



City of  
**Peterborough**

---

**To:** Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)

**From:** Erik Hanson, Heritage Resources Coordinator

**Meeting Date:** January 4, 2018

**Subject:** Report PACAC18-004  
Addition of Properties to the Heritage Register

---

## **Purpose**

A report to advise the PACAC on current research being undertaken by staff with regard to the addition of properties to the Heritage Register.

## **Recommendation**

That the PACAC approve the recommendation outlined in Report PACAC18-004, dated January 4, 2018 of the Heritage Resources Coordinator, as follows:

That the report with regard to the addition of properties to the Heritage Register be received for information.

## **Budget and Financial Implications**

There are no budgetary or financial implications associated with this recommendation.

## **Background**

Under the amendments made to the **Ontario Heritage Act** (OHA) in 2005, Section 27(1.2) states that the heritage register maintained by the City Clerk may include property that has not been designated under Part IV of the **Ontario Heritage Act**, but that the Council of the municipality believes to be of cultural heritage value or interest. Properties are added to this list by Council in consultation with the Municipal Heritage Committee.

Properties listed on the register, which are not designated, are subject to Section 27(3) of the OHA which states that the owner of the property shall not demolish or remove a building or structure on the property or permit the demolition or removal of the building or structure unless the owner gives the council of the municipality at least 60 days notice in writing of their intent to seek a demolition permit. The 60-day waiting period provides Council time to seek input from the its heritage committee and, if desired, begin the designation process to protect a property. This provision in the Act also allows Council to require the submission of plans, if it wishes, as well as other information about how the property will be redeveloped.

Strategic Direction 3 of the City's Municipal Cultural Plan, Strengthening Heritage, recommends the following action: "Make built heritage conservation of the Downtown a corporate priority". Pursuant to this action is the recommended initiative that properties believed to be of cultural heritage value or interest be added to the existing heritage register. The PACAC has also identified the addition of properties to the heritage register as a preferred action item arising out of the third objective of its Strategic Plan, to "Advise and support the Heritage Preservation Office".

An initial list of 102 properties for inclusion on the Register was approved by Council on June 6, 2017. This list of properties was City-wide and focused on buildings which had been previously identified as having substantial significance. Staff have since identified additional properties on which preliminary research has been undertaken. These properties clearly meet provincial criteria for heritage significance. This survey of properties is also City-wide and includes buildings and structures which are important to the City's built heritage. Staff is recommending that a list of approximately 50 to 75 properties be drawn from the current survey for addition to the Heritage Register. The list would then be endorsed by the PACAC and go forward for Council at the June meeting of General Committee.

The proposed survey of properties from which PACAC would create its final list for recommendation to Council is included for the consideration as Appendix A.

Submitted by,

Erik Hanson  
Heritage Resources Coordinator

Emily Turner  
Heritage Researcher

Contact Name:  
Erik Hanson  
Heritage Resources Coordinator  
Phone: 705-742-7777, Ext. 1489  
Toll Free: 1-855-738-3755  
Fax: 705-748-8824  
E-Mail: [ehanson@peterborough.ca](mailto:ehanson@peterborough.ca)

Attachment:  
Appendix A: Proposed list of properties for inclusion on the heritage register