



City of
Peterborough

To: Members of the Peterborough Architectural Conservation
Advisory Committee (PACAC)

From: Erik Hanson, Heritage Resources Coordinator

Meeting Date: January 4, 2018

Subject: Report PACAC18-003
2018 Action Plan

Purpose

A report to recommend that the PACAC develop an Action Plan for 2018.

Recommendation

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC18-003, dated January 4, 2018 of the Heritage Resources Coordinator, as follows:

That based on the objectives of its Strategic Plan, the PACAC identify and approve a list of action items for completion in 2018.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Background

At its meeting of May 1, 2014, the PACAC undertook a facilitated workshop in support of the first phase of the Committee's Strategic Plan review process. Staff reviewed and summarized this material and prepared updated strategic directions for consideration by the committee at its meeting of June 4, 2015. At that meeting, the committee passed a motion that a sub-committee be struck to prioritize the Strategic Plan initiatives and report back to Committee in September, 2015.

The sub-committee's initial report suggested several points for further discussion including that focussed on clarifying the purpose, objectives and direction of the strategic plan. The committee reviewed the revised plan at the November 5, 2015 meeting and following further discussion approve the current strategic plan on December 3, 2015. At that meeting the committee also began an annual process of identifying and approving a list of action items to be completed during the following year.

At its meeting of December 8, 2016, the committee reviewed its accomplishments based on its action plan for 2016 in order to develop an updated plan for 2017. This action plan was adopted at the committee's meeting of January 5, 2017 to guide the committee's focus and initiatives.

Based on the objectives of the Strategic Plan (Appendix A), staff will facilitate a planning exercise to provide the PACAC with an opportunity to review its Action Plan (Appendix B) and resulting initiatives from 2017 (Appendix C), and to develop a corresponding Action Plan for 2018.

Submitted by,

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Appendix A: PACAC Strategic Plan
Appendix B: PACAC 2016 Action Plan
Appendix C: PACAC Year in Review