



City of  
**Peterborough**

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**To:** Members of the Peterborough Architectural Conservation  
Advisory Committee (PACAC)

**From:** Erik Hanson, Heritage Resources Coordinator

**Meeting Date:** February 2, 2017

**Subject:** Report PACAC17-009  
Funding Approval Adjacency Workshop

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## **Purpose**

A report to recommend that the PACAC receive a proposal for a workshop on reviewing the impact of adjacent development on heritage properties and approve funding for it.

## **Recommendations**

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC17-009, dated February 2, 2017 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC receive the proposal from ERA Architects Inc, to provide a workshop and create guidelines for reviewing development adjacent to heritage resources in the City of Peterborough.
- b) That the PACAC approve an allocation of \$2,825 inclusive of HST to be drawn from the PACAC reserve.

## **Budget and Financial Implications**

The \$2,825 can be accommodated within the existing uncommitted reserve fund of \$6,108.41.

## Background

At the November 2016 meeting of the PACAC the committee received a presentation regarding the design of a new home to be constructed on a lot adjacent to a designated heritage property. Following the presentation by the owner's agent and the ensuing discussion, the committee came to feel that some direction on relevant aspects of development design as they pertained to heritage properties would be helpful.

Staff was requested to seek a quote from ERA Architects, Inc. for the provision of a workshop and subsequent development of guidelines for the Committee's use in making determinations about the suitability of adjacent development. That quote is attached as Appendix A. Staff is recommending that the quote be accepted and that the workshop be scheduled for a date in the near future.

Submitted by,

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Heritage Resources Coordinator

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Attachment:  
Appendix A- Workshop Quote from ERA Architects, Inc.