- c) **That the HPO process invoices up to \$250.00 without consultation with the Committee and processes invoices over \$250.00 with confirmation from the Committee Chair.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC10-008  
Heritage Preservation Office Report**

Moved by Peer Christensen

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC10-008, dated February 9, 2010, of the Heritage Resources Coordinator, as follows:**

**That the Heritage Preservation Office report with respect to the monthly activities of the Heritage Preservation Office for January 2010, be received for information.**

“CARRIED”

**Other Business**

**Treasured Tree Hunt**

Sue McGregor-Hunter advised that PACAC members, involved in the Treasured Tree Hunt event have been awarded an Ontario Heritage Trust (OHT) Award, and that the Award would be presented at a future Council meeting.

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**Adjournment**

Moved by Gordon Young

**That this meeting of the Peterborough Architectural Conservation Advisory  
Committee adjourn at 8:49 p.m.**

"CARRIED"

Kevin Arjoon  
Deputy Clerk

Geoffrey Eve  
Chair