



Kevin M. Duguay  
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# Memo

To: Stewart Hamilton, PACAC, Committee Chair  
From: Kevin M. Duguay MCIP, RPP  
Date: August 19, 2015  
Re: **25 Merino Road**  
**Zoning By-law Amendment Application**  
**(KMD File 2013-55)**

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Thank you for your letter of August 11, 2015 regarding the above-captioned.

I chatted with Erik Hanson, Heritage Resources Coordinator on August 17, 2015 (morning) regarding the pending Application. Unfortunately I am unable to attend the September 3, 2015 PACAC meeting.

Having said this, I can confirm the following:

- i. The property owners are fully prepared to work with PACAC towards a mutually acceptable design - building treatments;
- ii. That the implementing By-law can incorporate a H-Holding Symbol regarding Site-Plan Control (which ensures item (i) is implemented; and
- iii. That I would meet with Erik Hanson following the August 24, 2015 Public (Statutory) Meeting to review the proposed single unit dwelling development.

Finally, I am conversant with the Ontario Municipal Board "Minutes of Settlements" governing the development of the subject property for use as a single unit dwelling

(served as the Planning Consultant for the Applicants/Property Owners). The current property owners are conversant with said Settlement and its development obligations.

I look forward to working with PACAC.

Yours truly,

A handwritten signature in blue ink, appearing to read 'K. M. Duguay', with a stylized flourish extending from the end.

Kevin M. Duguay, MCIP, RPP

CC

E. Hanson, (City)

C. Kimble, (City)

T. Higgins/P. Herweynan, (Property Owners)



Peterborough Architectural Conservation Advisory Committee

RECEIVED  
Aug 13  
2013-55

11 August 2015

Kevin M. Duguay, Community Planning and Consulting Inc.  
Mr. Kevin Duguay  
560 Romaine Street  
Peterborough, ON  
K9J 2E3

Re: 25 Merino Road  
Presentation to the Peterborough Architectural Conservation Advisory Committee (PACAC)

Dear Mr. Duguay,

I would like to invite you, the home owner and their architect to attend an upcoming meeting of the PACAC. The committee would very much like to have your clients and their architect share their vision for the proposed development at 25 Merino Road.

This proposed development is located adjacent to a protected heritage property, The Merino House, located at 17 Merino Road. Under the Provincial Policy Statement, 2014, Section 2.6.3:

Planning authorities shall not permit development and site alteration on adjacent lands to protected heritage property except where the proposed development and site alteration has been evaluated and it has been demonstrated that the heritage attributes of the protected heritage property will be conserved.

The committee's next meeting is **September 3<sup>rd</sup>, 2015 in the Sutherland Room, Peterborough City Hall at 7:00 p.m.** If possible the Committee would like to review architectural drawings including a site plan, proposed material choices and any other information that will help the committee understand the impact of the proposed development on the adjacent heritage property.

Please let me or Mr. Erik Hanson, City of Peterborough, know if you can be in attendance. Again, we look forward to working closely with you on this exciting project.

Best Regards,

Stewart Hamilton

PACAC Committee Chair

cc: Mr. Erik Hanson, Heritage Resources Coordinator  
cc: Ms. Caroline Kimble, Land Use Planner  
cc: PACAC File