



City of
Peterborough

To: Members of the Peterborough Architectural Conservation
Advisory Committee (PACAC)

From: Erik Hanson, Heritage Resources Coordinator

Meeting Date: November 3, 2016

Subject: Report PACAC16-036
Doors Open Peterborough (DOP) 2017

Purpose

A report to recommend that the PACAC approve funding for Doors Open Peterborough 2017.

Recommendations

That the PACAC approve the recommendations outlined in Report PACAC16-036, dated November 3, 2016 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC register DOP with the Ontario Heritage Trust for 2017;
- b) That the PACAC approve the reallocation of up to \$2,500 from a combination of the unallocated funds in the PACAC reserve account and fundraising revenue to fund a contract staff person to assist in coordinating DOP 2017.

Budget and Financial Implications

The \$1,500 cost for registering DOP 2017 with the Ontario Heritage Trust can be accommodated in the annual PACAC budget of \$5,500 provided for the event.

The \$2,500 for a short-term contractor to assist in the coordination of DOP 2017 can be fully accommodated within the unallocated balance of \$4,664.57 in the PACAC Special Project Reserve Account but the PACAC is encouraged to offset this amount through fundraising initiatives.

Background

Since its inception in 2003, Doors Open Peterborough has become a highly successful undertaking that showcases the City's heritage to thousands of people annually. The event is delivered by an organizing committee with the support of City staff from the Heritage Preservation Office (HPO). Regardless of the composition and size of the committee, the amount of work that falls to staff has been growing over the years. In 2017, the HPO workload will increase significantly as the City's first Heritage Conservation District is now in effect.

Staff is recommending that the PACAC fund a contract for a person to coordinate Doors Open Peterborough. In 2016, the committee successfully used this process to support the work of the committee which widened the possibilities for participation within the City, resulted in successful new partnerships and increased event attendance. Staff is recommending that \$2,500 be approved for the contract which would amount to approximately 125 hours of work in the weeks leading up to and including the event.

Submitted by,

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