

**Museum & Archives Advisory
Committee
City of Peterborough
March 12, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of Museum & Archives Advisory Committee held
on March 12, 2014 in the Fine Annex, Museum.**

The meeting of the Museum & Archives Advisory Committee was called to order at 5:07 p.m. by Natalie Garnett, Deputy City Clerk, in the Fine Annex, Peterborough Museum & Archives.

Present:

Janice Millard
Nancy Jackson
Linda Lumsden
Morgan Tamplin
Gayle McIntyre
Councillor Riel
Karen Carter-Edwards
Ann Sullivan
Ken Brown

Staff:

Susan Neale, Museum Director
Natalie Garnett, Deputy City Clerk

Election of Officers – 2014

The Deputy City Clerk called for nominations for the position of Chair.

Chair

Moved by Janice Millard

**That Nancy Jackson be appointed as Chair of the Museum and Archives Advisory
Committee for 2015.**

"CARRIED"

Nancy Jackson assumed the Chair.

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The Chair called for nominations for the position of Vice Chair.

Vice Chair

Moved by Janice Millard

That Gayle McIntyre be appointed as Vice Chair of the Museum and Archives Advisory Committee for 2015.

"CARRIED"

Minutes – October 2, 2014

Moved by Morgan Tamplin

That the minutes of the Museum & Archives Advisory Committee meeting held on October 2, 2014 be approved.

"CARRIED"

The Chair welcomed Mr. Brown to the committee and the members introduced themselves.

Disclosure of Pecuniary Interest

There were no disclosures of interest.

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**Museum Director
Report MAAC15-001
Operating Budget 2015**

Moved by Linda Lumsden

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC15-001 dated March 12, 2015, of the Museum Director, as follows:

That the Museum Director's report regarding the 2015 Operating Budget for the Peterborough Museum & Archives (PMA) be received for information.

"CARRIED"

**Museum Director
Report MAAC15-002
Community Museum Operating Grant Requirements (2015 to 2018)**

Moved by Ann Sullivan

That the Museum & Archives Advisory Committee approve the recommendations outlined in Report MAAC15-002 dated March 12, 2015, of the Museum Director, as follows:

- a) **That the Museum Director's report regarding the Community Museum Operating Grant be received for information.**
- b) **That the job description of the Curator, attached as Appendix A, be received for information, in compliance with the Community Museum Operating Grant requirements.**

"CARRIED"

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Other Business

Susan Neale, Museum Director provided an update on March Break Camps at the museum and advised that the archives will reopen on April 7, 2015. It was noted that the official opening for the Fleming College installation on textiles will be April 23rd, 2015.

Karen Carter-Edwards volunteered to be the MAAC representative on the 2014 Civic Awards Selection Committee.

Next Meeting

The Chair indicated that the next meeting is scheduled for April 9, 2015.

Adjournment

Moved by Janice Millard

That this meeting of the Museum & Archives Advisory Committee adjourn at 5:36 p.m.

"CARRIED"

Natalie Garnett
Deputy City Clerk

Nancy Jackson
Chair