



**MUSEUM & ARCHIVES ADVISORY  
COMMITTEE  
CITY OF PETERBOROUGH  
SEPTEMBER 23, 2010  
DRAFT MINUTES NOT APPROVED**

**MINUTES OF A MEETING OF MUSEUM & ARCHIVES ADVISORY  
COMMITTEE HELD ON SEPTEMBER 23, 2010 AT PETERBOROUGH  
MUSEUM & ARCHIVES**

The meeting of Museum & Archives Advisory Committee was called to order at 5:08 p.m. at the Peterborough Museum & Archives.

**Present:**

Jodi Aoki  
Audrey Armstrong  
Bill Eekhof  
Nancy Jackson (Chair)  
Gayle McIntyre

**Absent:**

Councillor Pappas  
Dennis Carter Edwards  
Patrick Martin  
Morgan Tamplin

**Staff:**

Susan Neale, Museum Director  
Kevin Arjoon, Deputy Clerk

**Minutes – June 24, 2010**

It was noted that the reference to the Peterborough Architectural Society, should read the Peterborough Archaeological Society

Moved by Audrey Armstrong

**That the minutes of the Museum & Archives Advisory Committee meeting held on June 24, 2010 be approved as amended.**

“CARRIED”

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**Disclosure of Pecuniary Interest**

There were no disclosures of interest.

**Consent Agenda**

Moved by Gayle McIntyre

That Items 6 and 7, be approved as part of the Consent Agenda.

“CARRIED”

**Museum Director  
Report MAAC10-011  
Peterborough Museum & Archives’ Report on Activities**

Moved by Gayle McIntyre

**That Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC10-011, dated September 23, 2010, of the Museum Director, as follows:**

**That the Museum Director’s report with respect to the monthly activities of the Peterborough Museum & Archives for June, July and August 2010 be received for information.**

“CARRIED”

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**CORRESP10-008  
Peterborough Historical Society  
September 2010 Newsletter**

Moved by Gayle McIntyre

**That the Peterborough Historical Society Newsletter dated September 2010 be received for information.**

**"CARRIED"**

**Museum Director  
Report MAAC10-012  
Peterborough Museum & Archives: "In the Spotlight"**

Susan Neale, Museum Director, made a presentation.

Moved by Gayle McIntyre

**That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC10-012 dated September 23, 2010, of the Museum Director, as follows:**

**That the presentation by the Peterborough Museum & Archives (PMA) be received for information.**

**"CARRIED"**

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**Museum Director  
Report MAAC10-013  
Peterborough Museum & Archives: Culture Days**

The Todd Oldman, Exhibit Designer, made a presentation.

Moved by Jodi Aoki

**That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC10-013 dated September 23, 2010, of the Museum Director, as follows:**

**That the presentation by the Peterborough Museum & Archives (PMA) be received for information.**

**"CARRIED"**

**Museum Director  
Report MAAC10-014  
Peterborough Museum & Archives: By-Law 05-042**

Moved by Audrey Armstrong

**That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC10-014 dated September 23, 2010, of the Museum Director, as follows:**

**That By-Law 05-042, A By-Law to Establish a Museum and Archives Advisory Committee, be amended as follows:**

- a) All references to the Peterborough Centennial Museum and Archives be changed to reference the Peterborough Museum & Archives.**
- b) All references to the Culture and Heritage Board be changed to reference the Arts, Culture and Heritage Advisory Committee.**

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- c) **Clauses 2.3(b), 5.2, 7.4, 8.1 and 10. 2 (a) be deleted and replaced by the following:**
- i) **2.3(b) assist with the governance of the Museum & Archives by establishing and monitoring governance, framework (Mission/ Statement of Purpose, Values and Belief Statements), and operational policies; and by directing the development and implementation of strategic long-term plans.**
  - ii) **5.2 The appointed members of the Advisory Committee shall hold office for four years, concurrent with the term of Council, starting from the first day in December in the year they were appointed, but every member shall continue in office until his or her successor is appointed.**
  - iii) **7.4 The Clerk's Office shall provide a paid staff person as secretary to the Committee, who shall:**
  - iv) **8.1 The Advisory Committee shall hold regular meetings, at such time and place as determined by the Advisory Committee, at least six times per year, and at such other times as it considers necessary.**
  - v) **10.2(a) The Director shall report to the Manager of Arts, Culture and Heritage.**

"CARRIED"

## **Other Business**

### **Vacant Storefronts and Balsille Collection Images**

The Museum Director distributed copies of Report CSACH10-011 "Vacant Storefronts and Balsillie Collection Images", and responded to questions of Committee

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**Adjournment**

Moved by Audrey Armstrong

**That this meeting of the Museum & Archives Advisory Committee adjourn at  
6:10 p.m.**

"CARRIED"

Kevin Arjoon  
Deputy Clerk

Nancy Jackson  
Chair