



City of  
**Peterborough**

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**To:** Members of the Museum & Archives Advisory Committee

**From:** Susan Neale, Museum Director

**Meeting Date:** May 11, 2017

**Subject:** Report MAAC17-007  
Peterborough Museum & Archives: 2018 User Fees

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## **Purpose**

A report to recommend approval of the Peterborough Museum & Archives 2018 User Fees.

## **Recommendation**

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC17-007 dated May 11, 2017, of the Museum Director, as follows:

That the Peterborough Museum & Archives 2018 User Fees be approved.

## **Budget and Financial Implications**

The Peterborough Museum & Archives (PMA) 2018 User Fees will be submitted for approval, as part of the 2018 City Budget process. In 2016, User Fees and Charges generated 63% of the PMA's earned operating revenue.

## Background

City departments submit User Fees and Charges as part of the annual budgetary process, for review and approval by City Council.

The Peterborough Museum & Archives (PMA) strives to balance revenue generation with accessibility, by ensuring that its User Fees and Charges are reasonable and reflect existing standards across Ontario.

Staff recommend that the PMA User Fees for 2018 remain at current rates (Appendix A), with the exception of those presented in Table 1.

**Table 1:** Peterborough Museum & Archives: Recommended 2018 User Fees

<b>PMA User Fee Description</b>	<b>Current User Fee</b>	<b>2018 User Fee</b>
<b>Archival Services</b>		
Photocopy, Black & White	\$0.50	\$0
Photocopy, Colour	\$1.00	\$0
Printout of Photograph	\$1.00	\$0
Digital Image File	\$5.00	\$0
Digital Image File - Scan Required	\$20.00	\$0
Digital Camera Use (per day)	\$20.00	\$0
High Resolution Digital File	\$30.00	\$0
High Resolution Digital File – Scan Required	\$45.00	\$0
<b>Programs</b>		
Public Program	\$35.00/day/registrant	\$40.00/day/registrant
Camps	\$35.00/day/registrant	\$40.00/day/registrant
School Program	\$5.00 /program/registrant	\$6.00 /program/registrant

## Summary

The Peterborough Museum & Archives 2018 User Fees and Charges are an important component of its annual operating revenue, and are developed with the goal of fair and reasonable access to services.

Submitted by,

Susan Neale, Museum Director

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Attachment:

Appendix A: 2017 Budget - PMA User Fees and Charges