

MUSEUM & ARCHIVES ADVISORY COMMITTEE MEETING
THURSDAY, OCTOBER 8, 2009

At Peterborough Museum & Archives

PRESENT: Nancy Jackson (Chair), Audrey Armstrong, Jodi Aoki, Gayle McIntyre, Morgan Tamplin, Bill Eekhof

REGRETS: Dennis Carter-Edwards

ABSENT: Dean Pappas

STAFF: Susan Neale, Cindy Colford, Charlene McManus (Collections Management intern), Pauline Drake (Recording Secretary)

1) **CALL TO ORDER**

The meeting was called to order at 5:07 PM.

2) **DECLARATION OF PECUNIARY INTEREST**

There were no such declarations

3) **APPROVAL OF MINUTES**

Motion by Gayle McIntyre, seconded by Jodi Aoki to approve the Minutes of September 10, 2009 **CARRIED**

4) **APPROVAL OF AGENDA**

Motion by Gayle McIntyre, seconded by Audrey Armstrong to approve the Agenda of October 8, 2009 **CARRIED**

5) **BUSINESS ARISING FROM THE MINUTES**

None. The representative from the Clerk's Office will be in attendance for the November meeting

6) **MUSEUM & ARCHIVES BUSINESS**

6.1 **"In the Spotlight"** – Cindy Colford and Charlene McManus gave a presentation on the re-housed coin and trade collection, and the rock and mineral collection

Bill Eekhof arrived at 5:20 PM

6.2 **Museum Director's Report**

- Susan distributed "Word on the Hill" brochures
- 182 visitors to the Museum at Doors Open
- Family event, "Creatures of the Night" on bats and owls will take place October 17th between 6:30-8:30 PM
- Accessibility Customer Service Training – staff, volunteers and agents who act on City's behalf must receive this training. As agents, MAAC members should attend either of these sessions: October 30th, 9-10 AM or November 4th, 11-12 noon

7)

ORGANIZATIONAL REPORTS

7.1 Fleming College

- Gayle McIntyre reported on the “Canadian Museum Day”, September 29th, Parliament Hill
- Pandemic plan, STRAT plan, Accessible Customer Service Training

7.2 Trent University Archives

- Jodi Aoki reported enrolment has increased 8.4%
- Stephen Franklin, new President and Tom Jackson, new Chancellor installed
- Construction continuing; pandemic plans
- Digitization of Katchewanooka Herald (1855-1859)

7.3 Peterborough Historical Society – No report

7.4 Arts, Culture and Heritage – No report

7.5 City Council - No report

As Audrey Armstrong had to leave the meeting early, Nancy Jackson brought forward item #8.1

8.1 Committee Structure

Discussion

Time allotments will be specified for verbal reports

7.6 Members-at-Large

- Morgan Tamplin reported on Ontario Archaeological Society and continuing research at St. John's Church

9)

NEW BUSINESS / CORRESPONDENCE

None

10)

NEXT MEETING: Thursday, November 12th, 5:00pm

11)

Adjournment

Motion by Bill Eekhof, seconded by Jodi Aoki *to adjourn the meeting*

CARRIED

Meeting ended at 7:00 PM