



City of  
**Peterborough**

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**To:** **Members of the Peterborough Architectural Conservation Advisory Committee (PACAC)**

**From:** **Erik Hanson, Heritage Resources Coordinator**

**Meeting Date:** **November 5, 2015**

**Subject:** **Report PACAC15-034  
Doors Open Peterborough (DOP) 2016**

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## **Purpose**

A report to recommend that the PACAC approve funding for Doors Open Peterborough 2016.

## **Recommendations**

That the PACAC approve the recommendations outlined in Report PACAC15-034, dated November 5, 2015 of the Heritage Resources Coordinator, as follows:

- a) That the PACAC register DOP with the Ontario Heritage Trust for 2016;
- b) That the PACAC approve the reallocation of up to \$2,000 from the unallocated funds in the PACAC reserve account to fund a contract staff person to assist in coordinating DOP 2016.

## **Budget and Financial Implications**

The \$1,500 cost for registering DOP 2016 with the Ontario Heritage Trust can be accommodated in the annual PACAC budget of \$5,000 provided for the event.

The \$2,000 for a staff person to assist in the coordination of DOP 2016 can be accommodated within the unallocated balance of \$3,680 in the PACAC Special Project Reserve Account. The balance in the account if this recommendation is approved will be \$1,680.

## Background

Since its inception in 2003, Doors Open Peterborough has become a highly successful undertaking that showcases the City's heritage to thousands of people annually. The event is delivered by an organizing committee with the support of City staff from the Heritage Preservation Office (HPO). Regardless of the composition and size of the committee, the amount of work that falls to staff has been growing over the years. In 2016, the HPO workload will increase significantly as the City's first Heritage Conservation District is finalized.

Staff is recommending that the PACAC provide funding for a part time coordinator for Doors Open Peterborough. In the past the committee has successfully used a contract staff person to coordinate the work of the committee. Depending on the theme chosen for 2016, having dedicated support staff may widen the possibilities for participation within the City. Staff is recommending that \$2,000 be approved for the position which would be contracted to work approximately one half day a week for the four months leading up to the event.

Submitted by,

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