



City of
Peterborough

To: Members of the Peterborough Architectural Conservation
Advisory Committee (PACAC)

From: Erik Hanson, Heritage Resources Coordinator

Meeting Date: September 7, 2017

Subject: Report PACAC17-030
Review of Meeting Time

Purpose

A report to recommend that the PACAC meet on the first Thursday of every month at 5:00 p.m. rather than the current time slot of 7:00 p.m.

Recommendations

That the PACAC approve the recommendations outlined in Report PACAC17-030, dated September 7, 2017 of the Heritage Resources Coordinator, as follows:

- a) That the monthly meetings of the PACAC begin at 5:00 pm EDT beginning in January 2018, and;
- b) That a budget of \$600.00 be allocated to provide dinner for the committee members at each meeting.

Budget and Financial Implications

The budget for meals can be absorbed in the proposed 2018 draft budget. Starting in 2019, a budget allocation will be created for meeting costs.

Background

Several City committees now meet at the end of the regular work day in an effort to allow volunteer members to have evenings free. It is a standard practice to provide a light dinner at these meetings. The new meeting time would begin in January of 2018 to avoid the cost of advertising a meeting change for the remainder of this year.

Submitted by,

Erik Hanson
Heritage Resources Coordinator

Briar Sutherland
Heritage Researcher

Contact Name:
Erik Hanson
Heritage Resources Coordinator
Phone: 705-742-7777 Ext. 1489
Toll Free: 1-855-738-3755
Fax: 705-748-8824
E-Mail: ehanson@peterborough.ca