



City of
Peterborough

TO: Members of the Museum & Archives Advisory Committee

FROM: Susan Neale, Museum Director

MEETING DATE: September 23, 2010

SUBJECT: Report MAAC10-014
Peterborough Museum & Archives: By-Law 05-042

PURPOSE

A report to recommend amendments to By-Law 05-042, being a By-Law to Establish a Museum and Archives Advisory Committee.

RECOMMENDATION

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC10-014 dated September 23, 2010, of the Museum Director, as follows:

That By-Law 05-042, A By-Law to Establish a Museum and Archives Advisory Committee, be amended:

- a) All references to the Peterborough Centennial Museum and Archives be changed to reference the Peterborough Museum & Archives.
- b) All references to the Culture and Heritage Board be changed to reference the Arts, Culture and Heritage Advisory Committee.

- c) Clauses 2.3(b), 5.2, 7.4, 8.1 and 10. 2 (a) be replaced by the following:
- i) 2.3(b) assist with the governance of the Museum & Archives by establishing and monitoring governance, framework (Mission/ Statement of Purpose, Values and Belief Statements), and operational policies; and by directing the development and implementation of strategic long-term plans.
 - ii) 5.2 The appointed members of the Advisory Committee shall hold office for four years, concurrent with the term of Council, starting from the first day in December in the year they were appointed, but every member shall continue in office until his or her successor is appointed.
 - iii) 7.4 The Clerk's Office shall provide a paid staff person as secretary to the Committee, who shall:
 - iv) 8.1 The Advisory Committee shall hold regular meetings, at such time and place as determined by the Advisory Committee, at least six times per year, and at such other times as it considers necessary.
 - v) 10.2(a) The Director shall report to the Manager of Arts, Culture and Heritage.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications associated with the recommendation.

BACKGROUND

By-Law 05-042, A By-Law to Establish a Museum and Archives Advisory Committee, was passed on March 21, 2005. Since then, the Province of Ontario, the Corporation of the City of Peterborough and the Peterborough Museum & Archives have undergone operational changes that should be reflected in By-Law 05-042.

The following documents are attached for reference (Appendices A, B, C, D):

Report CSCH05-010 Advisory Committee By-Laws

Report CSACH08-007 Peterborough Centennial Museum & Archives – Name Change

Report CPCLKMAAC09-001 The Provision of Legislative Support to Advisory Committees of Council

City of Peterborough Budget Documents, Organizational Chart, Arts, Culture and Heritage Division (June 13, 2008).

The term of office for advisory committee members corresponds with the *Municipal Elections Act*, Section 6.(1) www.e-laws.gov.on.ca

If approved by the Museum & Archives Advisory Committee, a subsequent report will be presented to Council, at a Committee of the Whole meeting. Final approval is held by Council, a by-law containing the agreed upon amendments will be presented to Council for enactment.

SUMMARY

By-Law 05-042, A By-Law to Establish a Museum and Archives Advisory Committee, requires amendment to reflect the provincial, corporate and institutional changes implemented since 2005.

Submitted by:

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Attachments:

Appendix A: Report CSCH05-010

Appendix B: Report CSACH08-007

Appendix C: Report CPCLKMAAC09-001

Appendix D: Organizational Chart, Arts, Culture and Heritage Division (2008)