



**Peterborough Architectural Conservation  
Advisory Committee Minutes  
City of Peterborough  
February 2, 2017  
Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation  
Advisory Committee held on February 2, 2017 in the Sutherland  
Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Kendra Sedgwick, Committee Coordinator in the Sutherland Room, City Hall.

**Present:**

Ivan Bateman  
Paul Lumsden  
Jacqueline Irwin  
James Bradburn  
Councillor Pappas  
Martin Parker

**Regrets:**

Stewart Hamilton, Chair  
Kaes Vanderkooy, Vice Chair  
Steve Guerin

**Staff:**

Erik Hanson, Heritage Resources Coordinator  
Briar Sutherland, Heritage Researcher  
Kendra Sedgwick, Committee Coordinator

Moved by Councillor Pappas

**That Jacqueline Irwin act as Chair for the meeting.**

**"CARRIED"**

The Chair welcomed the new Committee member James Bradburn as well as Heritage Researcher Briar Sutherland.

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**Minutes – January 5, 2017**

Moved by Martin Parker

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on January 5, 2017 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Jacqueline Irwin declared an Interest with Report PACAC17-006, Heritage Conservation District Incentive Program Presentation as she lives in the Heritage Conservation District.

**Consent Agenda**

Moved by Councillor Pappas

**That items 5 and 7 be approved as part of the Consent Agenda.**

“CARRIED”

Moved by Councillor Pappas

**That the agenda be amended to deal with Item 6, Report PACAC17-011, Project Approval App-Based Walking Tour first.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC17-009  
Funding Approval Adjacency Workshop**

Moved by Councillor Pappas

**That Report PACAC17-009, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:**

- a) That the PACAC receive the proposal from ERA Architects Inc, to provide a workshop and create guidelines for reviewing development adjacent to heritage resources in the City of Peterborough.**
- b) That the PACAC approve an allocation of \$2,825 inclusive of HST to be drawn from the PACAC reserve.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC17-008  
Heritage Preservation Office Report**

Moved by Councillor Pappas

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC17-008, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for January, 2017 be received for information.**

**“CARRIED”**

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**Heritage Resources Coordinator  
Report PACAC17-011  
Project Approval App-Based Walking Tour**

Andrew Nichols, GIS Technologist, provided a power point presentation to Report PACAC17-011.

Moved by Ivan Bateman

**That the PACAC approve the recommendations outlined in Report PACAC17-011, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:**

- a) That the PACAC pursue the Peterborough hiSTORIES project as the starting point for a mobile device-based exploration app of the City's heritage sites,**
- b) That the PACAC identify the Peterborough hiSTORIES project as it's commemoration of the legacy of Martha Kidd, and;**
- c) That Terms of Reference be created for retaining a contract staff person to complete the research collection and application development for the project.**

"CARRIED"

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**Heritage Resources Coordinator  
Report PACAC17-006  
Heritage Conservation District Incentive Program Presentation**

Due to Jacqueline Irwin's declared interest, she stepped down from the Chair. Councillor Pappas assumed the Chair. Jacqueline did not discuss or vote on the matter.

Moved by Paul Lumsden

**That the PACAC approve the recommendation outlined in Report PACAC17-006, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:**

**That the presentation from the Heritage Resources Coordinator on a grant program to provide funding for the preservation of properties in heritage conservation districts be received for information.**

"CARRIED"

Jacqueline Irwin assumed the Chair.

**Heritage Resources Coordinator  
Report PACAC17-010  
Review of Heritage Impact Assessment – 266 Burnham Street**

Moved by Paul Lumsden

**That Report PACAC17-010 be deferred to the March Committee meeting.**

"CARRIED"

**Other Business**

**Heritage Register**

Councillor Pappas believed this item was a reconsideration. The Chair called a vote on the reconsideration and it passed.

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Moved by James Bradburn

**That 362-368 George Street North be removed from the eligible list of properties to be included in the Heritage Register before being approved by Council.**

"CARRIED"

### **Next Meeting**

The Chair indicated that the next meeting of the Committee is scheduled for March 2, 2017.

### **Adjournment**

Moved by Councillor Pappas

**That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 8:20 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Jacqueline Irwin, Acting Chair