



City of
Peterborough

TO: Members of the Museum & Archives Advisory Committee

FROM: Susan Neale, Museum Director

MEETING DATE: June 13, 2013

SUBJECT: Report MAAC13-010
Peterborough Museum & Archives: Renewal Project Update

PURPOSE

A report to advise Committee on the progress on the Peterborough Museum & Archives Renewal Project.

RECOMMENDATION

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC13-010 dated June 13, 2013, of the Museum Director, as follows:

That the Museum Director's report with respect to the progress on the Museum Renewal Project be received for information.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications associated with the recommendation.

BACKGROUND

The Peterborough Museum & Archives' (Museum) current storage crisis has been well documented. When the existing Museum facility was constructed in 1967, it was intended to provide adequate storage to accommodate collection growth for 20 years. More than 45 years later, no significant expansion to the Museum's storage facilities has been realized. As a result, collections have become tightly (but carefully) packed; some of the Museum's most significant collections – including the *Balsillie Collection of Roy Studio Images* – are currently stored off-site; active collecting has nearly ceased; and human safety and access are at continued risk due to overcrowding.

Ten years ago, the Museum began making plans to expand its facility. While the need was unquestioned, the recommended design for a full expansion was ultimately deemed financially unmanageable. The Museum has since sought lower cost alternatives to address the most critical facility deficiencies.

To that end, the Museum undertook a major facelift to its public spaces (lobby, entrance and galleries) in 2010. The positive results were instantly recognized by the public. Walk-in visits to the Museum have jumped by 44% between 2010 and 2012 and show no signs of slowing.

The Museum Renewal Project will improve and ensure:

- on-site storage facilities (and environmental controls) for all collections;
- separation between storage areas and other uses (better environmental conditions for the artifacts, improved safety and security for artifacts and people);
- work space for volunteers, students, the public and staff;
- public access to collections, programming, and services;
- security, enhancing human and collections safety;
- dedicated programming space within the main building;
- the Museum's capacity to expand its collections, thereby preserving a greater percentage of Peterborough's important cultural legacy.

Additional background information can be found in Report CSACH12-014 Collection Storage Options for the Peterborough Museum & Archives, available at the following link:

<http://eagenda.city.peterborough.on.ca/sirepub/cache/0/vq0qjq45iogf5n45g2zzkt45/4639405152013111322939.PDF>

On December 10, 2012, City Council approved the construction of a stand-alone storage facility on Museum property (Option 1, under Report CSACH12-014); refer to the following link:

<http://eagenda.city.peterborough.on.ca/sirepub/pubmtgframe.aspx?meetid=616&doctype=MINUTES>

Budget

The Museum Renewal Project budget includes three (3) components:

- 1) \$ 2,035,000 for the construction of the stand-alone storage facility, funded by the City of Peterborough.
- 2) \$892,815 for the renovation of main building lower level, funded by the Department of Canadian Heritage, Canada Cultural Spaces Fund (\$380,000) and the City of Peterborough.
- 3) \$139,042 for the relocation and temporary storage of all collections during the construction and renovation, funded by the Department of Canadian Heritage, Museums Assistance Program (\$50,000) and the City of Peterborough.

Management

The management of the Museum Renewal Project is structured as follows:

Steering Committee: which includes representation from the City of Peterborough Departments of Finance, Building and Community Services as well as the Project Manager.

Design/Construction Committee: which includes representation from the City of Peterborough Departments of Finance, Building and Community Services, the Project Manager, the Prime Consultant and others as required.

The Project Manager is p2i Strategies Ltd. The Prime Consultant is Lett Architects Inc. JHG Consulting Network Inc. will oversee all movement of collections and AMJ Campbell Van Lines will undertake the physical relocation of the collections.

The tender process to award the General Contractor is currently underway.

Timeline

The Museum Renewal Project comprises several major phases:

PHASE 1 – Project management, design and procurement (January to July 2013), in accordance with the City of Peterborough's Purchasing By-law.

PHASE 2 – Construction of the on-site storage facility (May – November 2013).

PHASE 3 – Relocation of Museum collections to the on-site storage facility and relocation of Archives collections to temporary storage (November – December 2013).

PHASE 4 – Renovation of Museum lower level (January – March 2014).

PHASE 5 – Return of Archives collections (including photographic collections) to main building (March 2014).

Impact on Service Delivery

Throughout all phases of the Museum Renewal Project, the Museum will remain open to the public and will continue to: host new exhibitions, welcome school groups, operate camps and activities for children, host Fleming College's Museum Management & Curatorship program as well as provide facility rental services. The Archives will be unavailable for public appointments during Phases 3 to 5. At some point during Phase 4, the washroom facilities in the main building will be unavailable; appropriate notice will be given to the public and suitable alternate arrangements will be made.

Further Information

Updates regarding the Museum Renewal Project will be available on the Museum website, www.peterboroughmuseumandarchives.ca – under a tab called “Renewal”.

SUMMARY

The Peterborough Museum & Archives Renewal Project will help the Museum fulfil its mandate to preserve and celebrate the collective memories of our community: stories, images and traces of the people and the land. The Museum Renewal Project has been made possible through generous funding from the City of Peterborough and the Department of Canadian Heritage. Details about the Project are available on the website:

http://www.peterboroughmuseumandarchives.ca/What_s_On/Museum_Renewal.htm

Submitted by,

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