



**Peterborough Architectural Conservation
Advisory Committee Minutes
City of Peterborough
November 5, 2015
Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation
Advisory Committee held on November 5, 2015 in the Sutherland
Room, City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Sutherland Room, City Hall.

Present:

Stewart Hamilton, Chair
Kaes Vanderkooy
Ivan Bateman
Paul Lumsden
Jacqueline Irwin
Councillor Pappas
Catherine Dibben
Steve Guerin
Martin Parker

Staff:

Ken Doherty, Director of Community Services
Erik Hanson, Heritage Resources Coordinator
Kathryn McLeod, Heritage Researcher
Kendra Sedgwick, Committee Coordinator

Minutes – October 1, 2015

Moved by Steve Guerin

**That the minutes of the Peterborough Architectural Conservation Advisory
Committee meeting held on October 1, 2015 be approved.**

“CARRIED”

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Disclosure of Pecuniary Interest

Jacqueline Irwin declared an interest with Item 9, Report PACAC15-038 – Maintenance Plan Review, as she has family members that live in close proximity to 704 George Street North.

Consent Agenda

Moved by Councillor Pappas

That items 6, 7 and 10 be approved as part of the Consent Agenda.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-033
2016 Meeting Schedule**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee (PACAC) approve the recommendation outlined in Report PACAC15-033, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

That the PACAC adopt the 2016 meeting schedule as presented in this report.

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC15-034
Doors Open Peterborough (DOP) 2016**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-034, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC register DOP with the Ontario Heritage Trust for 2016;**
- b) That the PACAC approve the reallocation of up to \$2,000 from the unallocated funds in the PACAC reserve account to fund a contract staff person to assist in coordinating DOP 2016.**

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-039
Creation of Walking Tours**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-039, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC undertake the production of two walking tours of the historic commercial core of the City, and;**
- b) That the PACAC fund two walking tours of the downtown to a limit of \$2,000, and;**
- c) That the funding for the project come from a combination of a reallocation of funds approved for the 40th anniversary celebrations and from the committee’s advertising and publicity budget.**

“CARRIED”

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**Heritage Resources Coordinator
Report PACAC15-032
Peterborough County Jail Presentation**

Moved by Councillor Pappas

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-032, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That a presentation by Sheridan Graham from the County of Peterborough on the County Jail Park Proposal be received; and**
- b) That the concept be endorsed.**

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-040
Alteration Application 168 Brock Street**

Moved by Martin Parker

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-040, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC receive a presentation from Ken Trevelyan of Trevelyan Architect Inc. regarding an application for an alteration to 168 Brock Street, a property designated under the Ontario Heritage Act,**
- b) That the PACAC approve the proposed design, with the stipulation that the exterior finishes of the proposed addition be completed with natural or composite clapboard, and that metal clad wood casement windows be used, and that the property owner be encouraged to continue with the natural or composite siding for the remainder of the existing addition on the east elevation, and**
- c) That a letter containing the decision be provided to the property owner.**

“CARRIED”

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Councillor Pappas left the meeting at 8:55 p.m.

**Heritage Resources Coordinator
Report PACAC15-035
Strategic Plan Review**

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-035, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC receive the updated draft Strategic Plan for discussion,**
- b) That following its discussion the PACAC amend the Strategic Plan as directed by the Committee; and**
- c) The final version of the Strategic Plan be brought back to Committee in February 2016 for final approval by the Committee.**

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-037
Heritage Preservation Office Report**

Moved by Martin Parker

That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC15-037, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

That the report with respect to the activities of the Heritage Preservation Office for October, 2015 be received for information.

“CARRIED”

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Moved by Catherine Dibben

That PACAC continue to discuss options available to rectify the oversight of care and maintenance of the Cenotaph, including the option of inviting the Cenotaph Advisory Committee to these discussions.

“CARRIED”

**Heritage Resources Coordinator
Report PACAC15-038
Maintenance Plan Review**

Due to her previously declared interest, Jacqueline Irwin did not discuss or vote on the matter.

Moved by Paul Lumsden

That the Peterborough Architectural Conservation Advisory Committee approve the recommendations outlined in Report PACAC15-038, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC receive the maintenance plan for 704 George Street North for review, and;**
- b) That the maintenance plan as presented in Schedule B of the draft easement agreement be approved.**

“CARRIED”

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Other Business

24 Sussex Drive

Moved by Martin Parker

That PACAC request that their Council representative bring forward a recommendation to City Council that the City send a letter to the federal government indicating the historic significance of 24 Sussex Drive.

"CARRIED"

Next Meeting

The Chair indicated that the next meeting of the Committee is scheduled for January 7, 2016.

Adjournment

Moved by Paul Lumsden

That this meeting of the Peterborough Architectural Conservation Advisory Committee adjourn at 10:09 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Stewart Hamilton, Chair