



City of
Peterborough

To: **Members of the Museum & Archives Advisory Committee**

From: **Susan Neale, Museum Director**

Meeting Date: **October 2, 2014**

Subject: **Report MAAC14-013**
Peterborough Museum & Archives: Amendments to
Collections Management Policy and Deaccessions Policy

Purpose

A report to recommend amendments to the Peterborough Museum & Archives' Collections Management Policy and Deaccessions Policy.

Recommendations

That the Museum & Archives Advisory Committee approve the recommendations outlined in Report MAAC14-013 dated October 2, 2014, of the Museum Director, as follows:

- a) That amendments to the Collections Management Policy, attached as Appendix A, be approved;
- b) That amendments to the Deaccessions Policy, attached as Appendix A, be approved.

Budget and Financial Implications

There are no budget or financial implications associated with the recommendations.

Background

The Peterborough Museum & Archives (PMA) Policy Manual is submitted to the Ministry of Tourism, Culture and Sport as a compulsory component of the annual Community Museum Operating Grant application. Policies are assessed for compliance with federal, provincial and municipal legislation as well as international professional standards with the goal to ensure ethical museum and archives practices.

The Collections Management Policy (Sections 4 and 8) and the Deaccessions Policy (Sections 4 and 9) have been revised to more fully reflect current best practices.

Summary

The Peterborough Museum & Archives' (PMA) Collections Management Policy and Deaccessions Policy reflect best practices, strengthening the PMA's adherence to the Ontario Ministry of Tourism, Culture and Sport guidelines.

Submitted by,

Susan Neale, Museum Director

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Attachments:

Appendix A Collections Management Policy and Deaccessions Policy Draft