



City of  
**Peterborough**

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**To:** **Members of the Museum & Archives Advisory Committee**

**From:** **Susan Neale, Museum Director**

**Meeting Date:** **October 12, 2017**

**Subject:** **Report MAAC17-014  
Policy Manual 2017**

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## **Purpose**

A report to present to Committee the approved Policy Manual 2017 for the Peterborough Museum & Archives.

## **Recommendation**

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC17-014 dated October 12, 2017, of the Museum Director, as follows:

That the Museum Director's report regarding the Policy Manual 2017 for the Peterborough Museum & Archives be received for information.

## **Budget and Financial Implications**

Up-to-date policies are submitted by the Peterborough Museum & Archives to the Ontario Ministry of Tourism, Culture and Recreation to ensure eligibility for an annual Community Museum Operating Grant of \$45,433.

## **Background**

The Peterborough Museum & Archives (PMA) Policy Manual is submitted to the Ministry of Tourism, Culture and Sport as a compulsory component of the annual Community Museum Operating Grant application. Policies are assessed for compliance with federal, provincial and municipal legislation as well as international professional standards with the goal to ensure ethical museum and archives practices.

The PMA Policy Manual 2017 incorporates all policies approved by the Museum & Archives Advisory Committee (Appendix A). Reference Report MAAC17-009.

## **Summary**

The Peterborough Museum & Archives' (PMA) Policy Manual 2017 strengthens the PMA's adherence to the Ontario Ministry of Tourism, Culture and Sport guidelines.

Submitted by,

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Attachments:

Appendix A – Peterborough Museum & Archives Policy Manual 2017

## **Appendix A**

Peterborough Museum & Archives Policy Manual 2017