



**Peterborough Architectural Conservation  
Advisory Committee Minutes  
City of Peterborough**

**June 4, 2015**

**Draft Minutes Not Approved**

**Minutes of a Meeting of the Peterborough Architectural Conservation  
Advisory Committee Held on June 4, 2015 in the Sutherland Room,  
City Hall.**

The meeting of the Peterborough Architectural Conservation Advisory Committee was called to order at 7:00 p.m. by Stewart Hamilton, Chair in the Sutherland Room, City Hall.

**Present:**

Stewart Hamilton, Chair  
Kaes Vanderkooy  
Paul Lumsden  
Jacqueline Irwin  
Councillor Pappas  
Martin Parker  
Catherine Dibben (arrived at 7:03 p.m.)

**Regrets:**

Steve Guerin  
Ivan Bateman

**Staff:**

Erik Hanson, Heritage Resources Coordinator  
Kathryn McLeod, Heritage Researcher  
Cassandra Coleman, Canada Works summer intern  
Kendra Sedgwick, Committee Coordinator

Erik Hanson informed the Committee that Kathryn McLeod was the successful candidate for the Heritage Researcher position. He welcomed her back to the position and Erik also introduced Cassandra Coleman to the Committee. She is the Heritage office's summer intern and will be working on putting together the application process for alterations to designated buildings.

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**Minutes – May 7, 2015**

Moved by Paul Lumsden

**That the minutes of the Peterborough Architectural Conservation Advisory Committee meeting held on May 7, 2015 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Jacqueline Irwin declared an Interest in Report PACAC51-019 – Heritage Preservation Office Report, specifically the Heritage Conservation District Study update as she lives within the study area.

Councillor Pappas declared an interest with Report PACAC15-019 - Heritage Preservation Office Report, specifically the Affordable Housing update, as his parents live in proximity to the property at 1545 Monaghan Road.

**Consent Agenda**

No items were passed as part of the Consent Agenda.

**Heritage Resources Coordinator  
Report PACAC15-018  
London Street Generating Station Design Update**

Moved by Councillor Pappas

**That Report PACAC15-018 be deferred until a presentation can be made to the Committee.**

“CARRIED”

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**Heritage Resources Coordinator  
Report PACAC15-021  
Official Plan Review Process Update**

Moved by Councillor Pappas

**That Report PACAC15-018 be deferred to the September Committee meeting.**

**“CARRIED”**

**Heritage Resources Coordinator  
Report PACAC15-020  
PACAC Strategic Plan**

Moved by Councillor Pappas

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC15-020, dated June 4, 2015 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the review of the Strategic Planning Exercise undertaken by the PACAC be received for discussion.**

At the meeting, Committee added the following:

**That a communications sub-committee be established, consisting of Martin Parker, Jacqueline Irwin and Councillor Pappas to investigate newsletter and website opportunities and report back at the September Committee meeting; and**

**That a sub-committee be struck, consisting of Catherine Dibben and Paul Lumsden, to prioritize the Strategic Plan initiatives and report back to Committee in September.**

**“CARRIED”**

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**Heritage Resources Coordinator  
Report PACAC15-019  
Heritage Preservation Office Report**

Councillor Pappas declared an interested as his parents live in close proximity to the Mount property. He did not discuss or vote on the matter.

Jacqueline Irwin declared an interest with the Heritage Conservation District as she lives within the study area. She did not discuss or vote on the matter.

Moved by Paul Lumsden

**That the Peterborough Architectural Conservation Advisory Committee approve the recommendation outlined in Report PACAC15-019, dated June 4, 2015 of the Heritage Resources Coordinator, as follows:**

**That the report with respect to the activities of the Heritage Preservation Office for the month of May 2015 be received for information.**

“CARRIED”

**Other Business**

**Circulations**

Moved by Kaes Vanderkooy

**That the verbal update provided by the Heritage Resources Coordinator regarding the Batten-White subdivision and Zoning By-law Amendment for 25 Merino Drive (File Z1505) be received for information.**

“CARRIED”

The Chair advised the Committee that a special meeting may be called later in June to discuss the possible demolition of the County jail. Staff will inform Committee of the need for a special meeting once the Chair has received correspondence from the County.

Councillor Pappas left the meeting at 8:40 p.m.

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**Next Meeting**

The Chair indicated that the next meeting of the Committee is scheduled for September 3, 2015.

**Adjournment**

Moved by Kaes Vanderkooy

**That this meeting of the Peterborough Architectural Conservation Advisory  
Committee adjourn at 8:46 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Stewart Hamilton, Chair