



City of
Peterborough

TO: Members of the Museum & Archives Advisory Committee

FROM: Susan Neale, Museum Director

MEETING DATE: November 10, 2011

SUBJECT: Report MAAC11-013
Peterborough Museum & Archives: "In the Spotlight"

PURPOSE

A report to advise Committee that the Peterborough Museum & Archives will make a presentation at the November 10, 2011, Museum & Archives Advisory Committee meeting regarding the Ledger Housing Project, "In the Spotlight".

RECOMMENDATION

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC11-013 dated November 10, 2011, of the Museum Director, as follows:

That the presentation by the Peterborough Museum & Archives be received for information.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications associated with the recommendation.

BACKGROUND

In 2007, the Peterborough Museum & Archives received a \$500 grant from the now defunct provincial organization, the Friends of the Archives of Ontario, to initiate a

ledger housing project. Wrapping ledgers in acid-free paper (secured with cotton twill tape) aids preservation, facilitates access and maximizes storage space.

Through the combined efforts of the Fleming College Arts and Heritage program faculty and students as well as Peterborough Museum & Archives volunteers and staff, nearly 700 ledgers have been wrapped. A complete inventory of the ledgers is currently underway to ensure the collections management database is accurate. The few ledgers remaining in boxes will be wrapped on an as-accessed basis.

SUMMARY

The Peterborough Museum & Archives has successfully completed the housing of nearly 700 ledgers, to support preservation, access and efficient storage.

Submitted by:

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